Checklist for Research Track Faculty Reappointments

Per the Rules for University Faculty, regular research track faculty contracts must explicitly state the expectations for salary support and generally will require **one hundred percent salary recovery**. It is expected that salary recovery/support be derived from extramural funds.

Research track faculty may support their salaries by applying for and receiving their own extramural funding or they may be supported on other faculty members’ grants. **Departmental general funds may not be used to support the salaries of research track faculty.**

In order for the faculty member’s reappointment to be approved, please demonstrate how the salary will be recovered for the proposed term of reappointment.

1. Name of research track faculty member: _______________________
2. Current contract expiration date: _____________________________
3. Term of proposed reappointment contract (1-5 years): ___________
4. Expiration date of proposed contract: ________________

5. Specify below the source(s) of salary:

   Salary is: $_________

   Grant 1: ____________ Term: ____________ PI: ____________ % Effort ____________
   Grant 2: ____________ Term: ____________ PI: ____________ % Effort ____________
   Grant 3: ____________ Term: ____________ PI: ____________ % Effort ____________
   Grant 4: ____________ Term: ____________ PI: ____________ % Effort ____________

6. Signature(s) of individuals who are committing resources:

   Grant 1 PI: ________________________________
   Grant 2 PI: ________________________________
   Grant 3 PI: ________________________________
   Grant 4 PI: ________________________________

7. Approval of Department Chair: ________________________________

8. Approval by Senior Associate Dean for Academic Affairs__________________

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