The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth
Minutes Recorded by: Casey Leitwein
Date: 8/22/18
Location: 1187 Graves Hall
Call to Order: 4:00pm
Adjourned: 5:07pm

# Member Attendance

| **Name** | **Role** | **Present** |
| --- | --- | --- |
| Mike Alexander | Expert Educator | Y |
| Diana Bahner | LP Program Manager | Y |
| Open | ePortfolio Program Coordinator | N |
| Jose Bazan | Host Defense Block Leader | N |
| Laura Begué | LG Program Coordinator | Y |
| Udayan Bhatt | GI/Renal Associate Block Leader | N |
| Georgia Bishop | Neuro Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Andrew Branstetter | Student Council Representative | N |
| Maureen Cavalcanti | Interim Associate Director Medical Education | N |
| Kevin Hsu | Student Council Representative | Y |
| Kylie Zane | Student Council Representative | Y |
| Camilla Curren | LG Program Director | Y |
| Doug Danforth | LSI Part One Program Director | Y |
| Erin Fenik | Foundational Science Program Coordinator (year 2) | Y |
| Jason Evanchan | Cardiopulmonary Block Leader | Y |
| Ryan Harrison | Bone & Muscle Block Leader | N |
| Michael Horgan | E&A Program Coordinator (OSCE) | N |
| Raheela Khawaja | Endo/Repro Associate Block Leader | Y |
| Nathaniel Lundy | Med 3 Student Council Representative | N |
| Jack Kopechek | E Portfolio Program Director | Y |
| Beth Lee | Foundations One Block Leader | Y |
| Beth Liston | Part One Associate Program Director | Y |
| Joanne Lynn | Associate Dean for Student Life | N |
| Kirk McHugh | Chair, Anatomy | N |
| Alexa Meara | Expert Educator | N |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | N |
| Jackie Mostow | Student Council Representative | N |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | N |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader | Y |
| Adam Quick | Neuro Associate Block Leader | N |
| Bryce Ringwald | Student Council Representative | Y |
| Katherine Rivlin | Endo/Repro Block Leader | N |
| Cole Rodman | Student Council Representative | N |
| Kristen Rundell | LP Program Director | N |
| Saher-Zahra Khan | Student Council Representative | N |
| Jennifer McKinney | Expert Educator | Y |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | Y |
| Emily Graham | Expert Educator | Y |
| Katie Santel | E&A Program Coordinator | Y |
| Kevin Stringfellow | Evaluation & Assessment Program Manager | Y |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Mark Troyer | Community Health Education Director | Y |
| Kristina Witcher | Med 3 Student Council Representative | N |
| Katherine Walsh | Host Defense Block Leader | N |
| Margaret Zhang | Student Council Representative | N |

## Additional Attendees

| **Name** |
| --- |
| **Anand Khurma** |
| **Emily McCartney** |
| **Adam McCash** |
| **Kelly Ann Perry** |
| **Todd Isler** |

# Item 1, Approval of Minutes

1. The minutes from June were approved.

# Item 2, Academic CalendarPresenter: Doug Danforth

1. The new academic calendar was reviewed. The presentation is included.

# Item 3, Part One Advanced SelectivesPresenter: Doug Danforth

1. All TLM’s in Foundations 2 have been moved to the first four weeks of the Block to allow for the Advanced Selectives in week 5.
2. Those TLM’s contain the core content for the Block. All TLM’s will be identified as core vs. advanced.
3. Students will take the final exam on Monday of week 5. Passing scores will allow students to participate in the Advanced Selectives. Students who do not pass the first final exam will not participate in Advanced Selectives and have a second opportunity to take the final exam during the Assessment Week.
4. If students do not pass the first final exam it will not count as a Knowledge for Practice not met.
5. Students will have an opportunity to review the exam prior to the second exam date.
6. There are three Advanced Selectives that the students will preference early in the Block. The activities will be in:
	1. Leadership Skills for the Future Physician (Personal and Professional Development)
	2. Advanced Topics in Genetic Testing in Cancer (Knowledge for Practice)
	3. Showing what you know and knowing what to do when you get stuck (Communication)
7. Students will be responsible for attending LG and LP during the week of Advanced Selectives.
8. The OSCE for Foundations 2 will remain in Assessment Week.
9. The goal of this change is to bring flexibility to the curriculum and to allow advanced experiences for students in various domains.

