The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**

Meeting Minutes

Presiding Chair: Doug Danforth  
Minutes Recorded by: Casey Leitwein  
Date: 1/23/19  
Location: 1187 Graves Hall  
Call to Order: 4:00 p.m.  
Adjourned: 4:42 p.m.

# Member Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Present** |
| Mary Ann Abrams | Expert Educator | Y |
| Mike Alexander | Expert Educator | Y |
| Diana Bahner | LP Program Manager | Y |
| Katie Schafer | ePortfolio Program Coordinator | N |
| Jose Bazan | Host Defense Block Leader | Y |
| Laura Begué | LG Program Coordinator | Y |
| Udayan Bhatt | GI/Renal Associate Block Leader | N |
| Georgia Bishop | Neuro Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Andrew Branstetter | Student Council Representative | N |
| Maureen Cavalcanti | Interim Associate Director Medical Education | N |
| Kevin Hsu | Student Council Representative | Y |
| Kylie Zane | Student Council Representative | N |
| Camilla Curren | LG Program Director | Y |
| Doug Danforth | LSI Part One Program Director | Y |
| Erin Fenik | Foundational Science Program Coordinator (year 2) | Y |
| Jason Evanchan | Cardiopulmonary Block Leader | N |
| Ryan Harrison | Bone & Muscle Block Leader | Y |
| Michael Horgan | E&A Program Manager | Y |
| Raheela Khawaja | Endo/Repro Associate Block Leader | Y |
| Kristina Lehman | Faculty Representative | Y |
| Nathaniel Lundy | Med 3 Student Council Representative | N |
| Jack Kopechek | E Portfolio Program Director | Y |
| Beth Lee | Foundations One Block Leader | Y |
| Joanne Lynn | Associate Dean for Student Life | N |
| Kirk McHugh | Chair, Anatomy | N |
| Alexa Meara | Expert Educator | N |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | Y |
| Jackie Mostow | Student Council Representative | N |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | N |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader, Part One Associate Program Director | Y |
| Adam Quick | Neuro Associate Block Leader | N |
| Bryce Ringwald | Student Council Representative | N |
| Katherine Rivlin | Endo/Repro Block Leader | Y |
| Cole Rodman | Student Council Representative | N |
| Kristen Rundell | LP Program Director | N |
| Saher-Zahra Khan | Student Council Representative | N |
| Jennifer McKinney | Expert Educator | Y |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | Y |
| Emily Graham | Expert Educator | N |
| Katie Santel | E&A Program Coordinator | Y |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Jasmine Tuazon | Student Council Representative | Y |
| Mark Troyer | Community Health Education Director | N |
| Kristina Witcher | Student Council Representative | N |
| Katherine Walsh | Host Defense Block Leader | N |
| Philip Wozniak | Student Council Representative | Y |
| Margaret Zhang | Student Council Representative | N |
| Desta Zerayesus | E&A OSCE Program Coordinator | Y |

## Additional Attendees

| **Name** |
| --- |
| Anand Khurma |
| Reed Geisler |
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|  |
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# Item 1, Approval of Minutes

1. Minutes from December were approved.

# Item 2, Endo/Repro Overview Presenter: Katherine Rivlin

1. Dr. Rivlin gave a brief overview of the Endo/Repro Block. The presentation is included.
2. The spring Endo/Repro Block starts on 3/19. The Block starts on a Tuesday to allow a long weekend in place of an official spring break.
3. A med 2 representative stated that during the fall Endo/Repro Block students had difficulty with Anatomy, specifically not enough lab time, not a lot of information in VITALS and sharing the cadavers. The suggestions were to have the TA’s film a prosection tutorial or a narrated photo guide such as what was used in the Bone & Muscle Block.

a. Dr. Danforth stated that Anatomy is working on refactoring based on the challenges and the new sequence. The practical will during assessment week instead of the Friday before.

# Item 3, Curricular Learning Outcomes Update Presenter: Doug Danforth

1. Dr. Danforth gave an update of the Curricular Learning Outcomes revision.
2. Working with Expert Educators to work through all systems in the USMLE Content Outline.
3. The original primary learning objectives were done by individual Blocks and varied. The goal of the revision is to standardize for mapping and defining the curriculum.
4. The committee has competed writing the CLOs for “normal processes” from the USMLE Content Outline.
5. Dr. Danforth will present the progress to Micro in February. Once approved the working group will move on to the abnormal processes and reach out to Block Leaders to discuss and fine- tune.
6. The working group would like to have the first pass of the revision done by July 2019.
7. All CLO’s will be linked to the TLM’s, PCRS and the Assessment items.

# Item 4, Grade Appeal Language Presenter: Doug Danforth

1. Dr. Danforth explained that the Grade Appeal language will be modified to be consistent across all Parts.
2. In Part 2 and 3 there is a review of the Grade Appeal prior to its official review by a committee. This will not be adopted by Part One.
3. In Part One, students can appeal a Competency Not Met but not a score.

# Item 5, Announcements Presenter: Doug Danforth

1. Mike Horgan is the new Evaluation & Assessment Program Manager.
2. Desta Zerayesus is the new Evaluation & Assessment Program Coordinator for the OSCE’s.
3. Katie Schafer is the new Program Coordinator for the Learning Portfolio.
4. Dr. Chris Pierson is the new Associate Program Director for Part One.

# Item 6, Student Feedback

**Presenter: Student Council Representative**

1. Students asked that lecture materials be posted at least 1 week in advance.
2. Students felt frustrated that a number of HD lectures were pre-recorded in particular the case- based lectures were difficult as pre-recorded.
   1. Dr. Bazan explained that some of the lectures were scheduled in the afternoon so they cannot be live and the availability of the lecturers is difficult due to release time.
3. The HD quizzes are a good way to check in with what you know.
4. Students provided positive feedback on the Cardiopulmonary small groups.
5. The students like the sequence of the Cardiopulmonary Block.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth  
Minutes Recorded by: Casey Leitwein  
Date: 2/27/19  
Location: 1187 Graves Hall  
Call to Order: 4:00 p.m.  
Adjourned: 4:42 p.m.

