 <b>THE OHIO STATE UNIVERSITY</b> COLLEGE OF MEDICINE	<b>The Ohio State University College of Medicine</b>		
	<b>Part 2 Academic Program Committee</b>		
	Meeting Minutes		
	Date: 04.13.16	Location: 1165 Graves	
Presiding Chair: Kim Tartaglia, MD		Call to order:	4:05 pm
Minutes recorded by: Rita Arnold		Adjourned:	5:15 pm

<b>Member Attendance</b>			
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ROLES</b>	<b>PRESENT</b>
Abdel-Misih	Sherif	UPRSN Surgery Unit Director	
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	
Casey	Anthony	Associate Program Director, Mount Carmel Health Systems	
Collins	Shauna	Student Representative, M3	
Cronau	Holly	Expert Educator	<b>X</b>
Duggirala	Vijay	UPSMN Associate Director of Integration	<b>X</b>
Evans	Cynthia	General Faculty Representative	<b>X</b>
Farrell	Matthew	UPWP FM Unit Director	<b>X</b>
Harzman	Alan	UPRSN Director of Integration	
Hoyle	Chad	UPSMN Director of Integration	<b>X</b>
Johnson	Katrina	General Faculty Representative	
Khandelwal	Sorabh	Assistant Dean for Clinical Science	
Kopechek	Jack	Educational Portfolio and Coaching	
Khurma	Anand	Associate Director for Education Technology	<b>X</b>
Lacuesta	Nanette	Program Director, OhioHealth	
Ledford	Cynthia	Assistant Dean for Evaluation and Assessment	<b>X</b>
Macerollo	Allison	UPWP Director of Integration	<b>X</b>
Magana	Francisco	Student Representative M3	
Meyers	Lori	UPRSN Co-Unit Director	<b>X</b>
Musindi	Wanjiku	UPRSN OB/GYN Unit Director	
Nelin	Timothy	Student Representative M3	
Niedermier	Julie	UPSMN Psych Unit Director	
Nwomeh	Benedict	Associate Academic Program Director	<b>X</b>
Post	Doug	Assistant Dean for Practice Based Learning	
Quick	Adam	UPSMN Neurology Unit Director	
Roy	Shuvro	Student Representative, M3	<b>X</b>
Scherzer	Rebecca	UPWP Pediatric Unit Director	<b>X</b>

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Schmerler	Betsy	UPWP Associate Director of Integration	
Sheehan	Cameron	Student Representative M2	<b>X</b>
Sinha	Tejas	Student Representative M4	
Strafford	Katherine	UPRSN Associate Director of Integration	
Ungureanu	Corina	UPWP Internal Medicine Unit Director	<b>X- PHONE</b>
Walsh	Katherine	UPSMN Internal Medicine Unit Director	<b>X</b>
<b>GUESTS:</b>	Cheri Bardales, Kevin Stringfellow, Regina Swartz, Laura Volk, Howard Werman, Lindsey Jeric, Rahki Basuray, Curt Walker		

### Agenda Items:

1	Approval of March Meeting Minutes
2	Old Business
3	HSIQ Report and Update
4	UPSMN Report and Update
5	Student Report
6	Standing Reports - PxDx
7	Announcements

### Item 1, Approval of February 2016 Meeting Minutes

#### Discussion/Action

1. Meeting minutes from March 9, 2016 were reviewed and approved.

### Item 2, Old Business/ Announcements

#### Discussion

#### 1. Old Business-

- a. **UPWP Quiz Structure:** Matt Farrell updated the UPWP Quiz structure; the combination of these items will comprise 10 points of the Unit grade.
  - 10 Quizzes (lowest quiz to be dropped)
  - 1 TBL
  - Midterm
- b. **PxDx:** Make sure all rings send PxDx lists to Victoria. Katherine Ray is helping to get the cohorts built into the new MyProgress module.

### Item 3, HSIQ Report and Update

#### Discussion/Action

1. Allison Heacock reported updates on HSIQ.
  - a. **Curriculum Objectives:** no additions were made to the HSIQ Curriculum Objectives.
    - i. A few secondary objectives were removed.
    - ii. Proposed addition of content regarding the patient safety reporting system. Discussion that this may require a new primary objective.
  - b. **EPA 13:** Reviewed functions of EPA 13 as the basis for what HSIQ is trying to accomplish.

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- c. **Overall Structure:** - Content is largely the same, the scheduling has been streamlined
  - i. Consist of a combination of classroom didactics, individual assignments (quizzes and modules) and group work to deliver working knowledge of patient safety, value creation and process improvement methodology.
  - ii. Part 2 students will be prepared for and begin to theorize and plan their culminating process-improvement experience project, which will take place during Part 3
  - iii. 9 linear classes that build on each other instead of 9 content classes.
  
- d. **Content Changes:** - The Changes in content secondary to student / coach feedback will include:
  - i. Spending less time on DMAIC minutiae.
  - ii. Incorporating more general QI in sessions 1-6 including reporting of errors/ Just culture
  - iii. Spending 3 linear sessions working through a problem and improvement initiative using fundamental knowledge.
  
- e. **Proposed Structure**
  - i. Classes 1-3 Fundamentals
  - ii. Classes 4-6 Application/ Demonstration/ Real World Examples
  - iii. Classes 7-9 Preparation for Part 3

Discussion: Important to clarify the point of HSIWQ though the use of a burning platform, roadmap, take-away points.

Also discussed that students requested a longitudinal relationship with their safety coach (same one all year) but that will not be feasible unless all rings schedule their HSIQ sessions on the same time/day each ring.

Action Items: HSIQ changes for Parts 2/3 to be presented to CITL

### Item 4, UPSMN Report and Update

#### Discussion/Action

1. Vijay Duggirala reported updates for the UPSMN ring.
  - a. **Ground School:** Student feedback showed that there was a great desire for more hands-on sessions in a no risk environment to practice, Students felt that there as too much down time during ground school, the lectures were redundant and they felt strongly that they needed to hear how to present and how to perform an exam. The following changes are being proposed to accommodate this feedback.
    - i. See details in the UPSMN slides in Box
    - ii. "Student Flex Time" Can be used by students for: Meeting with Portfolio Coach, Studying, getting acquainted to the hospital/EPIC.
    - iii. Next academic year the proposed Friday morning Flex Day will be 3 cases (One Neuro, One Psych, One IM case each) with 30 minutes to obtain history and physical, followed by 10 minutes to collect thoughts and create written plan for oral presentation. 5-minute oral presentation. Followed by 15 minutes for feedback for each case.
  - b. **Lectures:** The students felt that the lectures should be more coordinated learning, Students would like to see their lectures weighted with what the exams actually cover, and they enjoy more interactive small group lectures.
    - i. Continue with Tuesday afternoon lectures but use smaller groups and the the lectures will be based on the clinical rotations that students are currently partaking in (IM or Psych/Neuro)

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- ii. Reviewed NBME blueprints- Reviewed current lecture topics and adjusted time allotted for subject material based on frequency tested on NBME.
- iii. Medicine Mentors- In the process of developing high-yield case based learning resources for facilitator use.
- c. **Assessment:** These are the proposed changes to the Assessments for the ring.
  - i. Quizzes will be changed to an Online modality and less frequent. ii. Midterm will be unchanged
  - iii. Practical will be moved to directly after the midterm.
  - iv. Harvey (Heart Murmur evaluations) will be completed Tuesday afternoon AFTER
- d. **Ring Grading:** the following are the proposed changes to the ring grading structure.
  - i. 45% CPA
  - ii. 36% NBME
    - 1. 12% IM
    - 2. 12% Neuro
    - 3. 12% Psych iii. 10% OSCE
  - iv. 5% Practical
  - v. 4% Quizzes and Midterm
    - 1. 1% per quiz
    - 2. 1% Midterm

**Decision:** The committee discussed ways to ensure that sufficient timely feedback about knowledge acquisition was addressed. UPSMN discussed that they would be willing to have more quizzes (smaller) if they could be given asynchronously (such that not all students were taking the same quiz.) UPSMN group modified their assessment proposal to the following:

40% Medical Knowledge:  
33% NBME Shelf examinations  
6% Quizzes (1% per each Quiz)  
1% Midterm

60% Clinical Performance:  
45% Clinical Performance Evaluations  
10% OSCE  
5% Practical

### Item 5, Student Report

#### Discussion/Action :

1. Students have been busy with scheduling for Part 3, not much to report.
2. New representatives will report next month.
3. Kevin Stringfellow asked what was the student rep understanding of scheduling/taking USMLE Step 2 CK and CS exams. Rep felt that the understanding was not great. Maybe something could be put together early ring three to help them understand the exams and resources.