# Item 4, Curricular Learning Outcomes UpdatePresenter: Doug Danforth

1. Select Expert Educators have been tasked to create new Curricular Learning Outcomes (CLO) by writing new CLO’s, mapping the new CLO’s to the Physician Competency Reference Set (PCRS) and aligning CLOs with assessment items.
2. The Part One curricular outcomes will be written, mapped and aligned with assessment items and TLM’s by fall 2019.
3. The Directors of Competencies will coordinate vertical integration using the new curricular outcomes.

# Item 5, Recorded Lectures in iTunes UPresenter: Doug Danforth

* 1. Lectures are currently available via Mediasite and iTunesU. We are phasing out the iTunesU option because it is rarely used by the students and requires significant additional work by staff. Current Med 1 lectures are only in Mediasite, Med 2 lectures will be offered in both platforms until January 2019 at which time the iTunes option will be discontinued.

# Item 6, Announcements

1. The new Part One Evaluation & Assessment Coordinator is Katie Santel.
2. Longitudinal Practice is still in need of preceptors for the incoming med 1students.
3. There is a faculty development session on 10/09/18 on Engaging Millennials from 1:30-2:30 in B050 James. All are welcome.
4. All items on final exams need explanations.
5. The TLM evaluations have been reduced by shortening the number of weeks to evaluate and making smaller evaluation groups for the med 1students.
6. Community Health Education will have a final presentation on 12/3/18 instead of poster presentations.

# Item 7, Block Updates Presenter: Block Leaders

Foundations 1

* + In the second week; going very smoothly; tracking attendance in Tophat worked well; Piazza is being used for content and tech questions.

Foundations 2

* + Calendar should be finalized soon; there is only 1 TBL; there are 3 formative quizzes to assess progress; working on feedback for assessment items.

Endo/Repro

* + Going well, adjusting lectures and patient panels; getting faculty for small groups; there may be pre-recorded lectures due to a conflicting Endocrinology conference.

Bone & Muscle

* + Schedule close to final; working on securing faculty.

Cardiopulmonary

* + No major changes; going through schedule and materials.

# Item 8, Student Feedback

# Presenter: Student Council Representatives

1. Students brought up the A/B groups switching in med 2 sessions, so one group is not always going first.
	1. The med 2 is under constraints for when activities are scheduled for the MSTP students to not conflict with other classes.
2. The virtual microscopy that Dr. Pierson has used in GI/Renal has really been received well.
3. The students like the built-in repetition in GI/Renal.
4. The students brought up comments on the Learning Communities. They were directed to give that feedback to Dr. Worly.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth
Minutes Recorded by: Casey Leitwein
Date: 09/26/18
Location: 1187 Graves Hall
Call to Order: 4:00pm
Adjourned: 5:07pm

# Member Attendance

| **Name** | **Role** | **Present** |
| --- | --- | --- |
| Mike Alexander | Expert Educator | Y |
| Diana Bahner | LP Program Manager | Y |
| Open | ePortfolio Program Coordinator | N |
| Jose Bazan | Host Defense Block Leader | N |
| Laura Begué | LG Program Coordinator | Y |
| Udayan Bhatt | GI/Renal Associate Block Leader | N |
| Georgia Bishop | Neuro Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Andrew Branstetter | Student Council Representative | N |
| Maureen Cavalcanti | Interim Associate Director Medical Education | N |
| Kevin Hsu | Student Council Representative | N |
| Kylie Zane | Student Council Representative | Y |
| Camilla Curren | LG Program Director | Y |
| Doug Danforth | LSI Part One Program Director | Y |
| Erin Fenik | Foundational Science Program Coordinator (year 2) | Y |
| Jason Evanchan | Cardiopulmonary Block Leader | N |
| Ryan Harrison | Bone & Muscle Block Leader | N |
| Michael Horgan | E&A Program Coordinator (OSCE) | Y |
| Raheela Khawaja | Endo/Repro Associate Block Leader | Y |
| Nathaniel Lundy | Med 3 Student Council Representative | N |
| Jack Kopechek | E Portfolio Program Director | N |
| Beth Lee | Foundations One Block Leader | Y |
| Kristina Lehman | Faculty Representatives | Y |
| Beth Liston | Part One Associate Program Director | N |
| Joanne Lynn | Associate Dean for Student Life | N |
| Kirk McHugh | Chair, Anatomy | N |
| Alexa Meara | Expert Educator | N |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | Y |
| Jackie Mostow | Student Council Representative | N |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | Y |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader | Y |
| Adam Quick | Neuro Associate Block Leader | N |
| Bryce Ringwald | Student Council Representative | Y |
| Katherine Rivlin | Endo/Repro Block Leader | N |
| Cole Rodman | Student Council Representative | N |
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| Saher-Zahra Khan | Student Council Representative | N |
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| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Mark Troyer | Community Health Education Director | Y |
| Kristina Witcher | Med 3 Student Council Representative | N |
| Katherine Walsh | Host Defense Block Leader | N |
| Margaret Zhang | Student Council Representative | N |