# Member Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Present** |
| Mary Ann Abrams | Expert Educator | Y |
| Mike Alexander | Expert Educator | Y |
| Diana Bahner | LP Program Manager | Y |
| Katie Schafer | ePortfolio Program Coordinator | N |
| Jose Bazan | Host Defense Block Leader | N |
| Laura Begué | LG Program Coordinator | Y |
| Udayan Bhatt | GI/Renal Associate Block Leader | N |
| Georgia Bishop | Neuro Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Andrew Branstetter | Student Council Representative | N |
| Maureen Cavalcanti | Associate Director Medical Education | N |
| Kevin Hsu | Student Council Representative | N |
| Kylie Zane | Student Council Representative | N |
| Camilla Curren | LG Program Director | Y |
| Doug Danforth | LSI Part One Program Director | Y |
| Erin Fenik | Foundational Science Program Coordinator (year 2) | Y |
| Jason Evanchan | Cardiopulmonary Block Leader | N |
| Ryan Harrison | Bone & Muscle Block Leader | Y |
| Michael Horgan | E&A Program Manager | Y |
| Raheela Khawaja | Endo/Repro Associate Block Leader | Y |
| Kristina Lehman | Faculty Representative | N |
| Jack Kopechek | E Portfolio Program Director | Y |
| Beth Lee | Foundations One Block Leader | N |
| Joanne Lynn | Associate Dean for Student Life | N |
| Kirk McHugh | Chair, Anatomy | N |
| Alexa Meara | Expert Educator | N |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | Y |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | N |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader, Part One Associate Program Director | Y |
| Adam Quick | Neuro Associate Block Leader | Y |
| Bryce Ringwald | Student Council Representative | Y |
| Katherine Rivlin | Endo/Repro Block Leader | N |
| Cole Rodman | Student Council Representative | N |
| Kristen Rundell | LP Program Director | N |
| Jennifer McKinney | Expert Educator | Y |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | N |
| Emily Graham | Expert Educator | N |
| Katie Santel | E&A Program Coordinator | N |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Jasmine Tuazon | Student Council Representative | N |
| Mark Troyer | Community Health Education Director | Y |
| Katherine Walsh | Host Defense Block Leader | N |
| Philip Wozniak | Student Council Representative | N |
| Margaret Zhang | Student Council Representative | N |
| Desta Zerayesus | E&A OSCE Program Coordinator | Y |

## Additional Attendees

| **Name** |
| --- |
| Anand Khurma |
| Reed Geisler |
| Wasi Khatri |
| Anupama Suresh |
|  |

# Item 1, Approval of Minutes

1. Minutes from January were approved.

# Item 2, Bone & Muscle Block Overview Presenter: Ryan Harrison

1. Dr. Harrison gave a brief overview of the Bone & Muscle Block. The presentation is included.

# Item 3, Utilizing Student Feedback Presenter: Bryce Ringwald

1. Med 2 Student Council Representative, Bryce Ringwald gave a brief presentation on how the Block Leaders can best utilize the Student Council Representatives. The presentation is included.
2. There was discussion on how to communicate improvements to the curriculum based on student feedback.

# Item 4, Part One Selectives Presenter: Doug Danforth

1. Dr. Danforth explained that the Part One Selectives are continuing next year during Foundations 2, Endo/Repro and Neuro.
2. Dr. Pierson will be directing the Part One Selective program.
3. The Part One Selectives should align with the PCRS, but other than that there is flexibility with respect to content and number. Available space will be a consideration in planning Selectives.
4. Drs. Westman and Danforth met with students in regards to gathering ideas from the students on Part One Selective topics.
5. The timing of the Part One Selectives has changed based on student feedback. The Blocks will finish with a normal assessment week and the Part One Selectives will be the week after. Longitudinal Group and Longitudinal Practice will occur during the Part One Selective week.
6. Dr. Pierson is looking into the possibility of earning a certificate for completing multiple selectives in a theme.
7. Committee members are encouraged to submit ideas for Part One Selectives to Dr. Pierson.

# Item 5, Announcements Presenter: Doug Danforth

1. LSI is recruiting for many positions in the curriculum.
2. Associate Dean for Medical Education
3. Applied Health Systems Sciences (formerly HSIQ) Coach
4. Director of Competency for Knowledge for Practice
5. Director of Test Item Review
6. Part One Longitudinal Group Director
7. Longitudinal Group Facilitators
8. Expert Educators for Part One
9. There is an external review of Pharmacology in the curriculum currently being done. There is a meeting set next week to review the recommendations.
10. LSI Awards are given out in May. Part One awards are Best TLM per Block, Longitudinal Preceptor of the Year, Longitudinal Facilitator of the Year, Excellence in Education for Part One, Lead, Serve, Inspire Awards. Any recommendations, suggestions or nominations should be sent to Dr. Danforth.

# Item 6, Student Feedback

**Presenter: Student Council Representative**

1. Students asked that patient panels include more diversity in patients.
2. Students suggested Longitudinal Preceptors that are also Block Leaders recruit from their patient pool.
3. Students suggested a volunteer transport for patients that may have transportation issues.
4. Dr. Pierson asked the students to develop talking points for faculty to recruit patients.
5. Dr. Curren suggested students write-up a proposal for transportation funding to be submitted for small grant possibly through the Alumni Council.
6. Drs. Pierson also suggested that the students write thank you letters to the patients.
7. Cardiopulmonary Block is going well.
8. Students asked that exam reviews be scheduled shortly after the exam.

# Item 6, Block Updates

**Presenter: Dr. Danforth**

1. Neuro is in the early stages of planning and the Block will be one week shorter than previous years to accommodate the Part One Selectives.
2. Endo/Repro (spring) no major changes, calendar is set. The block will be one week shorter than previous years to accommodate the Part One Selectives.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth  
Minutes Recorded by: Casey Leitwein  
Date: 03/27/19  
Location: 1187 Graves Hall  
Call to Order: 4:00 p.m.  
Adjourned: 4:45 p.m.