### Item 6, Standing Reports- PxDx Discussion

1. The committee reviewed the PxDx reports for each ring. A few students have a significant logging to do but most items are <10% non-completion at this point in ring.

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### Item 6, Announcements Discussion:

1. **Vitals:** Finalizing reporting structure for things we used to do on standing reports. We should be able to review ring 2 and ring 3 data at the next APC.
2. **New Articulate Modules** – Anand sent an email to gauge the need for new articulate modules if you are using asynchronous learning and online learning modules.
3. **Direct Observation Forms** – We are working on shortening the forms.
4. **Re- Matriculation Course** – an ICM like experience for students who have been out of the curriculum for more than two years.

Meeting adjourned at 5:15pm.



**THE OHIO STATE UNIVERSITY**  
COLLEGE OF MEDICINE

**The Ohio State University College of Medicine**

**Part 2 Academic Program Committee**

Meeting Minutes

Date: 05.11.16

Location: 234 Meiling

Presiding Chair: Kim Tartaglia, MD

Call to order:

4:05 pm

Minutes recorded by: Rita Arnold

Adjourned:

5:15 pm

**Member Attendance**

LAST NAME	FIRST NAME	ROLES	PRESENT
Abdel-Misih	Sherif	UPRSN Surgery Unit Director	
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	
Casey	Anthony	Associate Program Director, Mount Carmel Health Systems	
Collins	Shauna	Student Representative, M3	
Cronau	Holly	Expert Educator	X
Duggirala	Vijay	UPSMN Associate Director of Integration	X
Evans	Cynthia	General Faculty Representative	X
Farrell	Matthew	UPWP FM Unit Director	X
Harzman	Alan	UPRSN Director of Integration	
Hoyle	Chad	UPSMN Director of Integration	X
Johnson	Katrina	General Faculty Representative	
Khandelwal	Sorabh	Assistant Dean for Clinical Science	
Kopechek	Jack	Educational Portfolio and Coaching	
Khurma	Anand	Associate Director for Education Technology	X
Lacuesta	Nanette	Program Director, OhioHealth	
Ledford	Cynthia	Assistant Dean for Evaluation and Assessment	X
Macerollo	Allison	UPWP Director of Integration	X
Magana	Francisco	Student Representative M3	
Meyers	Lori	UPRSN Co-Unit Director	X
Musindi	Wanjiku	UPRSN OB/GYN Unit Director	
Nelin	Timothy	Student Representative M3	
Niedermier	Julie	UPSMN Psych Unit Director	
Nwomeh	Benedict	Associate Academic Program Director	
Post	Doug	Assistant Dean for Practice Based Learning	
Quick	Adam	UPSMN Neurology Unit Director	
Roy	Shuvro	Student Representative, M3	
Scherzer	Rebecca	UPWP Pediatric Unit Director	X

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Schmerler	Betsy	UPWP Associate Director of Integration	
Sheehan	Cameron	Student Representative M2	
Sinha	Tejas	Student Representative M4	
Strafford	Katherine	UPRSN Associate Director of Integration	
Ungureanu	Corina	UPWP Internal Medicine Unit Director	X- PHONE
Walsh	Katherine	UPSMN Internal Medicine Unit Director	X

## Part 2 Academic Program Committee

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<b>GUESTS:</b>	
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### Agenda Items:

1	Approval of April Meeting Minutes
2	Old Business
3	VITALS Update - Reports
4	Minimum Pass Standards for Part 2
5	Part 2 Competency Reports
6	Student Report
7	Standing reports

### Item 1, Approval of April 2016 Meeting Minutes

#### Discussion/Action

1. Meeting minutes from April 13, 2016 were reviewed and approved.

### Item 2, Old Business/ Announcements

#### Discussion

- a. No new business.
- b. Announcements made about the Spring Symposium/AAMC MERC sessions and MyProgress / MyKnowledgeMap conference dates/times.

### Item 3, VITALS Update Discussion/Action

1. Beth Sabatino reviewed recent changes to VITALS with a focus on reports related to faculty needs for ring/course evaluations as well as finding student information. Action Items: None

### Item 4, Minimum Pass Standards for Part 2

#### Discussion/Action

1. K. Tartaglia reviewed the draft minimum pass standards for 2016-17. Discussion about removing Direct Observation of Competency from the list of minimum standards. It was added at the launch of Part 2 as an aspirational standard.

- a. Review of the data suggests DOC is not a discriminating measure in that >99% of the elements for DOC are marked as having been done/accurate for student observations.
- b. Up until now, rings have been reviewing/verifying completion data for MyProgress but have not reviewed detailed responses when assessing student performance.

**Action Item:** The committee voted to remove direct observation of competence as a minimum standard for the patient care and communication competencies. Rings will be encouraged to review detailed response data as a formative measure prior to mid-ring feedback sessions.

**Item 5, Part 2 Competency Reports** Discussion:

1. K. Stringfellow presented an example of the Part 2 competency report; Discussion occurred about where grade and narrative should go on the report.

2

Action Item: Committee voted to approve the grade location at top of the competency report with the narrative/additional comments immediately after the competency breakdown.

**Item 6, Standing Reports- Duty Hours/Safety/Learning Environment**

Discussion

1. No duty hours violations reported.
2. Isolated supervision incidences noted and rings are following up on this.
3. Several respect/learning environment concerns reported on SECI for various faculty and residents. Unit directors to follow-up and report back to Part 2 APC. (all reports in Part 2 folder of Buckeye Box)


**Item 6, Student Report**

Discussion: None

Meeting adjourned at 5:15pm.



## Part 2 Academic Program Committee

 <b>THE OHIO STATE UNIVERSITY</b> COLLEGE OF MEDICINE	<b>The Ohio State University College of Medicine</b>	
	<b>Part 2 Academic Program Committee</b>	
	Meeting Minutes	
	Date: 08.10.16	Location: 1063 Graves
Presiding Chair: Kim Tartaglia, MD	Call to order:	4:02 pm
Minutes recorded by: Rita Arnold	Adjourned:	5:35 pm

Member Attendance			
LAST NAME	FIRST NAME	ROLES	PRESENT
Abdel-Misih	Sherif	UPRSN Surgery Unit Director	X
Basuray	Rakhi	Expert Educator, Pediatrics	X
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	X
Casey	Anthony	Associate Program Director, Mount Carmel Health Systems	X
Cronau	Holly	Expert Educator	X
Duggineni	Dheeraj	Student Representative, M3	X
Duggirala	Vijay	UPSMN Associate Director of Integration	X
Elhassan	Ihab	Surgery Faculty	
Farrell	Matthew	UPWP FM Unit Director	
Grieco	Alex	Expert Educator, Radiology	X
Harbrecht	Matthew	Student Representative, M3	X
Harzman	Alan	UPRSN Director of Integration	X
Hoyle	Chad	UPSMN Director of Integration	X
Johnson	Katrina	General Faculty Representative	
Khandelwal	Sorabh	Assistant Dean for Clinical Science	
Khurma	Anand	Associate Director for Education Technology	
Kirk	Michelle	Student Representative, M4	X
Kopechek	Jack	Educational Portfolio and Coaching	X
Lacuesta	Nanette	Program Director, OhioHealth	X
Ledford	Cynthia	Assistant Dean for Evaluation and Assessment	
Lucarelli	Maria	General Faculty, E&A	X
Lynch	Courtney	Expert Educator, Evidence Based Medicine, Ob/Gyn	
Macerollo	Allison	UPWP Director of Integration	
Meyers	Lori	UPRSN Co-Unit Director	
Musindi	Wanjiku	UPRSN Ob/Gyn Unit Director	X
Niedermier	Julie	UPSMN Psych Unit Director	
Nwomeh	Benedict	Associate Academic Program Director	

Post	Doug	Assistant Dean for Practice Based Learning	
Quick	Adam	UPSMN Neurology Unit Director	
Quinones	Alexander	Student Representative, M4	
Sangvai	Shilpa	General Faculty Representative, Ambulatory Pediatrics	<b>Via Phone</b>
Scherzer	Rebecca	UPWP Pediatric Unit Director	<b>X</b>
Schmerler	Betsy	UPWP Associate Director of Integration	
Strafford	Katherine	UPRSN Associate Director of Integration	