## Additional Attendees

| **Name** |
| --- |
| **Uday Nori** |
| **Beth Sabatino** |
| **Adam McCash** |
| **Todd Isler** |
|  |

# Item 1, Approval of Minutes

1. The minutes from August were approved.

# Item 2, Health Coaching OverviewPresenter: Cami Curren

1. Dr. Curren provided a brief overview of Health Coaching in the curriculum. Presentation slides are attached.
2. Student reps asked if upper classman could be health coached by the med 1 students as they do not have the best habits and it could be used as mentoring.

a. Dr. Curren felt that this suggestion could be implemented.

# Item 3, VITALS OverviewPresenter: Beth Sabatino

1. Beth Sabatino provided a presentation on the student and faculty portals in VITALS. Presentation slides are attached.
2. Student reps brought up that the learning objectives in VITALS are not matching the learning objectives in the Power Point presentations.

a. This is not a VITALS issue. All learning objectives are being revised with new curricular learning outcomes.

# Item 4, Foundations 1 Overview

# Presenter: Beth Lee

1. Dr. Lee provided a brief overview of Foundations 1. Presentation slides are attached.

# Item 5, Foundations 2 Advanced Selectives

# Presenter: Doug Danforth

* 1. There were 3 Advanced Selectives offered to the med 1 students following Foundations 1 that were designed based on the competencies.
		1. Communications- around 48 students participated
		2. Knowledge for Practice, Genetics- 32 students participated.
		3. Leadership- 128 students participated.
	2. All students received their first choice in Advanced Selectives unless they did not preference at all.
	3. The goal is to provide Advanced Selectives in all Blocks.
	4. Student Council will be soliciting for ideas on future Advanced Selectives from the students.
	5. Global Health may be a future Advanced Selective.

# Item 6, Discrimination Index Across All Assessments

# Presenter: Doug Danforth

1. Each item on the final exams and quizzes are reviewed for how well they performed.
2. The discrimination index is the difference between how well the upper 1/3 and bottom 1/3 of the class performed on the item. That number should be a large number such as .7-.8.
3. Items that more than half of the class gets wrong are not generally kept.

# Item 7, Announcements

* 1. Cami Curren received a grant.
	2. Procedural Skills Update:
		1. ECG Lead Placement and Peak Flow will be taught as knowledge in the core for Cardiopulmonary.
		2. Some ECG lead placement is being done in free clinics. The administration would like to find out where this is being done and provide training that is student-led.

# Item 8, Block Updates

# Presenter: Block Leaders

Foundations 2

* Started last week. Wound healing and genetics is covered this week. Immunology will be covered next week. Students will start LP next week. Endo/Repro
* Going well, adjusting lectures and patient panels; getting faculty for small groups; there may be pre-recorded lectures due to a conflicting Endocrinology conference.

Bone & Muscle

* Calendar is almost done. PETA OSCE will be used again this year. Endo/Repro
* Not a lot is changing from last year.

GI/Renal

* Very busy block. PETA OSCE will be done.

# Item 9, Student FeedbackPresenter: Student Council Representatives

1. Students are excited for the GI/Renal final. Really like the repetition and formative quizzes.
2. Students requested that formative quizzes be included in the Renal portion of the block.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth
Minutes Recorded by: Erin Fenik
Date: 10/24/18
Location: 1187 Graves Hall
Call to Order: 4:00pm
Adjourned: 5:08pm