# Member Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Present** |
| Mary Ann Abrams | Expert Educator | N |
| Mike Alexander | Expert Educator | N |
| Diana Bahner | LP Program Manager | N |
| Katie Schafer | ePortfolio Program Coordinator | Y |
| Jose Bazan | Host Defense Block Leader | N |
| Laura Begué | LG Program Coordinator | N |
| Udayan Bhatt | GI/Renal Associate Block Leader | Y |
| Georgia Bishop | Neuro Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Andrew Branstetter | Student Council Representative | N |
| Maureen Cavalcanti | Associate Director Medical Education | N |
| Kevin Hsu | Student Council Representative | N |
| Kylie Zane | Student Council Representative | N |
| Camilla Curren | LG Program Director | Y |
| Doug Danforth | LSI Part One Program Director | Y |
| Erin Fenik | Foundational Science Program Coordinator (year 2) | Y |
| Jason Evanchan | Cardiopulmonary Block Leader | N |
| Ryan Harrison | Bone & Muscle Block Leader | N |
| Michael Horgan | E&A Program Manager | Y |
| Raheela Khawaja | Endo/Repro Associate Block Leader | Y |
| Kristina Lehman | Faculty Representative | N |
| Jack Kopechek | E Portfolio Program Director | N |
| Beth Lee | Foundations One Block Leader | Y |
| Joanne Lynn | Associate Dean for Student Life | N |
| Kirk McHugh | Chair, Anatomy | N |
| Alexa Meara | Expert Educator | N |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | N |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | Y |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader, Part One Associate Program Director | N |
| Adam Quick | Neuro Associate Block Leader | Y |
| Bryce Ringwald | Student Council Representative | Y |
| Katherine Rivlin | Endo/Repro Block Leader | N |
| Cole Rodman | Student Council Representative | N |
| Kristen Rundell | LP Program Director | N |
| Jennifer McKinney | Expert Educator | N |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | N |
| Emily Graham | Expert Educator | Y |
| Katie Santel | E&A Program Coordinator | Y |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Jasmine Tuazon | Student Council Representative | Y |
| Mark Troyer | Community Health Education Director | Y |
| Katherine Walsh | Host Defense Block Leader | N |
| Philip Wozniak | Student Council Representative | Y |
| Margaret Zhang | Student Council Representative | N |
| Desta Zerayesus | E&A OSCE Program Coordinator | Y |

## Additional Attendees

| **Name** |
| --- |
| Anand Khurma |
| Reed Geisler |

# Item 1, Approval of Minutes

1. Minutes from February were approved.

# Item 2, University Institute for Teaching and Learning Presenter: Doug Danforth

1. University Institute for Teaching and Learning: The UITL has initiated an effort to improve teaching called the Teaching Support Program. Teaching faculty can receive an increase in their base salary by completing the program.
2. There is a series of 18 modules on various topics, 15-45 minutes long.
3. Modules are geared toward undergraduate teaching but there is crossover.
4. All Part One faculty names have been sent in to the program to access the modules in Carmen.
5. Anand Khurma stated that there is also a teaching endorsement program that faculty and staff are eligible for.

# Item 3, Step 1 Results Presenter: Mike Horgan

1. Mike Horgan presented Step 1 data from 2018. The presentation is attached.
2. LSI started in 2012 and the scores listed in the data start in 2014 which was the first year that LSI students took Step 1.
3. Nutrition was identified as an area of opportunity. Nutrition was improved but has dipped down again.
4. Pharmacology will be worked on for the upcoming academic year.

# Item 4, Faculty Website Presenter: Doug Danforth and Casey Leitwein

1. The Part One Internal Review suggested creating a faculty handbook. Dr. Danforth explained that we are working on a faculty hub website as the “handbook”. The website will be presented to ECC as part of the response to the internal review.
2. Casey Leitwein demonstrated the faculty website. Currently the website includes:
3. Foundational Science
4. Longitudinal Components (Community Health Education, Health Coaching, Applied Health System Science)
5. Longitudinal Groups
6. Longitudinal Practice
7. Educational Portfolio and Coaching
8. Contacts
9. Links and important documents
10. There are plans to add best practices for PPT’s, emodules, exam items and TBL’s, VITALS tip sheets, instructions on obtaining faculty evaluations, parking and building maps and how to get involved.
11. APC members suggested adding contact information for VITALS and OCS and a link to submit suggestions for the website.

1. Further suggestions should be sent to Casey Leitwein.

# Item 5, Announcements Presenter: Doug Danforth

1. There are OSCE conflicts for next academic year during Neuro/AMHBC, Cardiopulmonary/AMHBC and Endo/Repro/Part 2; Ring 3.The conflicts are due to moving the calendars to match the university calendars.
2. Neuro and Cardiopulmonary will be able to run simultaneously with AMHBC.
3. Endo/Repro will move the final exam to Wednesday and move the OSCE to Thursday, Friday and Monday of the Part One Selective week. Feedback from the students is requested.
4. Students asked if the OSCE could be moved earlier in the Block. This would be problematic due the shortened schedule, not all of the physical exam skills have been covered earlier in the Block and it is easier to cluster the OSCE’s.
5. Students asked if the OSCE could be moved to Friday, Monday and Tuesday with shortened Part One Selectives (3 four hour days instead of 4 three hour days) or only 2 days of OSCE’s. Dr. Danforth said this may be a possibility however the OSCE requires 3 days to accommodate all students.
6. Dr. Curren will be the Part One co-Director starting on July 1, 2019. Dr. Mike Alexander will be the Longitudinal Group Director starting on July 1, 2019.
7. IAMSE webinar series was every Thursday. Various topics were covered. Links to all webinars will be distributed.

# Item 6, Student Feedback

**Presenter: Student Council Representatives**

1. Students asked if MSTP students needed to participate in Part One Selectives. Dr. Danforth will inquire with Dr. Kirschner and Dr. Westman.
2. Cardiopulmonary:
3. Students liked using Piazza but asked that it be kept up to date as possible when there are clarifications.
4. The Block was not very integrated except for physiology.
5. Students did not like the split 2 day TBL sessions.
6. Including extra information in lectures that the students were not expected to know for the exams was frustrating.
7. Endo/Repro
8. Going well so far.

# Item 7, Block Updates

**Presenter: Dr. Danforth**

1. The Neuro block will be a week shorter to accommodate the Part One Selectives. Initial meetings have begun to plan for the change.
2. Dr. Pierson is the Director of the Part One Selectives and will be looking at the student feedback regarding topics to consider for next year.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth  
Minutes Recorded by: Casey Leitwein  
Date: 4/26/19  
Location: 1187 Graves Hall  
Call to Order: 4:00 p.m.  
Adjourned: 4:45 p.m.