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Thomas	Donald	Student Representative, M3	
Traugott	Amber	Expert Educator, Surgery	
Ungureanu	Corina	UPWP Internal Medicine Unit Director	<b>X</b>
Volk	Laura	Part 2 & Part 3 Program Manager	<b>X</b>
Walsh	Katherine	UPSMN Internal Medicine Unit Director	<b>X</b>
Werman	Howard		<b>X</b>
<b>GUESTS:</b>			
Bardales	Cheri	Program Coordinator, E&A Educational Portfolio	
Butler	Elisa	Part 2 & 3 Program Coordinator, E&A	<b>X</b>
Clevenger	Amber	Program Coordinator, Longitudinal Projects	
Davis	John	Associate Dean for Medical Education	
Douglas	Kevin	UPWP: Program Coordinator, Family Medicine	
Gonsenhauser	Iahn	HSIQ Project Director	
Hughes	Gail	Program Coordinator, Pediatrics	<b>X</b>
Jeric	Lindsey	UPSMN: Program Manager, Internal Medicine	<b>X</b>
Landgreder	Tim	UPSMN: Program Manager, Internal Medicine	
Lash	Todd	Education Resource Specialist	
Lynne	Joanne	Associate Dean of Student Life	
MacAdam	Alissa	UPRSN: Program Coordinator, Surgery	
Sabatino	Beth	Project Manager, Vitals	
Stahr	Melissa	UPSMN: Program Coordinator, Psychology	
Stringfellow	Kevin	Program Manager, E&A	<b>X</b>
Swartz	Regina	UPWP: Program Manager, Pediatrics	<b>X</b>
Walker	Curt	Education Resource Specialist	
Watson	Dawn	Program Manager, Obstetrics & Gynecology	<b>X</b>
Werman	Howard	General Faculty, Emergency Medicine	
Williams	Thomas	General Faculty, Surgery	
Winland	Sheila	UPWP: Program Coordinator, Family Medicine	

### Agenda Items:

1	Approval of May Meeting Minutes
2	Old Business
3	End of Part 2 Evaluation
4	Minimum Pass Standards for Part 2

5	Delayed Starts, Interrupted Ring Performance
6	Part 2 Quiz Policy
7	Student Report
8	Standing reports

## Part 2 Academic Program Committee

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### Item 1, Approval of July 2016 Meeting Minutes

Discussion/Action

1. Meeting minutes from July 13, 2016 were reviewed and approved.

### Item 2, Old Business/ Announcements

Discussion

- a. I missed the old business...

### Item 3, End of Part 2 Annual Report Discussion/Action

1. K. Tartaglia reviewed the End of Part 2 Evaluation data and Learner Assessment data for the current Part 3 Students.
2. Discussed successes and challenges for the year.

#### Action Item:

1. Ground School: emulating best practices from UPRSN ground school program. Less large group sessions more interactive sessions.
2. Wasn't sure how you wanted to put the other discussed action items in the minutes...
3. MyProgress: Creating a MyProgress focus group with the students to help facilitate better usage.
4. Vitals: More focus on the development portion so that the curriculum management is less hampered.

### Item 4, Updates on Geriatric Thread, UPWP Longitudinal Pilot Discussion/Action

1. C. Ungureanu gave an update on the UPWP Longitudinal & Geriatric Thread Pilots
  - a. Longitudinal Pilot: 10 Weeks of an integrated longitudinal experience. Of the 14 weeks of inpatient clinical experience there are 4 weeks of Inpatient Peds which were not affected by the Longitudinal project. UPWP used the remaining 4 weeks Ambulatory Adult, 2 weeks Ambulatory Peds, 2 weeks Peds Selective and 2 weeks Adult Selective as an integrated longitudinal experience. These were done in half days over the 10 weeks. This was available to two Students in Session 2 and two students in Session 3. A number of students shared their reticence to sign up for the pilot because their desired selective would not be covered in this version of the pilot. 2 students completed the pilot in Session 3. They were very happy with their experience and felt that the time with their preceptor, they loved the patient continuity and the integration worked well. Session 1, this year there is one student completing the pilot.
  - b. Geriatric Thread: UPWP is looking at creating a short geriatric experience to cover what a student typically would see in an Adult Ambulatory Clinic. We had a focus group to decide what the best way to ensure that students had this experience. We are looking to work with a retirement or assisted living community and having the students, along with a facilitator, onsite to interview the residents. We would like the

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students to repeat these visits 2 or three times then have a small group to discussion based on this interaction. **Action Item:** None.

### Item 5, Part 2 Student Report Discussion:

1. General Communication- Students would like to have a way to have a centralized source for all the information that they are required to have. They work over multiple platforms and within multiple rings and sometimes it is very difficult to find simple information. Students have been using their social media connects to share information and that information should be disseminated from the COM. The students would prefer more emails and clarity.
2. UPWP Ambulatory Services: Students feel like the Preceptor that completes the evaluations are not necessarily reflective of their time on that service. This will vary by the service. Sometimes one preceptor is charged with providing the official feedback for the team. The narrative and scores should actually come from the preceptor that worked with the students.
3. Step 1- Current 2<sup>nd</sup> years received new Step 1 dates well. The current M3's and M4's were a bit confused and not supportive of the changes. **Action Item:** None.

### Item 6, Standing Reports

#### Discussion

1. Standing reports were reviewed.
  - a. Learning Environment – a couple of noted violations. K. Tartaglia will follow up with the appropriate departments.
  - b. Duty Hours – no violations
  - c. Supervision – 3 reports, 1 was a mis-click. K. Tartaglia is following up.
  - d. Px Dx to be sent at a later date from Mobile Services.
2. Program Evaluations in Vitals-

Meeting adjourned at 5:35 pm.



Presiding Chair: Kim Tartaglia, MD

Call to order:

4:05 pm

Minutes recorded by: Rita Arnold

Adjourned:

4:53 pm

**Member Attendance**

LAST NAME	FIRST NAME	ROLES	PRESENT
Abdel-Misih	Sherif	UPRSN Surgery Unit Director	
Basuray	Rakhi	Expert Educator, Pediatrics	X
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	X
Casey	Anthony	Associate Program Director, Mount Carmel Health Systems	
Cronau	Holly	Expert Educator	X
Duggineni	Dheeraj	Student Representative, M3	X
Duggirala	Vijay	UPSMN Associate Director of Integration	X
Elhassan	Ihab	Surgery Faculty	
Farrell	Matthew	UPWP FM Unit Director	
Grieco	Alex	Expert Educator, Radiology	X
Harbrecht	Matthew	Student Representative, M3	X
Harzman	Alan	UPRSN Director of Integration	X
Hoyle	Chad	UPSMN Director of Integration	X
Johnson	Katrina	General Faculty Representative	
Khandelwal	Sorabh	Assistant Dean for Clinical Science	
Khurma	Anand	Associate Director for Education Technology	X
Kirk	Michelle	Student Representative, M4	X
Kopechek	Jack	Educational Portfolio and Coaching	X
Lacuesta	Nanette	Program Director, OhioHealth	
Ledford	Cynthia	Assistant Dean for Evaluation and Assessment	
Lucarelli	Maria	General Faculty, E&A	
Lynch	Courtney	Expert Educator, Evidence Based Medicine, Ob/Gyn	
Macerollo	Allison	UPWP Director of Integration	X
Meyers	Lori	UPRSN Co-Unit Director	X
Musindi	Wanjiku	UPRSN Ob/Gyn Unit Director	X
Niedermier	Julie	UPSMN Psych Unit Director	
Nwomeh	Benedict	Associate Academic Program Director	X
Post	Doug	Assistant Dean for Practice Based Learning	
Quick	Adam	UPSMN Neurology Unit Director	X

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Quinones	Alexander	Student Representative, M4	
Sangvai	Shilpa	General Faculty Representative, Ambulatory Pediatrics	<b>X</b>
Scherzer	Rebecca	UPWP Pediatric Unit Director	<b>X</b>
Schmerler	Betsy	UPWP Associate Director of Integration	<b>X</b>
Strafford	Katherine	UPRSN Associate Director of Integration	
Thomas	Donald	Student Representative, M3	<b>X</b>
Traugott	Amber	Expert Educator, Surgery	
Ungureanu	Corina	UPWP Internal Medicine Unit Director	
Volk	Laura	Part 2 & Part 3 Program Manager	<b>X</b>
Walsh	Katherine	UPSMN Internal Medicine Unit Director	<b>X</b>
Werman	Howard		
<b>GUESTS:</b>			
Bardales	Cheri	Program Coordinator, E&A Educational Portfolio	<b>X</b>
Butler	Elisa	Part 2 & 3 Program Coordinator, E&A	
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Sabatino	Beth	Project Manager, Vitals	
Stahr	Melissa	UPSMN: Program Coordinator, Psychology	
Stringfellow	Kevin	Program Manager, E&A	<b>X</b>
Swartz	Regina	UPWP: Program Manager, Pediatrics	<b>X</b>
Walker	Curt	Education Resource Specialist	<b>X</b>
Watson	Dawn	Program Manager, Obstetrics & Gynecology	<b>X</b>
Werman	Howard	General Faculty, Emergency Medicine	
Williams	Thomas	General Faculty, Surgery	
Winland	Sheila	UPWP: Program Coordinator, Family Medicine	

### Agenda Items:

1	Approval of August Meeting Minutes
2	Old Business
3	NBME Exams- Assessment Week
4	End of Ring 1 Evaluation Data
5	PxDx / My Progress



## Part 2 Academic Program Committee

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### Item 1, Approval of August 2016 Meeting Minutes

#### Discussion/Action

1. Meeting minutes from August 10, 2016 were reviewed and approved.

### Item 2, Old Business/ Announcements

#### Discussion

- a. K. Tartaglia presented data to ECC that was discussed at July and August meetings.

