Undergraduate Change Ticket Supplement Form

Considerations for dropping a class (es) with a “W” grade

Week 1 - Friday of the 1st week is the last day to drop without a W for a May Session course.

Week 2 - Friday of the 2nd week is the last day to drop without a W for an autumn 1st/spring 1st/summer session (i.e., 7-week session).

Week 3 - Friday of the 3rd week is the last day to drop a May Session course without petitioning.

Week 4 - Friday of 4th week is the last day to drop without a W for an autumn/spring/summer semester full-term course.

Week 5 - Friday of the 5th week is the last day to drop an autumn 1st/spring 1st/summer session course without petitioning.

Week 10 - Friday of the 10th week is the last day to drop an autumn/spring/summer semester full-term course without petitioning.

Time to Degree

• Is this class only offered once a year?
• If a current pre-major, how could dropping this class impact progress towards completion of prerequisite courses?
• If a current major, have you discussed this with your faculty advisor? Will you be able to continue in your program if you drop this class?
• Could this possibly delay your projected graduation?

Dropping with a “W” grade

• Have you dropped a class previously during your enrollment at Ohio State?
• How will dropping this class(es) or a pattern of “W”s reflect upon your application to Graduate or Professional School (i.e. Medical School, MBA, MHA, PT/OT)?

Student Athletes

• Are you submitting a SASSO drop form with your Change Ticket? (required)

Considerations for dropping below full-time status (12 credit hours)

SAP (Satisfactory Academic Progress) through Student Financial Aid

• How will your SAP be affected? Check with the Student Consolidated Services Center (SCSC) http://scsc.osu.edu/

Scholarships and Loans

• Do any of the scholarships or loans that you receive require you to be a full-time student? (i.e. ODI, Land Grant, Merit)
Some scholarships require you to be full time. Others, which may be administered by the Office of Student Financial Aid or your college or department, will depend on the enrollment criteria established by the donors. You will need the donor’s permission to receive funds if you are not registered for the required hours. Contact the Student Consolidated Services Center (SCSC) http://scsc.osu.edu/ if you have questions.

Insurance

• Does your car, renter’s, and/or health insurance require you to be a full-time student to receive coverage?

Housing

• Do you live in University housing? If so, and your enrollment status is below full-time status, please check with University Housing to determine if you are still compliant with their requirement of being a regular, full time student. http://housing.osu.edu/

International Status

• Does your Visa require you to be a full-time student? http://oia.osu.edu/international-students.html

Student Initial:

I have reviewed this form in order to drop this class (es) and understand and accept that I am responsible for any ramifications that may result from this drop. (If you would like to meet with an advisor regarding your class schedule, please contact the Office of Student Service at (614)292-1706 or attend walk-in hours.)

Student Signature: ____________________

Today’s Date: ____________________

This form is used after the 4th Friday of the Term for class drop requests and must be accompanied by a change ticket.