# Member Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Present** |
| Mary Ann Abrams | Expert Educator | N |
| Mike Alexander | Expert Educator | Y |
| Diana Bahner | LP Program Manager | Y |
| Katie Schafer | ePortfolio Program Coordinator | N |
| Jose Bazan | Host Defense Block Leader | N |
| Laura Begué | LG Program Coordinator | Y |
| Udayan Bhatt | GI/Renal Associate Block Leader | N |
| Georgia Bishop | Neuro Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Andrew Branstetter | Student Council Representative | N |
| Maureen Cavalcanti | Associate Director Medical Education | N |
| Kevin Hsu | Student Council Representative | N |
| Kylie Zane | Student Council Representative | N |
| Camilla Curren | LG Program Director | Y |
| Doug Danforth | LSI Part One Program Director | Y |
| Erin Fenik | Foundational Science Program Coordinator (year 2) | Y |
| Jason Evanchan | Cardiopulmonary Block Leader | N |
| Ryan Harrison | Bone & Muscle Block Leader | N |
| Michael Horgan | E&A Program Manager | Y |
| Raheela Khawaja | Endo/Repro Associate Block Leader | Y |
| Kristina Lehman | Faculty Representative | N |
| Jack Kopechek | E Portfolio Program Director | Y |
| Beth Lee | Foundations One Block Leader | N |
| Joanne Lynn | Associate Dean for Student Life | N |
| Kirk McHugh | Chair, Anatomy | Y |
| Alexa Meara | Expert Educator | N |
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| Adam Quick | Neuro Associate Block Leader | Y |
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| Katie Santel | E&A Program Coordinator | Y |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Jasmine Tuazon | Student Council Representative | Y |
| Mark Troyer | Community Health Education Director | Y |
| Katherine Walsh | Host Defense Block Leader | N |
| Philip Wozniak | Student Council Representative | N |
| Margaret Zhang | Student Council Representative | N |
| Desta Zerayesus | E&A OSCE Program Coordinator | N |

## Additional Attendees

| **Name** |
| --- |
| Anand Khurma |
| Reed Geisler |
| Winyuan Yin |
|  |
|  |

# Item 1, Approval of Minutes

1. Minutes from March were approved

# Item 2, VITALS Demonstration Presenter: Beth Sabatino

1. Beth Sabatino gave a brief demonstration of VITALS from the faculty perspective. The presentation is attached.

# Item 3, Practice Step 1 Update Presenter: Mike Horgan

1. Mike Horgan presented data from the Practice Step 1 exams. The presentation is attached.
2. Committee members asked why there was a drop from the first attempt. Mike Horgan explained that some practice forms were retired and a new form was introduced which may explain the drop.
3. Students are told which forms the college uses so they do not practice with those forms.

# Item 4, CGEA Presentations Presenter: Doug Danforth

1. Dr. Danforth gave a brief summary of the presentations given at CGEA. The presentation is attached.

# Item 5, Announcements Presenter: Doug Danforth

1. Health Systems, Informatics and Quality (HSIQ) has changed the name to Applied Health System Sciences to more accurately reflect the AAMC language.
2. The new LG Expert Educators starting in July are Mary Ann Abrams, Mark Troyer and Megan Yeh.
3. The new Cardiopulmonary Block Leader is Dr. Thura Harfi who replaces Dr. Evanchan.
4. All Articulate emodules will be transitioned to a narrated PPT and will reside in Mediasite. The quizzes will be pulled out and posted as a PDF in VITALS. There will be an impact on the CLO project as the objectives slides will need to be removed and live in VITALS only.

# Item 6, Student Feedback

**Presenter: Student Council Representatives**

1. There was no feedback from the students.

# Item 7, Block Updates

**Presenter: Dr. Danforth**

1. The Endo/Repro Block is almost done. The OSCE had two stations instead of three. The block will be reconfigured for next year to accommodate losing a week and because the block now precedes the Neurological Disorders and GI-Renal Disorders Blocks.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth  
Minutes Recorded by: Casey Leitwein  
Date: 06/26/19   
Location: 1187 Graves Hall  
Call to Order: 4:00 p.m.   
Adjourned: 4:45 p.m.

# Member Attendance

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| --- | --- | --- |
| **Name** | **Role** | **Present** |
| Mary Ann Abrams | Expert Educator | N |
| Mike Alexander | Expert Educator | Y |
| Diana Bahner | LP Program Manager | Y |
| Katie Schafer | ePortfolio Program Coordinator | N |
| Jose Bazan | Host Defense Block Leader | Y |
| Laura Begué | LG Program Coordinator | Y |
| Udayan Bhatt | GI/Renal Associate Block Leader | N |
| Georgia Bishop | Neuro Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Andrew Branstetter | Student Council Representative | N |
| Maureen Cavalcanti | Associate Director Medical Education | N |
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| Camilla Curren | LG Program Director | N |
| Doug Danforth | LSI Part One Program Director | Y |
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| Michael Horgan | E&A Program Manager | N |
| Raheela Khawaja | Endo/Repro Associate Block Leader | N |
| Kristina Lehman | Faculty Representative | N |
| Jack Kopechek | E Portfolio Program Director | Y |
| Beth Lee | Foundations One Block Leader | Y |
| Joanne Lynn | Associate Dean for Student Life | N |
| Kirk McHugh | Chair, Anatomy | Y |
| Alexa Meara | Expert Educator | N |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | Y |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | N |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader, Part One Associate Program Director | Y |
| Adam Quick | Neuro Associate Block Leader | Y |
| Bryce Ringwald | Student Council Representative | N |
| Katherine Rivlin | Endo/Repro Block Leader | Y |
| Cole Rodman | Student Council Representative | N |
| Kristen Rundell | LP Program Director | Y |
| Jennifer McKinney | Expert Educator | N |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | Y |
| Emily Graham | Expert Educator | N |
| Katie Santel | E&A Program Coordinator | Y |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Jasmine Tuazon | Student Council Representative | Y |
| Mark Troyer | Community Health Education Director | Y |
| Katherine Walsh | Host Defense Block Leader | N |
| Philip Wozniak | Student Council Representative | N |
| Margaret Zhang | Student Council Representative | N |
| Desta Zerayesus | E&A OSCE Program Coordinator | N |

## Additional Attendees

| **Name** |
| --- |
| Anand Khurma |
| Reed Geisler |
| Belle Benanzea-Fontem |
|  |
|  |

# Item 1, Approval of Minutes

1. Minutes from April will be distributed through email to be approved.

# Item 2, Host Defense Overview Presenter: Jose Bazan

1. Jose Bazan presented an overview of the Host Defense Block. The presentation is attached.

# Item 3, Part One Selectives Update Presenter: Chris Pierson

1. Chris Pierson gave a brief update on the Part One Selectives. The presentation is attached.

# Item 4, Part One Absence Policy Presenter: Doug Danforth

1. Dr. Danforth explained that a Part One Absence Policy has been drafted that will bring consistency across components.
2. No dramatic changes have been made.
3. Students will now be granted an excused absence for an important personal event in each component, not counting assessments and the final CHE presentation and is subject to approval of the competency director.
4. The new policy is attached.

# Item 5, Health Coaching Presenter: Doug Danforth

1. Health Coaching has been revised to address ongoing challenges with students identifying and scheduling meetings with patients.
2. Health Coaching will be assessed during the Cardiopulmonary OSCE with a modified case instead of having a formative OSCE.
3. The class of 2024 will have the same standardized patient case for three OSCE’s, Cardiopulmonary, Endo/Repro and Neuro.