### Item 3, NBME Exams – Assessment Week Discussion/Action

1. Kevin Stringfellow addressed the challenges of timely starts and distractions during the NBME exams. NBME exams have traditionally started at 8am. Students are sent instructions to make sure that their devices are working optimally for the NBME exam taking software. Not everyone followed these instructions prior to entering the examination hall. This requires individual tech support in order to access their exam. Next Assessment Week the sessions will open at 7:15 so that all tech issues can be resolved by the official 8:00 am start time.
2. Kevin has been in contact with the NBME regarding the service issues we experienced during Friday's exams. The NBME sent a message verifying that there was an issue with their servers. We have also planned to have the IT department analyze the lecture halls to make sure that the access points are not overloaded with the session.
3. At the beginning of each academic year, Part 2 Leadership reviews the subject exam scores to ensure that we are in line with trends. Kevin advised that the passing criteria for the current year not be published until leadership has determined what they will be.

#### Action Item:

1. NBME Exams will begin at 8am regardless of outstanding tech issues so that compliant students are not penalized with additional wait time.
2. Next Assessment Week the sessions will open at 7:15 am so that all tech issues can be resolved by the official 8am start time. MyProgress: Creating a MyProgress focus group with the students to help facilitate better usage.
3. Students will receive more detailed information as we get closer to the December Assessment Week.

### Item 4, End of Ring 1 Evaluation Data

#### Discussion/Action

1. K. Tartaglia reviewed the Ring 1 Evaluation Data that was approved by ECC 8.22.16.
  - a. Increase student satisfaction with Groundschool/ Tuesday didactics on UPWP and UPSMN by 20%.
  - b. Adjust designation (Honors/Letters) cut-offs to be within 25% of approved cut-offs (thus no higher than 15% for H and 25% for L)
  - c. Improve quality of direct observation on UPRSN ring by 20%.
  - d. Implement a VITALS drop-down list to obtain more granular data on learning environment items for SECI.

## Part 2 Academic Program Committee

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**Action Item:** None.

### **Item 5, PxDx / My Progress**

Discussion: K. Tartaglia shared some feedback from Students regarding PxDx.

1. User interface and Functionality issues. Students suggested that it might be more effective if the lists could act more as a checklist. The current setup is cluttered and difficult to track.
  
2. Content. Students are concerned that the evaluation responses are very general and sometimes do not line up with actual PxDx items. They would like more free text options for responses.

**Action Item:** Until Vitals can accommodate PxDx get specific feedback from students to help make the V. Cannon suggested making more structured categories to alleviate confusion of deployed forms.

### **Item 6, Student Report**

Discussion No report at this time.

Meeting adjourned at 4:53 pm.



Presiding Chair: Kim Tartaglia, MD | Call to order: 4:08 pm

Minutes recorded by: Rita Arnold | Adjourned: 5:13 pm

**Member Attendance**

LAST NAME	FIRST NAME	ROLES	PRESENT
Abdel-Misih	Sherif	UPRSN Surgery Unit Director	
Basuray	Rakhi	Expert Educator, Pediatrics	
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	X
Casey	Anthony	Associate Program Director, Mount Carmel Health Systems	
Cronau	Holly	Expert Educator	X
Duggineni	Dheeraj	Student Representative, M3	X
Duggirala	Vijay	UPSMN Associate Director of Integration	
Elhassan	Ihab	Surgery Faculty	
Farrell	Matthew	UPWP FM Unit Director	X
Grieco	Alex	Expert Educator, Radiology	
Harbrecht	Matthew	Student Representative, M3	X
Harzman	Alan	UPRSN Director of Integration	X
Hoyle	Chad	UPSMN Director of Integration	X
Johnson	Katrina	General Faculty Representative	
Khandelwal	Sorabh	Assistant Dean for Clinical Science	
Khurma	Anand	Associate Director for Education Technology	
Kirk	Michelle	Student Representative, M4	X
Kopechek	Jack	Educational Portfolio and Coaching	
Lacuesta	Nanette	Program Director, OhioHealth	X
Ledford	Cynthia	Assistant Dean for Evaluation and Assessment	
Lucarelli	Maria	General Faculty, E&A	
Lynch	Courtney	Expert Educator, Evidence Based Medicine, Ob/Gyn	
Macerollo	Allison	UPWP Director of Integration	X
Meyers	Lori	UPRSN Co-Unit Director	
Musindi	Wanjiku	UPRSN Ob/Gyn Unit Director	
Niedermier	Julie	UPSMN Psych Unit Director	
Nwomeh	Benedict	Associate Academic Program Director	
Post	Doug	Assistant Dean for Practice Based Learning	
Quick	Adam	UPSMN Neurology Unit Director	

## Part 2 Academic Program Committee

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Quinones	Alexander	Student Representative, M4	<b>X</b>
Sangvai	Shilpa	General Faculty Representative, Ambulatory Pediatrics	
Scherzer	Rebecca	UPWP Pediatric Unit Director	<b>PHONE</b>
Schmerler	Betsy	UPWP Associate Director of Integration	
Strafford	Katherine	UPRSN Associate Director of Integration	
Thomas	Donald	Student Representative, M3	
Traugott	Amber	Expert Educator, Surgery	<b>PHONE</b>
Ungureanu	Corina	UPWP Internal Medicine Unit Director	<b>PHONE</b>
Volk	Laura	Part 2 & Part 3 Program Manager	<b>X</b>
Walsh	Katherine	UPSMN Internal Medicine Unit Director	
Werman	Howard		
<b>GUESTS:</b>			
Bardales	Cheri	Program Coordinator, E&A Educational Portfolio	<b>X</b>
Butler	Elisa	Part 2 & 3 Program Coordinator, E&A	<b>X</b>
Clevenger	Amber	Program Coordinator, Longitudinal Projects	<b>X</b>
Davis	John	Associate Dean for Medical Education	
Douglas	Kevin	UPWP: Program Coordinator, Family Medicine	
Gonsenhauser	Iahn	HSIQ Project Director	<b>X</b>
Hughes	Gail	Program Coordinator, Pediatrics	
Jeric	Lindsey	UPSMN: Program Manager, Internal Medicine	
Landgreder	Tim	UPSMN: Program Manager, Internal Medicine	
Lash	Todd	Education Resource Specialist	
Lynne	Joanne	Associate Dean of Student Life	
MacAdam	Alissa	UPRSN: Program Coordinator, Surgery	
Sabatino	Beth	Project Manager, Vitals	
Stahr	Melissa	UPSMN: Program Coordinator, Psychology	
Stringfellow	Kevin	Program Manager, E&A	
Swartz	Regina	UPWP: Program Manager, Pediatrics	<b>X</b>
Walker	Curt	Education Resource Specialist	
Watson	Dawn	Program Manager, Obstetrics & Gynecology	<b>X</b>
Werman	Howard	General Faculty, Emergency Medicine	
Williams	Thomas	General Faculty, Surgery	
Winland	Sheila	UPWP: Program Coordinator, Family Medicine	

### Agenda Items:

1	Approval of September Meeting Minutes
2	Old Business
3	HSIQ Update
4	Unit / Ring Grade Breakdowns and Determinations from Grading Meetings

5	LCME Elements – Part 2 Relevance
6	Student Report
7	PxDx Lists

## Part 2 Academic Program Committee

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### **Item 1, Approval of August 2016 Meeting Minutes**

#### Discussion/Action

1. Meeting minutes from September 14, 2016 were reviewed and approved.

### **Item 2, Old Business/ Announcements**

#### Discussion

- a. PxDx /MyProgress – V. Cannon updated looking at options to better accommodate PxDx. Building PxDx into Vitals looks to be more than 6 months into the current roadmap. Victoria and K. Stringfellow are exploring new options in MyProgress, Canvas and ExamSoft that may be able to better accommodate the current needs. They would like a group of faculty and students to help look at new platforms.

