



Presiding Chair: Doug Danforth	Call to order:	5:00 p.m.
Minutes recorded by: Kevin Stringfellow	Adjourned:	6:02 p.m.

Member attendance

Name	Role	Present
Mike Alexander	Expert Educator	Y
Diana Bahner	LP Program Manager	N
Cheri Bardales	ePortfolio Program Coordinator	Y
Michael Barrie	Expert Educator	N
Jose Bazan	Host Defense Block Leader	N
Laura Begue	LG Program Coordinator	Y
Laurie Belknap	Faculty Representative/ Expert Educator	Y
Udayan Bhatt	GI/Renal Associate Block Leader	N
Georgia Bishop	Neuro Block Leader	Y
Ryan Harrison	Bone & Muscle Block Leader	N
Laura Boucher	Bone & Muscle Block Leader	Y
Victoria Cannon	Associate Director Medical Education	N
Beth Christian	Host Defense Associate Block Leader	N
Amber Clevenger	Program Coordinator, CHE, HC, HSIQ	Y
Camilla Curren	LG Program Director	Y
Doug Danforth	LSI Part One Program Director	Y
John Davis	Associate Dean for Medical Education	N
John Feister	Med 3 Student Council Representative	N
Mary Beth Fontana	Cardiopulmonary Block Leader	Y
Michael Horgan	E&A Program Coordinator (OSCE)	N
Jessica Kaffenberger	Elected Faculty	Y
Eileen Kalmar	Expert Educator	N
Raheela Khawaja	Endo/Repro Associate Block Leader	Y
Nathaniel Lundy	Med 2 Student Council Representative	Y
Joe Kitzmiller	Expert Educator	N
Jack Kopechek	E Portfolio Program Director	Y
Beth Lee	Foundations Associate Block Leader	N
Beth Liston	Part One Associate Program Director	Y
Joanne Lynn	Associate Dean for Student Life	N
John Mahan	Assistant Dean Faculty Development	N
Kirk McHugh	Chair, Anatomy	N
Alexa Meara	Elected Faculty	Y
Jackie Mostow	Med 2 Student Council Representative	Y
Sheryl Pfeil	GI/Renal Block Leader/ Expert Educator	Y
Chris Pierson	Expert Educator	Y
Adam Quick	Neuro Associate Block Leader	N
Emily Rismiller	Building Foundations Program Coordinator (year 2)	Y
Kristen Rundell	LP Program Director	Y
Abhay Satoskar	Expert Educator	N
Troy Schaffernocker	Cardiopulmonary Associate Block Leader	N
Jonathan Schaffir	Endo/Repro Block Leader	Y
Marisa Scholl	E&A Program Coordinator	Y
Catherine Sinclair	Expert Educator	N
Kevin Stringfellow	Evaluation & Assessment Program Manager	Y
Christin Thatcher	Building Foundations Program Coordinator (year	Y

LSI Part One Academic Program Committee Minutes

	1)	
Margaret Zhang	Med 2 Student Council Representative	N
Kristina Witcher	Med 2 Student Council Representative	N
Additional Attendees:		

Item 1, Approval of Minutes

1. The minutes from December were approved.

Item 2, Step One Prediction Data

Presenter: Doug Danforth

1. Dr. Danforth presented the curricular data from the classes of 2016 and 2017 correlating LSI exam scores with USMLE Step 1.
2. Neuro, Cardio, Endo/Repro, and Host Defense had high correlation with Step 1 performance.
3. Dr. Danforth presented information regarding the umbrella IRB to inform the group that this IRB was available to analyze data for research. The umbrella IRB is more efficient as the consent step has already been accomplished.

Item 3, Guided Board Prep Block

Presenter: Doug Danforth

1. The Board Prep Block updates were presented, reviewing the standards that were in place for the 2015-2016 academic year: Meet one of the three criteria
 - a. Pass the Comprehensive Basic Science Exam
 - b. Aggregate total of above 70.00 on internal quizzes
 - c. Pass the Practice NBME Exam
2. For the Class of 2019 the passing criteria will be revised:
 - a. Pass the Comprehensive Basic Science Exam
 - b. Pass the NBME Practice Exam
 - c. Pass a second NBME Practice Exam (if required)
3. The internal quizzes are optional and formative and will contain explanations.