# Member Attendance

| **Name** | **Role** | **Present** |
| --- | --- | --- |
| Mike Alexander | Expert Educator | Y |
| Diana Bahner | LP Program Manager | Y |
| Open | ePortfolio Program Coordinator | N |
| Jose Bazan | Host Defense Block Leader | N |
| Laura Begué | LG Program Coordinator | Y |
| Udayan Bhatt | GI/Renal Associate Block Leader | N |
| Georgia Bishop | Neuro Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Andrew Branstetter | Student Council Representative | N |
| Maureen Cavalcanti | Interim Associate Director Medical Education | N |
| Kevin Hsu | Student Council Representative | N |
| Kylie Zane | Student Council Representative | Y |
| Camilla Curren | LG Program Director | Y |
| Doug Danforth | LSI Part One Program Director | Y |
| Erin Fenik | Foundational Science Program Coordinator (year 2) | Y |
| Jason Evanchan | Cardiopulmonary Block Leader | N |
| Ryan Harrison | Bone & Muscle Block Leader | N |
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| Nathaniel Lundy | Med 3 Student Council Representative | N |
| Jack Kopechek | E Portfolio Program Director | N |
| Beth Lee | Foundations One Block Leader | Y |
| Kristina Lehman | Faculty Representatives | Y |
| Beth Liston | Part One Associate Program Director | N |
| Joanne Lynn | Associate Dean for Student Life | N |
| Kirk McHugh | Chair, Anatomy | N |
| Alexa Meara | Expert Educator | N |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | Y |
| Jackie Mostow | Student Council Representative | N |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | Y |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader | Y |
| Adam Quick | Neuro Associate Block Leader | N |
| Bryce Ringwald | Student Council Representative | Y |
| Katherine Rivlin | Endo/Repro Block Leader | N |
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| Kristen Rundell | LP Program Director | Y |
| Saher-Zahra Khan | Student Council Representative | N |
| Jennifer McKinney | Expert Educator | Y |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | N |
| Emily Graham | Expert Educator | N |
| Katie Santel | E&A Program Coordinator | Y |
| Kevin Stringfellow | Evaluation & Assessment Program Manager | Y |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Mark Troyer | Community Health Education Director | Y |
| Kristina Witcher | Med 3 Student Council Representative | N |
| Katherine Walsh | Host Defense Block Leader | N |
| Margaret Zhang | Student Council Representative | N |

## Additional Attendees

| **Name** |
| --- |
| **Phil Wozniak** |
| **Anand Khurma** |
| **Adam McCash** |
| **Reed Geisler** |
| **Melissa Quinn** |

# Item 1, Approval of Minutes

1. We will approve the minutes from September and October during the November/December APC meeting.

# Item 2, LP UpdatePresenter: Diana Bahner

1. LP updated the DOC Objectives due to the rearrangement of the curriculum. An oral presentation has been included in Host Defense prepare students for requirements of Part 2. LP will release all of the DOC Objectives for M1s (with a due date) at the same time. This will allow students more flexibility in completing these requirements.

# Item 3, Part One Advanced Selectives FeedbackPresenter: Doug Danforth

1. The selectives, were generally well received by the students however moving the final exam to the Monday after the block material ended cased significant stress.
2. Advanced Selectives:
	1. The Communication and Knowledge for Practice selectives were highly rated.
	2. The leadership selective was less well-received due to the content not being targeted or focused to the practice of medicine. The large group setting also contributed to student dissatisfaction.
	3. Suggestions for future topics: insurance, delivering bad news, opioid epidemic, diversity and implicit bias, medical ethics, dying/aging/end of life, radiology, pathology.
3. Students expressed concern about the impact on wellness due to the increased stress of the condensed timeline. One suggestion was to have the selective week in the middle of the block rather than at the end. This might work best in blocks like Endocrine and Reproductive Disorders or GI and Renal disorders that have a natural split in topics.
4. Dr. Lee asked whether having selectives in Foundations 2 was too early in the curriculum.
5. Students asked if it was possible to do the IHIS modules during the summer.

# Item 4, Specific Office Hours

# Presenter: Doug Danforth

1. Students were appreciative of the office hours provided by Dr. Pierson. They requested that other Block Leaders consider holding some regular office hours during future blocks.
2. Students asked about regular review sessions for each block. Aside from Foundations 1, every block has review sessions.

# Item 5, Formatting for Formative Quizzes

# Presenter: Doug Danforth

1. Students requested that formative quizzes be delivered in PDF format rather than using ExamSoft.

# Item 6, Announcements

1. Turning Point: Events and Video Production will no longer support Turning Point as of January 1, 2019. Faculty members have been encouraged to use an alternative.
2. Evaluation pop-up in Vitals: Students appreciate this new feature stating that it helps keep them on track. Some students have expressed concern that feedback is not taken seriously. Dr. Danforth reviewed how student feedback is evaluated. It was suggested that the program provide specific updates regarding curricular changes made in response to student feedback. Dr. Pierson has made an effort to let the students know the changes he’s made for them.
3. University Institute for Teaching and Learning: The UITL has initiated an effort to improve teaching called the Teaching Support Program. Teaching faculty can receive an increase in their base salary by completing the program. The College of Medicine is determining how this will apply to clinical faculty.

# Item 7, Block Updates

# Presenter: Block Leaders

Endo/Repro

* + Dr. Khawaja requested that all small group sessions that involve patients should be mandatory.
	+ Students indicated that the ultrasound sessions were especially helpful
	+ Dr. Rivlin suggested a sign-up sheet for the small groups in order for faculty to anticipate how many students will be attending.