### **Item 3, HSIQ Update**

#### Discussion/Action

Iahn Gonsenhausner gave an update on the HSIQ project for Part 2.

1. To help students understand the bigger picture of the project the syllabus for Part 2 & Part 3 were combined.
2. Part 2 content, organized by ring
  - a. Build foundational knowledge in Session 1
  - b. More interactive classes in Session 2: flipped classroom, in class break-out sessions, emphasis on relevance through simulation of real world QI initiative on DVT.
  - c. Introduction to Part 3 HSIQ project in Session 3. Will include an orientation to HSIQ in Part 3 as well as current Part 3 students presenting exemplar HSIQ project.
3. Continued Plans for Improvement
  - a. Improve student instructions and solidify key points for interactive classes.
  - b. Bundle student simulation resources in VITALS for ease of student preparation in advance of class.
  - c. Better define the roles of student groups in the clinical situation provided in classroom simulation.
  - d. Continue providing clinical examples and real life experiences.
  - e. Provide a current Part 3 student project as an example at Orientation for Part 2 students.

### **Item 4, Unit/ Ring Grade Breakdowns and Determinations from Grading Meetings**

#### Discussion/Action

1. K. Tartaglia reviewed the Part 2 Unit and Ring Grade Breakdowns and Determinations of Student Performance. (see attached document.) One revision needed on the Peds unit grade (30% NBME, 70% CPAs.)

## Part 2 Academic Program Committee

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**Action Item:** None.

### **Item 5, Student Report**

Discussion: No report at this time.

### **Item 6, LCME elements – Part 2 Relevance**

Discussion: K. Tartaglia reviewed Part 2 LCME Critical Elements.

1. October 2016 guidelines have been shared in the Buckeye Box for review by each Ring.

**Action Item:** Identify any areas that are not addressing each of these guidelines within individual rings and report back to the committee. K. Tartaglia to develop a timeline for reporting on specific elements throughout academic year at Part 2 APCs.

### **Item 7, PxDx Lists**

Discussion: K. Tartaglia reviewed current PxDx Lists with the committee and completion data through week 6 of Ring 2.

1. Completion reports by Ring reviewed.
2. Discussion of expanding some entries on Ob/Gyn (potentially adding entry on contraception/family planning and consider items such as STI testing, abnormal uterine bleeding) and clarifying intent of some inpatient items on IM/UPSMN (need for skin disorders and obesity given redundancy with adult ambulatory list; potential addition of patient with electrolyte abnormality.)

**Action Item:**

1. Part 2 program to send out current PxDx lists, organized by specialty.
2. Each ring to discuss recommendations for changes made by APC members and bring back any changes to future APC (as part of their spring annual report.)

Meeting adjourned at 5:13 pm.



Presiding Chair: Kim Tartaglia, MD

Call to order:

4:05 pm

Minutes recorded by: Rita Arnold

Adjourned:

5:10 pm

**Member Attendance**

LAST NAME	FIRST NAME	ROLES	PRESENT
Abdel-Misih	Sherif	UPRSN Surgery Unit Director	
Basuray	Rakhi	Expert Educator, Pediatrics	PHONE
Cannon	Victoria	Director, OECRD	X
Casey	Anthony	Associate Program Director, Mount Carmel Health Systems	
Cronau	Holly	Expert Educator	X
Duggineni	Dheeraj	Student Representative, M3	
Duggirala	Vijay	UPSMN Associate Director of Integration	X
Elhassan	Ihab	Surgery Faculty	X
Farrell	Matthew	UPWP FM Unit Director	X
Grieco	Alex	Expert Educator, Radiology	X
Harbrecht	Matthew	Student Representative, M3	
Harzman	Alan	UPRSN Director of Integration	X
Hoyle	Chad	UPSMN Director of Integration	
Johnson	Katrina	General Faculty Representative	
Khandelwal	Sorabh	Assistant Dean for Clinical Science	
Khurma	Anand	Associate Director for Education Technology	X
Kirk	Michelle	Student Representative, M4	X
Kopechek	Jack	Educational Portfolio and Coaching	
Lacuesta	Nanette	Program Director, OhioHealth	
Ledford	Cynthia	Assistant Dean for Evaluation and Assessment	
Lucarelli	Maria	General Faculty, E&A	
Lynch	Courtney	Expert Educator, Evidence Based Medicine, Ob/Gyn	
Macerollo	Allison	UPWP Director of Integration	X
Meyers	Lori	UPRSN Co-Unit Director	X
Musindi	Wanjiku	UPRSN Ob/Gyn Unit Director	PHONE
Niedermier	Julie	UPSMN Psych Unit Director	
Nwomeh	Benedict	Associate Academic Program Director	X
Post	Doug	Assistant Dean for Practice Based Learning	
Quick	Adam	UPSMN Neurology Unit Director	
Quinones	Alexander	Student Representative, M4	

## Part 2 Academic Program Committee

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Sangvai	Shilpa	General Faculty Representative, Ambulatory Pediatrics	
Scherzer	Rebecca	UPWP Pediatric Unit Director	<b>X</b>
Schmerler	Betsy	UPWP Associate Director of Integration	<b>X</b>
Strafford	Katherine	UPRSN Associate Director of Integration	
Thomas	Donald	Student Representative, M3	<b>X</b>
Traugott	Amber	Expert Educator, Surgery	<b>X</b>
Ungureanu	Corina	UPWP Internal Medicine Unit Director	
Volk	Laura	Part 2 & Part 3 Program Manager	<b>X</b>
Walsh	Katherine	UPSMN Internal Medicine Unit Director	
Werman	Howard		
<b>GUESTS:</b>			
Bardales	Cheri	Program Coordinator, E&A Educational Portfolio	<b>X</b>
Butler	Elisa	Part 2 & 3 Program Coordinator, E&A	
Clevenger	Amber	Program Coordinator, Longitudinal Projects	
Davis	John	Associate Dean for Medical Education	
Douglas	Kevin	UPWP: Program Coordinator, Family Medicine	
Gonsenhauser	Iahn	HSIQ Project Director	
Hughes	Gail	Program Coordinator, Pediatrics	
Jeric	Lindsey	UPSMN: Program Manager, Internal Medicine	
Landgreder	Tim	UPSMN: Program Manager, Internal Medicine	
Lash	Todd	Education Resource Specialist	
Lynne	Joanne	Associate Dean of Student Life	
Ray	Katherine	UPRSN: Program Coordinator, Surgery	<b>X</b>
Sabatino	Beth	Project Manager, Vitals	<b>X</b>
Stahr	Melissa	UPSMN: Program Coordinator, Psychology	
Stringfellow	Kevin	Program Manager, E&A	<b>X</b>
Swartz	Regina	UPWP: Program Manager, Pediatrics	
Walker	Curt	Education Resource Specialist	
Watson	Dawn	Program Manager, Obstetrics & Gynecology	
Werman	Howard	General Faculty, Emergency Medicine	
Williams	Thomas	General Faculty, Surgery	
Winland	Sheila	UPWP: Program Coordinator, Family Medicine	

### Agenda Items:

1	Approval of October Meeting Minutes
2	Old Business
3	Demo of Required Clinical Encounters- ExamSoft vs MyProgress
4	Direct Observation
5	Student Review Subcommittee Update



## Part 2 Academic Program Committee

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### Item 1, Approval of October Meeting Minutes

#### Discussion/Action

1. Meeting minutes from October 12, 2016 were reviewed and approved.

### Item 2, Old Business/ Announcements

#### Discussion

### Item 3, Demo of Required Clinical Encounters- ExamSoft vs. My Progress

#### Discussion/Action

V. Cannon and K. Stringfellow presented the available options in MyProgress and ExamSoft that may be able to better accommodate the current needs of PxDx for Part 2.

1. Student Concerns-
  - a. Students report that forms are hard to find for each unit.
  - b. Students have found it hard to know what they need to do. Each form is currently deployed as “one and done”.
2. Coordinator Concerns-
  - a. Coordinators find it difficult to know which forms to select.
3. Pros and Cons
  - a. My Progress
    - i. Pros - Consistent solution for AY
    - ii. Pros- Collects setting, role and date
    - iii. Cons- 30-44 forms to complete per ring
  - b. ExamSoft Student Portal
    - i. Pros- One to four rubrics to complete
    - ii. Pros- Reporting options for students and administration
    - iii. Cons- New application to learn, no dedicated app must access online
    - iv. Cons – Minimal data collected
    - v. Cons- Rubric format/ layout: scoring platform

**Action Item:** PxDx will be maintained in MyProgress for Session 3.

1. New categories will be implemented for Student Forms.
2. Each time you complete a form it will be removed from your to-do list.
3. Form Names will be modified to use ring prefix, and all ring forms will be grouped together.

