

CCME Registration Instructions

For OSU Preceptors

Getting Started:

- Go to OSU CCME website <http://ccme.osu.edu>. Be sure to bookmark this site for future use!
- On the left, you will see **My Account**. Unless you already have an account, select **First time user** and register.

Note: You must register prior to the day of the live webcast.

Registration: All fields in red are required

- Enter a valid email address and create a password. Your account confirmation will be sent directly to your specified e-mail account.
- Complete basic demographic information and practice specialty.
- Answer the question, “Are you affiliated with any of these hospitals?” Select **OSU COM/ STUDENTS**. You may see your hospital listed, but be sure to choose **OSU COM/ STUDENTS** as this affiliation will allow you access to free CME.
- You’re finished! Disregard the rest.
- Submit. Within minutes you should receive an established account confirmation by e-mail.

On Day of Event

- Return to CCME’s site <http://ccme.osu.edu>
- On the left of the screen you will see My Account
- Enter your e-mail address and password and click **Log In**
- Go to **CME Activities** tab on the top of the page
- Click **online education**
- Click **live webcasts**