# Item 6, Mindstrong Curriculum

**Presenter: Doug Danforth**

1. Dr. Danforth outlined the Mindstrong program, a national curriculum designed to help students understand cognitive behavior therapy, resilience and coping mechanisms. It will be implemented in autumn semester of the med 1 curriculum.
2. There are six 1 hour required sessions during the autumn semester.
3. The following questions were asked or comments made from student representatives and faculty:
   1. Do the sessions have to be mandatory? There was concern about making the sessions mandatory because of general time constraints, or being “required to learn about wellness. More mandatory events may add stress and take away time for research. - Dr. Danforth replied that these are skills that physicians need to know and that leadership felt strongly that the sessions should be mandatory.
   2. Will snacks be budgeted in for the sessions? Unlikely but the question will be forwarded to leadership.
   3. Will the session content overlap with Healers Art? No
   4. Is there any way to add the sessions to Part One Selectives weeks or Professional Development weeks? We are looking at all options and want to make the sessions useful for the students.

# Item 7, Announcements

**Presenter: Doug Danforth**

1. Students were reminded that they should attend the Anatomy Practical times they were assigned.
2. Longitudinal Practice is actively recruiting preceptors. Currently the retention rate is high. The program is very rewarding and any recruiting or referrals are appreciated.
3. The Part One annual report was presented at ECC. The abridged version will be presented to APC in August.
4. There is no July APC meeting. The schedule will resume in August.

# Item 8, Student Feedback

**Presenter: Student Council Representatives**

1. The summer Host Defense Block for MSTP and PCT students has gone very well.

# Item 9, Block Updates Presenter: Dr. Danforth

1. The Neuro calendar is almost complete. One week of material has been removed from the Block. There will be a Part One Selectives week after the Neuro Assessment week.
2. The Foundations 1 and 2 calendar is close to being done.
3. Endo/Repro will be shortened by one week this year.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth  
Minutes Recorded by: Casey Leitwein  
Date: 08/28/19  
Location: 1187 Graves Hall  
Call to Order: 4:00 p.m.  
Adjourned: 5:10 p.m.

# Member Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Present** |
| Mary Ann Abrams | Expert Educator | Y |
| Mike Alexander | Longitudinal Group Program Director | Y |
| Diana Bahner | LP Program Manager | Y |
| Jose Bazan | Host Defense Block Leader | N |
| Laura Begué | LG Program Coordinator | N |
| Belle Benanzea-Fontem | Student Council Representative | Y |
| Ashley Bertran | MSTP Program Manager | N |
| Udayan Bhatt | GI/Renal Associate Block Leader | N |
| Georgia Bishop | Neuro Block Leader | Y |
| Ericka Bruce | PCT Program Manager | N |
| Camilla Curren | Co-LSI Part One Program Director | N |
| Doug Danforth | Co-LSI Part One Program Director | Y |
| Erin Fenik | Foundational Science Program Coordinator (year 2) | N |
| Emily Graham | Expert Educator | N |
| Thura Harfi | Cardiopulmonary Block Leader | Y |
| Ryan Harrison | Bone & Muscle Block Leader | Y |
| Michael Horgan | E&A Program Manager | Y |
| Raheela Khawaja | Endo/Repro Associate Block Leader | Y |
| Lawrence Kirschner | MSTP Program Director | N |
| Jack Kopechek | E Portfolio Program Director | Y |
| Beth Lee | Foundations One Block Leader | Y |
| Cynthia Leung | Evaluation & Assessment Director | N |
| Joanne Lynn | Associate Dean for Student Life | N |
| Scarlett Marshall | Faculty Representative | Y |
| Jennifer McCallister | Associate Dean for Medical Education | N |
| Kirk McHugh | Chair, Anatomy | N |
| Jennifer McKinney | Expert Educator | N |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | N |
| Charissa Newkirk | Student Council Representative | Y |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | Y |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader, Part One Associate Program Director | Y |
| Adam Quick | Neuro Associate Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Bryce Ringwald | Student Council Representative | N |
| Katherine Rivlin | Endo/Repro Block Leader | Y |
| Kristen Rundell | LP Program Director | Y |
| Katie Santel | E&A Program Coordinator | Y |
| Katie Schafer | ePortfolio Program Coordinator | N |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | Y |
| Amanda Start | Associate Director Medical Education | N |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Mark Troyer | Community Health Education Director | Y |
| Katherine Walsh | Host Defense Block Leader | N |
| Philip Wozniak | Student Council Representative | Y |
| Megan Yeh | Expert Educator | N |
| Wenyuan Yin | Student Council Representative | N |
| Desta Zerayesus | E&A OSCE Program Coordinator | N |

## Additional Attendees

| **Name** |
| --- |
| Anand Khurma |
| Todd Isler |
| Todd Lash |
|  |
|  |

# Item 1, Approval of Minutes

1. Minutes from April and June were approved.

# Item 2, Longitudinal Practice Update Presenter: Kristin Rundell

1. Kristin Rundell presented an overview of Longitudinal Practice. The presentation is attached.

# Item 3, Evaluation & Assessment Policy Changes Presenter: Mike Organ

1. Mike Horgan gave a brief update on the policy changes for Evaluation & Assessment in Part One. The presentation is attached.
2. Dr. Danforth reiterated that all Block Leaders should be reviewing the exams for mastery level items and discrimination indexes.
3. The ideal exam average is 82%

# Item 4, OSCE Experience Presenter: Todd Lash

1. Todd Lash gave a brief presentation on two new Teaching and Learning Method (TLM) on the OSCE Experience. The presentation is attached.
2. Students asked if this activity would replace the Formative OSCE- no this session does not replace any activity, it is new.

# Item 5, Part One Annual Review Presenter: Doug Danforth

1. Dr. Danforth presented the Part One Annual Report. The presentation is attached.
2. Student mistreatment has been a major focus based on Part One survey results that were anonymous.

# Item 6, Student Feedback

**Presenter: Student Council Representatives**

1. Neuro is going fine. There is fear that the block has been compressed from shortening- a week of content was removed because it was too much detail the Block was not compressed.
2. Med 1’s did feel blindsided by the first quiz and asked for more formative practice questions.
3. a. Student council suggested emphasizing the first quiz is not predictive of Block performance.