### Item 4, Direct Observation

#### Discussion **A. Traugott reviewed the Direct Observation requirement for the UPRSN ring.**

1. Session 1 2016-17
  - a. 11% of the 65 students had no DO logged.
  - b. 23% of them had a DO logged, but it was observed by a Resident (PGY1 & PGY2).
  - c. 29% had at least one DO observed by an Attending.
  - d. 37% met the requirement for having two DO's observed by an Attending.  
Only half of those had them done on different services.
  - e. Only 18% met the standard set by the ring.

## Part 2 Academic Program Committee

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- i. All students that met the standard had 1 DO completed at least 4 weeks before the end of the ring.
- ii. Of those that had observations completed on one service only, 70% had one DO within the last two weeks.

**Action Item:** UPRSN Ring Changes to be made.

1. Better educate the students on the requirement.
  
2. Setting a deadline for the first DO to be completed by Mid-Ring Feedback. Set an earlier deadline for the completion of the requirement to avoid end of the ring rush.
3. Sending reminders to students as they begin their 4 week Surgery and Ob/Gyn rotations.

### **Item 5, Student Review**

Discussion/Action B. Nwomeh gave an update on the Student Review Subcommittee. 1.

Session 1 - 2016-17

- a. 5 Students Reviewed, 1 Student after Mid-Rotation Feedback
- b. Competencies of Concern- 2 Medical Knowledge, 2 Professionalism
2. Session 2 - 2016-17
  - a. 4 Students Reviewed- 1 Student reviewed twice for the same issue
  - b. Competencies of Concern- 2 Patient Care, 4 Professionalism, 1 Communication, 1 Practice Based & Life Long Learning

**Action Item:** None.

**Item 6, Student Report – None.**

Meeting adjourned at 5:10 pm.



**THE OHIO STATE UNIVERSITY**  
COLLEGE OF MEDICINE

**The Ohio State University College of Medicine**

**Part 2 Academic Program Committee**

Meeting Minutes

Date: 3.8.17

Location: L035 James

Presiding Chair: Ben Nwomeh

Call to order:

4:05 pm

Minutes recorded by: Laura Volk

Adjourned:

4:50 pm

**Member Attendance**

LAST NAME	FIRST NAME	ROLES	PRESENT
Abdel-Misih	Sherif	UPRSN Surgery Unit Director	
Basuray	Rakhi	Expert Educator, Pediatrics	X
Cannon	Victoria	Director, OECRD	
Casey	Anthony	Associate Program Director, Mount Carmel Health Systems	
Cronau	Holly	Expert Educator	X
Duggineni	Dheeraj	Student Representative, M3	X
Duggirala	Vijay	UPSMN Associate Director of Integration	X
Elhassan	Ihab	Surgery Faculty	
Farrell	Matthew	UPWP FM Unit Director	X
Grieco	Alex	Expert Educator, Radiology	
Harbrecht	Matthew	Student Representative, M3	
Harzman	Alan	UPRSN Director of Integration	
Hoyle	Chad	UPSMN Director of Integration	X
Johnson	Katrina	General Faculty Representative	
Khandelwal	Sorabh	Assistant Dean for Clinical Science	
Kirk	Michelle	Student Representative, M4	
Kopechek	Jack	Educational Portfolio and Coaching	X
Lacuesta	Nanette	Program Director, OhioHealth	
Ledford	Cynthia	Assistant Dean for Evaluation and Assessment	
Lucarelli	Maria	General Faculty, E&A	
Lynch	Courtney	Expert Educator, Evidence Based Medicine, Ob/Gyn	
Macerollo	Allison	UPWP Director of Integration	Phone
Meyers	Lori	UPRSN Co-Unit Director	X
Musindi	Wanjiku	UPRSN Ob/Gyn Unit Director	
Niedermier	Julie	UPSMN Psych Unit Director	
Nwomeh	Benedict	Associate Academic Program Director	X
Quick	Adam	UPSMN Neurology Unit Director	
Quinones	Alexander	Student Representative, M4	X
Sangvai	Shilpa	General Faculty Representative, Ambulatory Pediatrics	
Scherzer	Rebecca	UPWP Pediatric Unit Director	X

## Part 2 Academic Program Committee

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			<b>Phone</b>
Schmerler	Betsy	UPWP Associate Director of Integration	
Strafford	Katherine	UPRSN Associate Director of Integration	
Thomas	Donald	Student Representative, M3	<b>X</b>
Traugott	Amber	Expert Educator, Surgery	
Ungureanu	Corina	UPWP Internal Medicine Unit Director	
Volk	Laura	Part 2 & Part 3 Program Manager	<b>X</b>
Walsh	Katherine	UPSMN Internal Medicine Unit Director	
<b>GUESTS:</b>			
Bardales	Cheri	Program Coordinator, E&A Educational Portfolio	
Butler	Elisa	Part 2 & 3 Program Coordinator, E&A	
Clevenger	Amber	Program Coordinator, Longitudinal Projects	
Davis	John	Associate Dean for Medical Education	
Douglas	Kevin	UPWP: Program Coordinator, Family Medicine	
Gonsenhauser	Iahn	HSIQ Project Director	
Hughes	Gail	Program Coordinator, Pediatrics	
Isler	Todd	Technology Manager, OECRD	
Jeric	Lindsey	UPSMN: Program Manager, Internal Medicine	
Langreder	Tim	UPSMN: Program Manager, Internal Medicine	
Khurma	Anand	Associate Director for Education Technology	<b>X</b>
Lash	Todd	Education Resource Specialist	
Lynne	Joanne	Associate Dean of Student Life	
Ray	Katherine	UPRSN: Program Coordinator, Surgery	<b>X</b>
Sabatino	Beth	Project Manager, Vitals	<b>X</b>
Stahr	Melissa	UPSMN: Program Coordinator, Psychiatry	
Stringfellow	Kevin	Program Manager, E&A	<b>X</b>
Swartz	Regina	UPWP: Program Manager, Pediatrics	<b>X</b>
Verbeck	Nicki	Education Resource Specialist, OECRD	<b>X</b>
Walker	Curt	Education Resource Specialist	<b>X</b>
Watson	Dawn	Program Manager, Obstetrics & Gynecology	
Werman	Howard	General Faculty, Emergency Medicine	
Williams	Thomas	General Faculty, Surgery	
Winland	Sheila	UPWP: Program Coordinator, Family Medicine	

### Agenda Items:

1	Approval of January Meeting Minutes
2	Student Report
3	Clerkship Analysis by Site
4	Med U subscription

## Part 2 Academic Program Committee

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### Item 1, Approval of January Meeting Minutes

#### Discussion/Action

Minutes were reviewed and approved.

### Item 2, Student Report Discussion

1. Students indicated they are still having trouble obtaining direct observations while on Surgery. Students were reminded to email Dr. Abdel Misih if these experiences are not occurring.
2. Students would like to know what the minimum pass is for each ring.

**Action Item:** K. Stringfellow will work with each Ring to insure this is communicated to the class.

### Item 3, Clerkship Analysis by Site

#### Discussion

N. Verbeck reviewed data from the site analysis conducted by OECRD. The analysis was conducted to determine if there were any differences in scores or grades based on student site assignment. Data from UPRSN and UPSMN Rings were reviewed from the 2015-2016 AY.

1. Overall, there were no significant differences in scores or grades across sites.
2. Dr. Nwomeh requested data for surgery specifically at NCH, since their data was combined with OSU initially.
3. SMN is looking into more in depth data such as Gen Med @ OSU vs Gen Med @ East and any differences between wards and consults.

### Item 4, Value of Med U Subscription Discussion

1. Students tend to focus more on question bank style resources. While CLIPP cases and the like are useful in terms of information provided, they simply take too long to go through, and thus, are underutilized.
2. Resources provided by the school that are question bank format (i.e. APGO Uwise subscription) are highly valued. It is more about studying efficiency, where a student can go over 30+ questions in the same amount of time as 1-2 CLIPP cases.
3. A couple of the resources discussed, none of the students had ever heard of. These resources, if kept, should be advertised as available.
4. These resources seem to be hardly used, and the money can be better used elsewhere. Suggestions were made for a copy of Step Up to Medicine, Uworld, First Aid for Step 2, etc. provided to each student instead. If data exists as to which resources students use most often, this should be used to decide which resource to purchase (a survey could help identify this if needed).