# Item 8, Student FeedbackPresenter: Student Council Representatives

1. Students appreciate the reinforcement in the block with the TBLs, small groups, and quizzes.
2. Students suggested that if there are too many required small group sessions the people that normally didn’t want to go will have to go and it could hinder the experience for everyone else. It also inhibits their flexibility for personal and academic reasons.
3. Students especially appreciated having patients in the ultrasound sessions.
4. Students expressed concern about the structure of anatomy in the Endocrine and Reproductive Disorders block. They suggested that an additional day for dissection would be helpful. Students also suggested that perhaps guided pro-section sessions would be more beneficial.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth
Minutes Recorded by: Casey Leitwein
Date: 12/05/2018
Location: 1187 Graves Hall
Call to Order: 4:00pm
Adjourned: 5:08pm

# Member Attendance

| **Name** | **Role** | **Present** |
| --- | --- | --- |
| Mike Alexander | Expert Educator | Y |
| Diana Bahner | LP Program Manager | N |
| Katie Schafer | ePortfolio Program Coordinator | Y |
| Jose Bazan | Host Defense Block Leader | Y |
| Laura Begué | LG Program Coordinator | Y |
| Udayan Bhatt | GI/Renal Associate Block Leader | Y |
| Georgia Bishop | Neuro Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Andrew Branstetter | Student Council Representative | N |
| Maureen Cavalcanti | Interim Associate Director Medical Education | N |
| Kevin Hsu | Student Council Representative | N |
| Kylie Zane | Student Council Representative | N |
| Camilla Curren | LG Program Director | Y |
| Doug Danforth | LSI Part One Program Director | Y |
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| Jack Kopechek | E Portfolio Program Director | Y |
| Beth Lee | Foundations One Block Leader | Y |
| Beth Liston | Part One Associate Program Director | Y |
| Joanne Lynn | Associate Dean for Student Life | N |
| Kirk McHugh | Chair, Anatomy | Y |
| Alexa Meara | Expert Educator | N |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | Y |
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| Jennifer McKinney | Expert Educator | N |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | N |
| Emily Graham | Expert Educator | N |
| Katie Santel | E&A Program Coordinator | Y |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Jasmine Tuazon | Student Council Representative | N |
| Mark Troyer | Community Health Education Director | Y |
| Kristina Witcher | Student Council Representative | N |
| Katherine Walsh | Host Defense Block Leader | N |
| Philip Wozniak | Student Council Representative | Y |
| Margaret Zhang | Student Council Representative | N |

## Additional Attendees

| **Name** |
| --- |
| **Uday Nori** |
| **Anand Khurma** |
|  |
|  |
|  |

# Item 1, Approval of Minutes

1. Minutes from September and October were approved.

# Item 2, HSIQ UpdatePresenter: Allison Heacock

1. Dr. Heacock gave a brief update on Health Systems, Informatics and Quality. The presentation is included.

# Item 3, Longitudinal GroupPresenter: Laura Begue

1. Laura Begue gave an overview of Longitudinal Group. The presentation is included.

# Item 4, Foundations 2 Overview

# Presenter: Chris Pierson

1. Dr. Pierson reviewed the Foundations 2 Block. The presentation is attached.
2. Advanced Selectives were implemented during this Block.
3. The students expressed some additional angst from shortening the Block and having less time to prepare for the final. The average on the final exam was actually higher than last year.
4. Dr. Pierson is working on creating a best practices for other Blocks to use in order to shorten Blocks and implement the Advanced Selectives.

# Item 5, GI/Renal Overview

# Presenter: Sheryl Pfeil

* 1. Dr. Pfeil reviewed the GI/Renal Block. The presentation is attached.
	2. Committee members asked where nutrition is taught. Dr. Pfeil explained that nutrition is presented in a distributed model, done in Foundations 1, GI/Renal, Endo/Repro and in Part 2.

# Item 6, Announcements

1. Anand Khurma reminded faculty that are planning on submitting proposals to AAMC to contact the Office of Curriculum and Scholarship if they need assistance.

# Item 7, Block UpdatesPresenter: Block Leaders

Host Defense

* + Currently under way and first quiz is coming up.

# Item 8, Student FeedbackPresenter: Student Council Representatives

1. Students liked the pre-recorded histology practice during Foundations 2. There was a suggestion to add a small group on histology using faculty/residents/fellows.
2. Students asked that Advanced Selectives be an opportunity to learn practical things such as ethics, insurance process, and health Policy. Dr. Danforth asked that all suggestions be put together and Student Council survey the students to provide feedback on the choices.