

Please complete and return to your departmental contact to initiate the process to host a visitor with clinical access.



**THE OHIO STATE UNIVERSITY**

WEXNER MEDICAL CENTER

**Visitor Request Form  
TO BE COMPLETED BY FACULTY SPONSOR**

**SPONSOR GENERAL INFORMATION**

Physician name:

Physician Department:

Departmental contact responsible for coordinating visit:

**VISITOR GENERAL INFORMATION**

Visitor name:

Visitor Email address:

Requested date to begin:  Date to end:

Purpose of visit:

**Clinical access category requested for visitor (Check all that apply):**

The observer is not permitted to touch the patient, access the medical record, or participate in a procedure beyond a purely observational role. This applies to all clinical access categories.

- ☐ **OR Access** (Operating room access for observation only):

Entering the operating room under the supervision and direction of a physician licensed to practice in the state of Ohio. Activities which may be acceptable include being present during therapies and treatment in ways that do not compromise the care of the patient; being present in the operating room but not performing procedures. The visitor must not have final responsibility for diagnosis and treatment. Making a diagnosis and entering it in a patient chart, prescribing treatment or medication administered by the physician or other health care professionals, or performing surgery is beyond the scope of acceptable actions. Requires scrubs for the visitor.

- ☐ **Clinical Contact** (Patient observation in evaluation rooms only):

Entering into an evaluation of a patient under the supervision and direction of a physician licensed to practice in the state of Ohio. Activities which may be acceptable include being present during therapies and treatment in ways that do not compromise the care of the patient. The visitor must not have final responsibility for diagnosis and treatment. Making a diagnosis and entering it in a patient chart, prescribing treatment or medication administered by the physician or other health care professionals, or performing surgery is beyond the scope of acceptable actions. Requires scrubs and a white coat for the visitor.

- ☐ **Research-Based Patient Observation** (Patient observation for research purposes only):

Primarily conducting research and potentially observing clinical care in the observation room or in an evaluation room in connection with a research project. Requires scrubs and/or white coat for the visitor.