### Item 5, Ground School Discussion

#### Discussion

V. Duggirala discussed the outcome of the Ground School meeting held on 1/31.

1. Goal is to reduce the amount of redundancy such as Ultrasound review.

**Action Item:** Each ring will work with Dave Bahner to eliminate redundancy and make progressive through each ring.

2. Each Ring should gauge the value of the threads within each ring.
  - a. Are they still a requirement?
  - b. There is some confusion with the students on what the threads are

## Part 2 Academic Program Committee

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- c. V. Duggirala discussed some options for addressing the High Value Care exercise
3. RSN has a lecture on conducting a Literature Search that the students feel is very valuable, however is not consistent, nor does it progress in the curriculum.

**Action Item:** Each ring will work with Courtney Lynch, author of the lecture, to make the it progressive through each ring.

4. It was agreed Portfolio coaching should remain on the Friday of Ground School. The only difficulty is when a holiday falls during that week.
5. Students felt that having residents provide an overview of what is expected on the floors during Ground School is very beneficial.
6. It was suggested to also provide information on the paging system and other resources.

Meeting adjourned at 4:50 pm



**THE OHIO STATE UNIVERSITY**  
COLLEGE OF MEDICINE

**The Ohio State University College of Medicine**

**Part 2 Academic Program Committee**

Meeting Minutes

Date: 4.12.17

Location: L035 James

Presiding Chair: Kim Tartaglia, MD

Call to order:

4:05 pm

Minutes recorded by: Rita Arnold

Adjourned:

5:05 pm

**Member Attendance**

LAST NAME	FIRST NAME	ROLES	PRESENT
Abdel-Misih	Sherif	UPRSN Surgery Unit Director	
Basuray	Rakhi	Expert Educator, Pediatrics	X
Bellows	Fara	General Faculty, Urology	VIA PHONE
Cannon	Victoria	Director, OECRD	
Casey	Anthony	Associate Program Director, Mount Carmel Health Systems	
Cronau	Holly	Expert Educator	X
Duggineni	Dheeraj	Student Representative, M3	X
Duggirala	Vijay	UPSMN Associate Director of Integration	X
Elhassan	Ihab	Surgery Faculty	
Farrell	Matthew	UPWP FM Unit Director	X
Grieco	Alex	Expert Educator, Radiology	X
Harbrecht	Matthew	Student Representative, M3	X
Harzman	Alan	UPRSN Director of Integration	X
Hoyle	Chad	UPSMN Director of Integration	X
Johnson	Katrina	General Faculty Representative	
Khandelwal	Sorabh	Assistant Dean for Clinical Science	
Kirk	Michelle	Student Representative, M4	
Kopechek	Jack	Educational Portfolio and Coaching	X
Lacuesta	Nanette	Program Director, OhioHealth	X
Ledford	Cynthia	Assistant Dean for Evaluation and Assessment	
Lucarelli	Maria	General Faculty, E&A	
Lynch	Courtney	Expert Educator, Evidence Based Medicine, Ob/Gyn	
Macerollo	Allison	UPWP Director of Integration	
Meyers	Lori	UPRSN Co-Unit Director	X
Musindi	Wanjiku	UPRSN Ob/Gyn Unit Director	
Niedermier	Julie	UPSMN Psych Unit Director	
Nwomeh	Benedict	Associate Academic Program Director	X

## Part 2 Academic Program Committee

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Quick	Adam	UPSMN Neurology Unit Director	
Quinones	Alexander	Student Representative, M4	
Sangvai	Shilpa	General Faculty Representative, Ambulatory Pediatrics	<b>VIA PHONE</b>
Scherzer	Rebecca	UPWP Pediatric Unit Director	
Schmerler	Betsy	UPWP Associate Director of Integration	
Strafford	Katherine	UPRSN Associate Director of Integration	
Thomas	Donald	Student Representative, M3	<b>X</b>
Traugott	Amber	Expert Educator, Surgery	
Ungureanu	Corina	UPWP Internal Medicine Unit Director	<b>VIA PHONE</b>
Volk	Laura	Part 2 & Part 3 Program Manager	
Walsh	Katherine	UPSMN Internal Medicine Unit Director	<b>X</b>
<b>GUESTS:</b>			
Bardales	Cheri	Program Coordinator, E&A Educational Portfolio	<b>X</b>
Butler	Elisa	Part 2 & 3 Program Coordinator, E&A	
Clevenger	Amber	Program Coordinator, Longitudinal Projects	
Davis	John	Associate Dean for Medical Education	
Douglas	Kevin	UPWP: Program Coordinator, Family Medicine	
Gonsenhauser	Iahn	HSIQ Project Director	
Hughes	Gail	Program Coordinator, Pediatrics	
Isler	Todd	Technology Manager, OECRD	
Jeric	Lindsey	UPSMN: Program Manager, Internal Medicine	<b>X</b>
Landgreder	Tim	UPSMN: Program Manager, Internal Medicine	
Khurma	Anand	Associate Director for Education Technology	<b>X</b>
Lash	Todd	Education Resource Specialist	
Lynne	Joanne	Associate Dean of Student Life	
Ray	Katherine	UPRSN: Program Coordinator, Surgery	<b>X</b>
Sabatino	Beth	Project Manager, Vitals	
Stahr	Melissa	UPSMN: Program Coordinator, Psychology	
Stringfellow	Kevin	Program Manager, E&A	
Swartz	Regina	UPWP: Program Manager, Pediatrics	<b>X</b>
Verbek	Nicki	Education Resource Specialist, OECRD	
Walker	Curt	Education Resource Specialist	<b>X</b>
Watson	Dawn	Program Manager, Obstetrics & Gynecology	<b>X</b>
Werman	Howard	General Faculty, Emergency Medicine	
Williams	Thomas	General Faculty, Surgery	



## Part 2 Academic Program Committee

Winland	Sheila	UPWP: Program Coordinator, Family Medicine	
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### Agenda Items:

1	Approval of March Meeting Minutes
2	Announcements/ Old Business
3	UPSMN Ring Updates
4	Portfolio Coaching Updates
5	Student Report
6	Part 2 Handbook Updates

### Item 1, Approval of March Meeting Minutes

#### Discussion/Action

### Item 2, Old Business/ Announcements Discussion

1. Value of MedU Subscription: We presented some data at the last meeting on student use of MedU. We also asked the faculty of the rings for their recommendation on keeping it. Most Rings do want to keep MedU as a resource and are working on ways to make it more value added to the students. Dr. Davis has requested that we formally ask the students on the value they find in it. We will have a couple of questions added to the end of Part 2 Evaluation to ask students how they
2. Groundschool Discussion: ...
3. **Was there another item I missed at the beginning?**
4. We'd like to thank Dr. Harzman for his service to Part 2 as he is giving up his role as the Director of Integration the UPRSN Ring. Jonathan Schaffir will take over the DOI position starting May 1, 2017, with the new academic year.
5. LSI Awards- The call went out 4.11.17 for the 2016-17 LSI Awards. Please consider nominating someone you work with.
- 6.

### Item 3, UPSMN Ring Updates

#### Discussion/Action

V. Duggirala presented some updates from the Understanding Patients with Specialized Medical Needs Unit.

1. Groundschool:
  - a. Replaced the Spirituality Thread with an Interdisciplinary thread to the Groundschool. 22 students will rotate with 22 nurses Tuesday through Thursday. This is related to the Interprofessional thread led by Dr. Liston.
  - b. Removed Student Orientation Report. This can be taught in a more condensed fashion. We have replaced it with an Applied Clinical Reasoning, 3 part didactic series led by C. Ledford.
  - c. Added a Chief Resident Didactic Panel - to give students an understanding of what Residents, Interns and Attendings looking for from them.
  - d. Removed some redundant procedural skills.
2. IM, Neuro and Psych Disintegrated-
  - a. Internal Medicine- Everyone gets one general ward month and one consult and an elective service. Riverside has been removed from our service rotation. All IM will be done at OSU or OSU East. Cardiology Consults has been shown not to be

## Part 2 Academic Program Committee

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an effective education experience and has been removed. Heme has increased their availability and Gastroenterology will be added to the consult service.

- b. Neurology- Adjusted some of their specialized rotations to give a better rounded experience. If a student is assigned to a 4 week subspecialty service ( Epilepsy, Stroke, Neuro-critical care) the plan is to do 2 weeks in your specific service and then do two weeks on another service to get some of that general education as well.
  - c. Psychiatry is changing all of their lectures into e-modules.
3. Mid-Ring Feedback Sessions, HSIQ and the Harvey Assessment are being removed from standard rotation hours to avoid the repetitive absence from service.
  4. Working towards piloting a more interactive group time on Cardiology, Pulmonary and Gastroenterology for a more robust physical diagnosis curriculum in IM.
  5. More Direct Observation for Neurology in a similar format to what Drs. Levine and Fontana present.