# Item 7, Block Updates

**Presenter: Block Leaders**

1. Foundations 1 has had their first quiz and TBL.
2. The first quiz in Neuro had an average of 87%. The transition to Mediasite has been tough. Selective schedules will be released Friday.
3. Foundations 2 is ready to be released. There has not been a lot of change. Practice questions have been pulled out of Examsoft.
4. Med 1 Selectives Week 1 preferencing will be released during the first week of Foundations 2.
5. Bone & Muscle is still being worked on.
6. Cardiopulmonary faculty are being confirmed. There are minor changes. Block Leaders are working on removing the redundancy.
7. GI/Renal Block is in active planning mode. Some minor faculty changes have been made.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth  
Minutes Recorded by: Casey Leitwein  
Date: 9/25/19  
Location: 1187 Graves Hall  
Call to Order: 4:00 p.m.  
Adjourned: 5:10 p.m.

# Member Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Present** |
| Mary Ann Abrams | Expert Educator | Y |
| Mike Alexander | Longitudinal Group Program Director | Y |
| Diana Bahner | LP Program Manager | N |
| Jose Bazan | Host Defense Block Leader | Y |
| Laura Begué | LG Program Coordinator | Y |
| Belle Benanzea-Fontem | Student Council Representative | N |
| Ashley Bertran | MSTP Program Manager | N |
| Udayan Bhatt | GI/Renal Associate Block Leader | N |
| Georgia Bishop | Neuro Block Leader | Y |
| Ericka Bruce | PCT Program Manager | N |
| Camilla Curren | Co-LSI Part One Program Director | Y |
| Doug Danforth | Co-LSI Part One Program Director | Y |
| Erin Fenik | Foundational Science Program Coordinator (year 2) | Y |
| Emily Graham | Expert Educator | Y |
| Thura Harfi | Cardiopulmonary Block Leader | Y |
| Ryan Harrison | Bone & Muscle Block Leader | N |
| Michael Horgan | E&A Program Manager | Y |
| Raheela Khawaja | Endo/Repro Associate Block Leader | Y |
| Lawrence Kirschner | MSTP Program Director | N |
| Jack Kopechek | E Portfolio Program Director | N |
| Beth Lee | Foundations One Block Leader | Y |
| Cynthia Leung | Evaluation & Assessment Director | Y |
| Joanne Lynn | Associate Dean for Student Life | N |
| Scarlett Marshall | Faculty Representative | N |
| Jennifer McCallister | Associate Dean for Medical Education | N |
| Kirk McHugh | Chair, Anatomy | N |
| Jennifer McKinney | Expert Educator | Y |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | N |
| Charissa Newkirk | Student Council Representative | N |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | N |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader, Part One Associate Program Director | N |
| Adam Quick | Neuro Associate Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Bryce Ringwald | Student Council Representative | N |
| Katherine Rivlin | Endo/Repro Block Leader | N |
| Kristen Rundell | LP Program Director | Y |
| Katie Santel | E&A Program Coordinator | Y |
| Katie Schafer | ePortfolio Program Coordinator | Y |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | Y |
| Amanda Start | Associate Director Medical Education | N |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Mark Troyer | Community Health Education Director | Y |
| Katherine Walsh | Host Defense Block Leader | N |
| Philip Wozniak | Student Council Representative | N |
| Megan Yeh | Expert Educator | Y |
| Wenyuan Yin | Student Council Representative | N |
| Desta Zerayesus | E&A OSCE Program Coordinator | N |

## Additional Attendees

| **Name** |
| --- |
| Anand Khurma |

# Item 1, Approval of Minutes

1. Minutes from August were approved
2. All meeting minutes can be accessed in the Box. [https://osu.app.box.com/folder/1680332216](https://mcas-proxyweb.mcas.ms/certificate-checker?login=false&originalUrl=https%3A%2F%2Fosu.app.box.com.mcas.ms%2Ffolder%2F1680332216%3FMcasTsid%3D20892&McasCSRF=4723de0169cde8807436c5da84ba6bb27e7f3a793821aff30e5b7f47a1060c68)

# Item 2, Exam Review for Remediations Presenter: Doug Danforth

1. Currently all students are able to review their exams during a large group session.
2. Some students that need to remediate request to review with the Block Leader.
3. There is no formal policy regarding exam review for remediations. Dr. Danforth asked the committee what is feasible from the Block Leader standpoint along with what is fair for the students.
4. Potential issues are exam security, limited knowledge of all exam content and faculty workload constraints.
5. Faculty asked how many students attend the large review sessions. Katie Santel said the amount of students declines throughout the year (around 25 or so by the end of med 2).
6. Faculty questioned why there was such low attendance at the reviews and asked if the sessions were worth providing.

**Action Items:**

1. Dr. Danforth will reach out to the students to find out why the large review sessions are not well attended and what would help?
2. The committee agreed that students that are remediating can review their exams prior to meeting with Block Leaders in order to tailor the meeting on areas to improve, but that individualized exam review sessions with faculty or Block Leaders would not be permitted to ensure fairness for all students.

# Item 3, White Coat Policy for Patient Panels Presenter: Doug Danforth

1. Currently there is no Part One policy that students need to wear their white coats to Patient Panels.
2. Longitudinal Group requires the students to wear their white coats when Standardized Patients are present.
3. Dr. Lee stated that she does not expect students to wear their white coats for Patient Panels in August because it is very hot.
4. It was suggested to look at other professional school dress codes.

**Action Items:**

1. Part One will include guidelines for proper attire in the Student Handbook for next year.
2. Part One will recommend that students wear white coats to Patient Panels but not require them.

# Item 4, Part One Selectives Update Presenter: Doug Danforth

1. The Part One Selectives after the Neuro Block were not seamless but no one received their 6th or 7th choice and only a few students got their 5th choice out of 7. A few students did not preference at all.
2. The MSTP students were accommodated to not conflict with their classes.
3. Some switching was accommodated.
4. The Part One Selectives after Foundations 1 preferencing ended on Sunday. There were a total of 6 choices and no one will get lower than their third choice.
5. For future Selectives the Academic Program will provide additional guidance to ensure that Selectives are more uniform with respect to duration and content covered.

# Item 5, OSCE Update Presenter: Doug Danforth

1. The OSCE working group is working on developing a comprehensive document of all OSCE cases in Part One to provide to the Block Leaders and Directors for a longitudinal and integrated perspective.
2. This document will enhance the linkage of OSCE’s in the Blocks.
3. The group will also work on an abridged version to provide to the students.

# Item 6, Announcements

**Presenter: Doug Danforth**

1. Education Research Poster Session is looking for volunteer judges on October 8, 2019 from 8- 9 am in the BRT.
2. Dr. Clinchot would like faculty to report on educational research or curricular innovations.
3. It came to our attention that students were switching anatomy practical times. The students should not be switching their times as this creates problems during the Practical.
4. The initial verbal feedback from students on the OSCE Orientation session was positive. There are some logistical issues and clarifying instructions to address for next year.
5. Currently there are 205 Longitudinal Practice spots secured. Longitudinal Practice starts at the end of October.

