



## **Anatomy Undergraduate Minor Program Form**

**All academic aspects of the undergraduate minor are subject to the approval by each participating program. Below are listed the general criteria applicable to all minors. Students should consult the appropriate undergraduate studies committees for specific information regarding the undergraduate minor in which they are enrolling.**

### **General Criteria**

The undergraduate minor requires a minimum of fourteen (14) credit hours in 2000 level courses or higher. These hours must include at least four (4) different courses. A grade of C- or better is required in each course comprising the minor with an overall average of 2.0 or better. For more information see the Anatomy Minor Advising Sheet.

### **Operating Procedures**

1. The student completes the Undergraduate Minor Program Form (page 2), including obtaining his/her advisor's signature. The Minor Program Form is then submitted to the chairperson of the minor program. This form serves as the application to enroll in the undergraduate minor.
2. The Undergraduate Studies Committee Chair of the minor program sends a copy of the completed form to the student's advisor in the student's primary program. The Undergraduate Program offering the minor keeps the original.
3. The Undergraduate Studies Committee of the minor program will send the student an acknowledgment indicating whether or not the request is approved. The Undergraduate Studies Committee Chair of the minor program sends a copy of the completed form to the student's advisor in the student's primary program.
4. The student must adhere to the curriculum of the Undergraduate Minor Program as indicated on the approved Undergraduate Minor Program Form. If changes in the approved curriculum are necessary, the student must complete a new Undergraduate Minor Program Form following the above steps. Departures from the approved minor program could lead to the minor not appearing on the student's transcript.
5. Upon completion of the minor program, the student must submit the Undergraduate Minor Transcript Designation Form (p.3) to the Undergraduate Studies Committee Chair of the minor program.



**THE OHIO STATE UNIVERSITY**

COLLEGE OF MEDICINE

**Department of Biomedical Education & Anatomy  
Division of Anatomy**

219 Hamilton Hall  
1645 Neil Ave.  
Columbus, OH 43210  
614-366-2559 Phone  
614-292-7659 Fax

[Anatomy@osumc.edu](mailto:Anatomy@osumc.edu) Email  
<http://go.osu.edu/anatomy>

Student Full Name: \_\_\_\_\_ OSU Email Address: \_\_\_\_\_

9 digit Student #: \_\_\_\_\_ Last 10 digits of buck ID: \_\_\_\_\_

Major: \_\_\_\_\_ Expected graduation term: \_\_\_\_\_

**Anatomy Undergraduate Minor Program of Study**

Department	Course #	Course Title	# Credit Hours

Total Hours: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Undergraduate Studies Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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This is to certify that: \_\_\_\_\_ has completed all requirements for the Human Anatomy Undergraduate Minor (HUMANA-MN) transcript designation as indicated on the Undergraduate Minor Program Form.

Printed Undergraduate  
Studies Chair Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Undergraduate Studies  
Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Student Information**

Student Full Name: \_\_\_\_\_ OSU Email Address: \_\_\_\_\_  
Student #: \_\_\_\_\_ Home Academic Unit: \_\_\_\_\_