### **Item 4, Portfolio and Coaching Updates**

Discussion J. Kopechek reviewed the Portfolio Coaching Program and upcoming changes for the year.

1. Mid-Ring Feedback: Students have provided feedback that shows they are not seeing the usefulness of the mid-ring feedback as it is currently structured.

#### **Action Item:**

- a. Advocate for Portfolio Coaches to be given access to VITALS Evaluation Reports.
- b. Add option to upload mid-ring feedback to Portfolio site or complete the Reflection.

### **Item 5, Part 2 Handbook Updates**

Discussion/Action K. Tartaglia presented the updated handbook for committee approval.

1. Yellow highlights are changes (mostly dates.)
2. Green highlights are items to be considered for future discussion and revision.

**Action Item:** The handbook was approved.

### **Item 6, Student Report**

Discussion/Action Students are in the last week of rotations and studying hard. No report.

Meeting adjourned at 5:05 pm.



**THE OHIO STATE UNIVERSITY**  
COLLEGE OF MEDICINE

**The Ohio State University College of Medicine**

**Part 2 Academic Program Committee**

Meeting Minutes

Date: 07.13.16

Location: 1059 Graves

Presiding Chair: Kim Tartaglia, MD

Call to order:

4:05 pm

Minutes recorded by: Rita Arnold

Adjourned:

5:25 pm

**Member Attendance**

LAST NAME	FIRST NAME	ROLES	PRESENT
Abdel-Misih	Sherif	UPRSN Surgery Unit Director	X
Basuray	Rakhi	Expert Educator, Pediatrics	X
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	
Casey	Anthony	Associate Program Director, Mount Carmel Health Systems	
Cronau	Holly	Expert Educator	X
Duggineni	Dheeraj	Student Representative, M3	X
Duggirala	Vijay	UPSMN Associate Director of Integration	
Elhassan	Ihab	Surgery Faculty	X- PHONE
Farrell	Matthew	UPWP FM Unit Director	X
Grieco	Alex	Expert Educator, Radiology	X
Harbrecht	Matthew	Student Representative, M3	X
Harzman	Alan	UPRSN Director of Integration	
Hoyle	Chad	UPSMN Director of Integration	X
Johnson	Katrina	General Faculty Representative	
Khandelwal	Sorabh	Assistant Dean for Clinical Science	
Khurma	Anand	Associate Director for Education Technology	
Kirk	Michelle	Student Representative, M4	X
Kopechek	Jack	Educational Portfolio and Coaching	X
Lacuesta	Nanette	Program Director, OhioHealth	X
Ledford	Cynthia	Assistant Dean for Evaluation and Assessment	
Lucarelli	Maria	General Faculty, E&A	X
Lynch	Courtney	Expert Educator, Evidence Based Medicine, Ob/Gyn	X
Macerollo	Allison	UPWP Director of Integration	
Meyers	Lori	UPRSN Co-Unit Director	
Musindi	Wanjiku	UPRSN Ob/Gyn Unit Director	X
Niedermier	Julie	UPSMN Psych Unit Director	
Nwomeh	Benedict	Associate Academic Program Director	

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Post	Doug	Assistant Dean for Practice Based Learning	
Quick	Adam	UPSMN Neurology Unit Director	
Quinones	Alexander	Student Representative, M4	
Sangvai	Shilpa	General Faculty Representative, Ambulatory Pediatrics	<b>X-PHONE</b>
Scherzer	Rebecca	UPWP Pediatric Unit Director	<b>X-PHONE</b>
Schmerler	Betsy	UPWP Associate Director of Integration	
Strafford	Katherine	UPRSN Associate Director of Integration	
Thomas	Donald	Student Representative, M3	<b>X</b>
Traugott	Amber	Expert Educator, Surgery	<b>X</b>
Ungureanu	Corina	UPWP Internal Medicine Unit Director	<b>X-PHONE</b>
Volk	Laura	Part 2 & Part 3 Program Manager	<b>X</b>
Walsh	Katherine	UPSMN Internal Medicine Unit Director	
<b>GUESTS:</b>			
Bardales	Cheri	Program Coordinator, E&A Educational Portfolio	
Clevenger	Amber	Program Coordinator, Longitudinal Projects	
Davis	John	Associate Dean for Medical Education	<b>X</b>
Douglas	Kevin	UPWP: Program Coordinator, Family Medicine	
Gonsenhausner	Iahn	HSIQ Project Director	
Jeric	Lindsey	UPSMN: Program Manager, Internal Medicine	<b>X</b>
Landgreder	Tim	UPSMN: Program Manager, Internal Medicine	
Lash	Todd	Education Resource Specialist	<b>X</b>
Lynne	Joanne	Associate Dean of Student Life	
MacAdam	Alissa	UPRSN: Program Coordinator, Surgery	<b>X</b>
Sabatino	Beth	Project Manager, Vitals	
Stahr	Melissa	UPSMN: Program Coordinator, Psychology	
Stringfellow	Kevin	Program Manager, E&A	<b>X</b>
Swartz	Regina	UPWP: Program Manager, Pediatrics	<b>X</b>
Walker	Curt	Education Resource Specialist	
Watson	Dawn	Program Manager, Obstetrics & Gynecology	<b>X</b>
Werman	Howard	General Faculty, Emergency Medicine	
Williams	Thomas	General Faculty, Surgery	
Winland	Sheila	UPWP: Program Coordinator, Family Medicine	

### Agenda Items:

1	Approval of May Meeting Minutes
2	Old Business
3	End of Part 2 Evaluation

4	Minimum Pass Standards for Part 2
5	Delayed Starts, Interrupted Ring Performance
6	Part 2 Quiz Policy
7	Student Report
8	Standing reports

### Item 1, Approval of May 2016 Meeting Minutes

#### Discussion/Action

1. Meeting minutes from May 11, 2016 were reviewed and approved.
2. The June Meeting was cancelled.

### Item 2, Old Business/ Announcements

#### Discussion

- a. Introduction of 2016-17 Student Council Representatives. Matt Harbrecht, M3; Donald Thomas, M3; Dheeraj Duggenini, M3; Michelle Kirk, M4.

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- b. Performance Reports from Vitals are now running properly showing Grades and Narrative associated with each grade.

### Item 3, End of Part 2 Evaluation

#### Discussion/Action

1. K. Tartaglia reviewed the End of Part 2 Evaluation data for the current Part 3 Students.

**Action Item:** None

### Item 4, Delayed Starts, Interrupted Ring Performance

#### Discussion/Action

1. A task force was put together to address student performance in Part 1 and activities as they transition onto Part 2. The deadline to sit for Step 1 has been set very close to the start of Part 2. This year there was a significant number of students with Step 1 delays and failures. Managing the complicated schedules and tracking requirements has been difficult for our teams. The following will be proposed to ECC.
  - a. Move the Step 1 deadline from April 30<sup>th</sup> to at least two weeks before the start of Part 2.
  - b. If for any reason a student requires a late start, there are two entry dates
    - i. Session 1- Mid- Session
    - ii. Session 2 – Start of the Session
  - c. If a student is a late start to Part 2, Ground School Attendance is required.
  - d. Step 1 Failure will have the same re-entry gateway dates given certain parameters are met.
  - e. Going forward all USMLE Failures will be handled by the USMLE Review Committee, now under the leadership of Dr. Westman. **Action Item:** None.

### Item 5, Part 2 Quiz Policy Discussion:

## Part 2 Academic Program Committee

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1. K. Stringfellow asked to get feedback from the committee regarding the Asynchronous Quiz Model that has been employed this Academic Year.
  - a. Students seem to really like it because the two day window allows time to take the quiz when they feel comfortable. **Action Item:** None.

### **Item 6, Student Report Discussion**

1. Students from the UPRSN ring have noted some frustration with the weekly readings not aligning with weekly Quizzes. Ring leadership explained that the quizzes are meant to formative and not summative. The readings are intended to prepare students for Step 2 exams and, as such, will not be the sole focus of the weekly quizzes.
2. My Progress issues: students have had a number of issues with system issues. They would like a focus group (a few students from each Ring) to work with the MyProgress team to get better use from the system.
3. M3's have been noted to be taking extended lunch breaks off campus when on rotation at NCH, and seem to be in competing with current M4's.

### **Item 7, Standing Reports- Duty Hours/Safety/Learning Environment**

Discussion: None

Meeting adjourned at 5:25 pm.