# Item 7, Student Feedback

1. There were no student council representatives in attendance.

# Item 8, Block Updates

**Presenter: Block Leaders**

1. Foundations 2 is currently running. The students had their first Anatomy lab today.
2. The Bone & Muscle Block schedule is close to being finalized.
3. Cardiopulmonary is working on fine-tuning the calendar.
4. Endo/Repro has not met yet
5. The Neuro final is tomorrow. There were 16 students unsuccessful for the Anatomy Practical.
6. GI/Renal will start soon. The passing criterial needs to be set.
7. Host Defense has not met yet.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth  
Minutes Recorded by: Casey Leitwein  
Date: 10/23/19  
Location: 1187 Graves Hall  
Call to Order: 4:00 p.m.  
Adjourned: 5:10 p.m.

# Member Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Present** |
| Mary Ann Abrams | Expert Educator | Y |
| Mike Alexander | Longitudinal Group Program Director | Y |
| Diana Bahner | LP Program Manager | N |
| Jose Bazan | Host Defense Block Leader | N |
| Laura Begué | LG Program Coordinator | Y |
| Belle Benanzea-Fontem | Student Council Representative | Y |
| Ashley Bertran | MSTP Program Manager | N |
| Udayan Bhatt | GI/Renal Associate Block Leader | Y |
| Georgia Bishop | Neuro Block Leader | Y |
| Daniel Brook | Student Council Representative | Y |
| Ericka Bruce | PCT Program Manager | N |
| Camilla Curren | Co-LSI Part One Program Director | Y |
| Doug Danforth | Co-LSI Part One Program Director | Y |
|  | Foundational Science Program Coordinator (year 2) | N |
| Reed Geisler | Student Council Representative | Y |
| Emily Graham | Expert Educator | N |
| Thura Harfi | Cardiopulmonary Block Leader | Y |
| Ryan Harrison | Bone & Muscle Block Leader | Y |
| Michael Horgan | E&A Program Manager | Y |
| Michael Ioerger | Student Council Representative | Y |
| Raheela Khawaja | Endo/Repro Associate Block Leader | N |
| Lawrence Kirschner | MSTP Program Director | N |
| Jack Kopechek | E Portfolio Program Director | N |
| Beth Lee | Foundations One Block Leader | Y |
| Cynthia Leung | Evaluation & Assessment Director | N |
| Joanne Lynn | Associate Dean for Student Life | N |
| Scarlett Marshall | Faculty Representative | N |
| Jennifer McCallister | Associate Dean for Medical Education | N |
| Kirk McHugh | Chair, Anatomy | N |
| Jennifer McKinney | Expert Educator | N |
| Rohan Mital | Student Council Representative | Y |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | N |
| Charissa Newkirk | Student Council Representative | Y |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | N |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader, Part One Associate Program Director | Y |
| Adam Quick | Neuro Associate Block Leader | Y |
| Melissa Quinn | Bone & Muscle Block Leader | Y |
| Bryce Ringwald | Student Council Representative | N |
| Katherine Rivlin | Endo/Repro Block Leader | N |
| Kristen Rundell | LP Program Director | N |
| Katie Santel | E&A Program Coordinator | Y |
| Katie Schafer | ePortfolio Program Coordinator | N |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | N |
| Amanda Start | Associate Director Medical Education | N |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Mark Troyer | Community Health Education Director | N |
| Katherine Walsh | Host Defense Block Leader | N |
| Philip Wozniak | Student Council Representative | Y |
| Megan Yeh | Expert Educator | N |
| Wenyuan Yin | Student Council Representative | N |
|  | E&A OSCE Program Coordinator | N |

## Additional Attendees

| **Name** |
| --- |
| Anand Khurma |
| Kay Karg |
| Kelly Ann Perry |

# Item 1, Approval of Minutes

1. Minutes from September were approved.
2. All meeting minutes can be accessed in the Box. [https://osu.app.box.com/folder/1680332216](https://mcas-proxyweb.mcas.ms/certificate-checker?login=false&originalUrl=https%3A%2F%2Fosu.app.box.com.mcas.ms%2Ffolder%2F1680332216%3FMcasTsid%3D20892&McasCSRF=4723de0169cde8807436c5da84ba6bb27e7f3a793821aff30e5b7f47a1060c68)

# Item 2, Student Feedback Presenter: Student Council Representatives

**Med 2**

1. GI/Renal is going well.
2. The two week break was good.
3. The number of required events in the last week of the Neuro Block was difficult.
4. The material that was covered in the Neuroanatomy Selective would have been helpful for the Neuro Anatomy Practical.
5. Students were concerned that content that was removed from Neuro would be covered on Step 1 and that shortening Blocks increases anxiety and stress.
6. The content taken out of the Block was advanced material that would not be covered on Step 1. Shortening the Blocks gave an opportunity to focus on the relevant content and allowed students to explore the advanced content during the Selective weeks.
7. Combining Professional Development and Selective weeks was discussed.
8. Students were concerned that step prep time was shortened.
9. The students receive six weeks study time which is the national average.

**Med 1**

1. The break after Foundations 2 was really nice. Extra days at the end of Foundations 2 was good to review before the exam.
2. Students were concerned that required events were scheduled on Jewish holidays.

**a.** Religious holidays are excused per the Part One Absence Policy.

1. Med 1 students are confused about the grading for Longitudinal Group and asked for more transparency in grading.
2. Students were concerned that the Mindstrong sessions were required and may be more effective as a small group and/or optional. It may be helpful to explain why the sessions were implemented. Overall it provided tools and resources to the students and was a step in the right direction.
3. Students asked that the exams have more clinical vignettes.

**Both classes**

1. There was a lengthy discussion on burnout and wellness for students.

There was a discussion on the why the Program is concerned regarding high class averages on Block exams. It was explained that the program wants to discern between high and low performers on the exams in order to identify students that may be at risk for Step 1 failure and need resources. The goal is to make our assessments comparable to Step 1 with respect to difficulty.

**Action Items:**

1. The program will look into having Block Leaders take an NBME practice exam as professional development.

# Item 3, Foundations 1 Overview Presenter: Beth Lee

1. Dr. Lee gave a brief presentation on the Foundations 1 Block, the presentation can be found in Box.
2. There was positive feedback on small groups during the Block.
3. There is discussion on adding a small group to Foundations 2.

