

I. Application Process**A. Send one set of transcripts directly to the Graduate Admissions Office:**

The Ohio State University
Graduate Admissions/SAS Building
281 West Lane Ave.
Columbus, OH 43210-1132

- Complete OSU Graduate School Application form online

Must meet minimum graduate and program admission standards:

- An earned cumulative grade-point average (GPA) equivalent to at least 3.0 out of 4.0 (or B) in all previous undergraduate and graduate course work.
- MD or DO required; must be pursuing approved Ohio State clinical residency or clinical fellowship.
- English Proficiency - for International Applicants and those who have held the status of U.S. Permanent Resident for less than one year.

Applicants, whose native language is not English, must submit a recent, official [Test of English as a Foreign Language \(TOEFL\)](#) score or [Michigan English Language Assessment Battery \(MELAB\)](#) score. Minimum English Proficiency Requirements are as follows:

at least 550 on the paper-based Test of English as a Foreign Language (TOEFL) or

at least 79 on the internet-based Test of English as a Foreign Language (TOEFL) or

at least 82 on the Michigan English Language Assessment Battery (MELAB) or

at least a 7.0 on the International English Language Testing Service (IELTS) exam

- Nonrefundable application fee: \$40 domestic, \$50 international
- Official transcript for each university level school attended. Include English translation of each of any foreign documents

II. Send one set of transcripts & proposed course of study program manager

Master of Science in Medical Science
Bianca McArrell - bianca.mcarrell@osumc.edu
Program Manager, Research Education
Graves Hall, Room 1190A
333 W. 10th Ave
Columbus OH 43210

- Three letters of recommendation written on recommenders' original letterhead stationery, accompanied by completed Ohio State Reference Forms <http://www-afa.adm.ohio-state.edu/grad/dg-dwnld.html>
- One letter from the Residency/Fellowship Program Director
 - One letter from the trainee's research advisor
 - One letter from a Faculty Member.
- A statement of intent: This should be one page and highlight why the resident/fellow wants to pursue he Masters Degree, his/her research interests, long-range plans.
- Official transcript for each university level school attended if you wish to be nominated for Graduate School Funding. Include English translation of each of any foreign documents

III. Registration Process and Course Planning**Tuition Assistance**

No tuition assistance application is needed; a credit will appear on the fee statement when you enroll in classes for the semester. See <http://hr.osu.edu/hrpubs/ben/fs-tuitionfs.pdf>

- The program **does not** pay for application fees, registration fees, late fees, COTA bus fees, student activity fees, or Student Union fees.
- You are responsible for withdrawal fees after the full refund period.
- Please refer to <http://registrar.osu.edu/> for ALL fee and graduation deadlines.

Proposed Course of Study

Submit your proposed courses of study to the Graduate Studies Committee at the beginning of your program. See attached list of recommended courses.

IV. Prior to Graduation

Register and enroll for at least three graduate credit hours during the semester in which graduation is expected.

Check to make sure you will have completed at least 30 credit hours for your program.

Earn a graduate cumulative point hour ratio of at least 3.0.

Submit the Application to Graduate Form to the Graduate School no later than the second Friday of the semester in which graduation is expected. The candidate, the candidate's adviser, and the candidate's Graduate Studies Committee chair must, attend your Grand Rounds presentation and sign this form.

Deliver an oral presentation about your research to the Graduate Studies Committee and your research advisor

Submit the Master's Examination Report form to the Graduate School no later than Wednesday two weeks before commencement. There are no exceptions to this deadline.