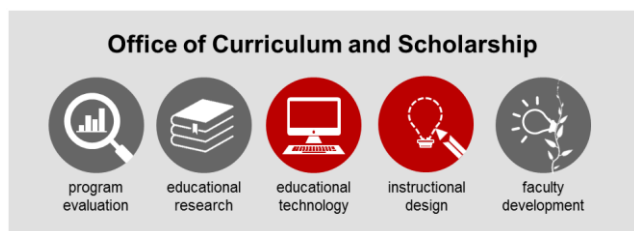


Office of Curriculum and Scholarship Educational Technology and Instructional Design Services



The Office of Curriculum and Scholarship (OCS) provides a broad range of educational services in support of the College of Medicine (COM) Education Mission. This document details office services related to **educational technology** and **instructional design**.

Teaching and Learning Innovation Goal

To engage faculty in the design, development, and delivery of effective learning experiences both in class and online utilizing sound principles of instructional design and thoughtful technology integration.

Capabilities

The educational technology (EdTech) team in OCS support involves consultations, faculty development, and ongoing technical support. Included are the following services:

1. **Instructional Design:** Consultations and ongoing support for projects involving course, lesson, session design/redesign with technology enhancement; Design and development of effective eLearning multimedia
2. **Educational Technology:** Consultation and end user support for projects involving technology integration

Collaborations

OCS instructional designers and educational technology specialists work with instructors in a variety of ways depending on faculty needs.

Ongoing Technical Support

For immediate front line support involving one of our core tool sets or device support, faculty, instructional staff, and students can contact us via email or face to face:

- Email: edtech@osumc.edu, myprogress@osumc.edu, lectures@osumc.edu
- Walk-in support: 038 Meiling Hall

Consultations and Multimedia Projects

1:1 consultations are scheduled, as needed, for project brainstorming and management, recording sessions, and focused training. Projects begin with a planning meeting to outline project goals, timeline, development plan, and expectations. Milestones are identified, agreed upon, and serve as the catalyst for moving projects through each development stage to completion. Projects added to the active queue will have regular progress meetings scheduled according to the project plan. Inactive projects are removed from the active queue.

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Faculty Development

Workshops focused on core tool sets and pedagogy are offered regularly based on needs assessments. These workshops may be organized independently through specific COM programs or in partnership with FAME. Customized workshops can be designed and offered based on faculty interests.

Capacity

Project work for OCS is regularly reviewed to ensure appropriate prioritization and team member workload. Email are reviewed and responded to based on the nature of the request. The **Technology Integration Services** addresses requests that require immediate or ongoing technical support from students, support staff, and instructors. We encourage email request for internal tracking purposes. These requests involve technology and software assistance. Support requests sent to edtech@osmc.edu are reviewed by the EdTech team and triaged appropriately through resolution, or project meeting initiation. OCS resources are allocated based on project type and on project stakeholders.

Support	Contact	Stakeholders
Technical	mobile.services@osumc.edu myprogress@osumc.edu	faculty staff students
Instructional	edtech@osumc.edu	academic program
Project		Faculty staff

When project commitments exceed reasonable bandwidth for OCS EdTech team, the OCS Associate Director of Educational Technology works with OCS Director to prioritize projects and resource allocation.

Connect with OCS

COM faculty interested in receiving OCS support for instructional design, multimedia development, or 1:1 consultation should email the educational technology team at: edtech@osumc.edu.