The Ohio State University College of Medicine

**LSI Part One Academic Program Committee**Meeting Minutes

Presiding Chair: Doug Danforth  
Minutes Recorded by: Casey Leitwein  
Date: 12/04/2019  
Location: 1187 Graves Hall  
Call to Order: 4:00 p.m.  
Adjourned: 5:10 p.m.

# Member Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Present** |
| Mary Ann Abrams | Expert Educator | Y |
| Mike Alexander | Longitudinal Group Program Director | Y |
| Diana Bahner | LP Program Manager | Y |
| Jose Bazan | Host Defense Block Leader | Y |
| Laura Begué | LG Program Coordinator | Y |
| Belle Benanzea-Fontem | Student Council Representative | N |
| Ashley Bertran | MSTP Program Manager | N |
| Udayan Bhatt | GI/Renal Associate Block Leader | Y |
| Georgia Bishop | Neuro Block Leader | Y |
| Daniel Brook | Student Council Representative | N |
| Ericka Bruce | PCT Program Manager | N |
| Camilla Curren | Co-LSI Part One Program Director | Y |
| Doug Danforth | Co-LSI Part One Program Director | Y |
|  | Foundational Science Program Coordinator (year 2) | Y |
| Reed Geisler | Student Council Representative | Y |
| Emily Graham | Expert Educator | N |
| Thura Harfi | Cardiopulmonary Block Leader | Y |
| Ryan Harrison | Bone & Muscle Block Leader | Y |
| Michael Horgan | E&A Program Manager | Y |
| Michael Ioerger | Student Council Representative | Y |
| Raheela Khawaja | Endo/Repro Associate Block Leader | Y |
| Lawrence Kirschner | MSTP Program Director | N |
| Jack Kopechek | E Portfolio Program Director | Y |
| Beth Lee | Foundations One Block Leader | N |
| Cynthia Leung | Evaluation & Assessment Director | N |
| Joanne Lynn | Associate Dean for Student Life | N |
| Scarlett Marshall | Faculty Representative | N |
| Jennifer McCallister | Associate Dean for Medical Education | N |
| Kirk McHugh | Chair, Anatomy | N |
| Jennifer McKinney | Expert Educator | Y |
| Rohan Mital | Student Council Representative | Y |
| Michelle Myers | Program Manager, CHE, HC, HSIQ | Y |
| Charissa Newkirk | Student Council Representative | Y |
| Sheryl Pfeil | GI/Renal Block Leader/ Expert Educator | Y |
| Chris Pierson | Expert Educator, Foundations 2 Block Leader, Part One Associate Program Director | Y |
| Adam Quick | Neuro Associate Block Leader | N |
| Melissa Quinn | Bone & Muscle Block Leader | N |
| Bryce Ringwald | Student Council Representative | N |
| Katherine Rivlin | Endo/Repro Block Leader | N |
| Kristen Rundell | LP Program Director | N |
| Katie Santel | E&A Program Coordinator | Y |
| Katie Schafer | ePortfolio Program Coordinator | N |
| Troy Schaffernocker | Cardiopulmonary Associate Block Leader | Y |
| Amanda Start | Associate Director Medical Education | N |
| Christin Thatcher | Foundational Science Program Coordinator (year 1) | Y |
| Mark Troyer | Community Health Education Director | Y |
| Katherine Walsh | Host Defense Block Leader | N |
| Philip Wozniak | Student Council Representative | Y |
| Megan Yeh | Expert Educator | Y |
| Wenyuan Yin | Student Council Representative | N |
| Nick Stancato | E&A OSCE Program Coordinator | N |

## Additional Attendees

| **Name** |
| --- |
| Anand Khurma |
| Allison Heacock |
| Kelly Ann Perry |
| Alex Greico |

# Item 1, Approval of Minutes

1. Minutes from October were approved
2. All meeting minutes can be accessed in the Box. [https://osu.app.box.com/folder/1680332216](https://mcas-proxyweb.mcas.ms/certificate-checker?login=false&originalUrl=https%3A%2F%2Fosu.app.box.com.mcas.ms%2Ffolder%2F1680332216%3FMcasTsid%3D20892&McasCSRF=4723de0169cde8807436c5da84ba6bb27e7f3a793821aff30e5b7f47a1060c68)

# Item 2, Step 1 Prep Presenter: Doug Danforth

1. Dr. Danforth reviewed data on correlations between Block scores and Step 1 scores. The presentation is in the Box.
2. Students asked if struggling learners are still be targeted for help in the first three Blocks despite a low correlation to Step 1 performance for those Blocks. Yes.
3. Dr. Westman developed an algorithm based on final exam performance in the GI/Renal and Endo/Repro Blocks to identify students that may be at risk for Step 1 failure.
4. Students asked why some students score very well in Blocks but don’t do well on Step 1. This could be due several factors, including the increase in final exam averages and the types of questions on the final exams (recall vs vignette). The program is reviewing all exams and will have Block leaders take NBME practice exams to get a sense of how comparable our questions are to the Step 1 exams.
5. All Block Leaders have seen a resource from AAMC on writing exam questions.
6. Students asked why NBME exams aren’t used for the Block exams. The program evaluated the use of NBME custom exams for the Blocks several years ago but the exam questions were of variable quality and the program decided to focus on developing in house exams.
7. Students asked if the program accounts for the students using outside resources to prepare for the Block exams. The program is currently putting together a committee consisting of students and faculty to look at outside resources that are used by students to determine if they should be integrated into the curriculum.
8. Students asked if the NBME questions could be released to the students to practice from. We are not allowed to disseminate NBME questions.

# Item 3, Neuro Block Overview Presenter: Georgia Bishop

1. Dr. Bishop gave a brief overview of the Neuro Block for this academic year. The presentation is in the Box.
2. Student representative asked if Patient Panels could be moved earlier in the Block to alleviate having them in the last week of the Block. This would add new content to the last week of the Block as it is a trade-off.
3. There was discussion on adding small groups to the Block.

**Action Items:**

1. Dr. Bishop will look into moving the Patient Panels earlier in the last week of the Block.

# Item 4, Professional Development Block Overview Presenter: Alex Greico

1. Dr. Grieco gave a brief summary of the Professional Development Blocks. The presentation is in the Box.

# Item 5, Applied Health System Sciences Overview Presenter: Allison Heacock

1. Dr. Heacock gave a brief summary of the Applied Health System Sciences curriculum. The presentation is in the Box.
2. The goal in Part One is to align the Applied Health System Sciences foundations to the curriculum.

# Item 7, Student Feedback

Student block feedback will be discussed at the next meeting due to lack of time.

# Item 8, Block Updates

**Presenter: Block Leaders**

Block updates will be discussed at the next meeting due to lack of time.