Action Item: Block Unsatisfactory (1st/2nd Medical Knowledge Not Met. What are the next steps for those students that are unsuccessful?

Item 4, Announcements

1. Bone and Muscle Formative OSCE: Dr. Danforth presented the feedback from the single station formative OSCE.
 - a. The Post-encounter quiz was discussed and indicated that the program recognizes the challenges in assigning points to the post-encounter notes only.
 - b. In general the one on one feedback was a valuable experience for both the coaches and the students.

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- c. Adjustments for the Bone and Muscle OSCE are under discussion.
 - d. The Academic Program is reviewing the format and grading of OSCEs for Part One and will bring suggested changes back to the APC for discussion and approval.
2. E&A staffing
 - a. Marisa and Mike are expecting children in February and March and will be on leave for designated times. The E&A team will continue to support the curriculum and will recruit help where needed
 3. Gateway dates for next Academic year under review
 4. Transition for block leadership: Dr. Schaffir is transitioning to UPRSN director. Dr. Danforth is the new co-block leader for Endo/Repro

Item 6, Block Updates

Presenter: Block Leaders

Cardiopulmonary-

1. Cardiopulmonary: Dr. Fontana updated the group with the current status of the Cardio block including the use of Piazza and the ultrasound small groups. Dr. Fontana commented that lecture attendance has been low. Dr. Fontana expressed concerns with the lecture halls mics and ensuring that those were being recorded

Item 7, Student Feedback

Presenter: Student Council Representatives

Med 1

1. The Med 1 reported that thus far, the Block is going well and the students enjoyed small groups, simulations, and additional activities. The one exception was a small group with content not on the midterm not being well attended.
2. Students expressed concerns with anatomy in Cardiopulmonary indicating that it was a bit disorganized and had some confusion with content.
 - a. Students asked about the timing of the practical and the committee clarified that the practical would always be during assessment week due to logistics of scheduling
 - b. Students expressed concern regarding dissection opportunity during cardiopulmonary sessions.
 - c. Dr. Fontana requested additional feedback for the anatomy concerns presented
3. Some dissatisfaction with the Pharm lectures and associated articulates and lectures. (Three articulates were combined into one).
4. Work with expert educators to include more opportunities to include additional experts and better explain some items such as mechanism of actions.
5. Annotations on the slides: some lectures were reported as having too much in the way of annotations. Clarification: textbook available and balance being sought for slide content with annotations.

Med 2

1. Host Defense going well

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2. LG
 - a. Quiz: medical knowledge items vs. reading items
 - b. Inter-professional LG sessions were beneficial to learn from other professional areas
3. PowerPoints being put up a week in advance: appreciated where possible
4. Journal Articles: introduce journal articles earlier in the curriculum to present the students with the practice earlier in the curriculum.
5. TBLs were well received.
6. Exam Review
 - a. Number and length of sessions
 - b. In-software delayed review was very valuable



Presiding Chair: Doug Danforth Call to order: 5:00 p.m.

Minutes recorded by: Casey Leitwein Adjourned: 6:11 p.m.

Member attendance

Name	Role	Present
Mike Alexander	Expert Educator	N
Diana Bahner	LP Program Manager	N
Cheri Bardales	ePortfolio Program Coordinator	N
Michael Barrie	Expert Educator	N
Jose Bazan	Host Defense Block Leader	N
Laura Begue	LG Program Coordinator	Y
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Georgia Bishop	Neuro Block Leader	Y
Laura Boucher	Bone & Muscle Block Leader	Y
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Aroh Pandit	Med 1 Student Council Representative	Y
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Chris Pierson	Expert Educator	Y
Adam Quick	Neuro Associate Block Leader	Y
Emily Rismiller	Foundational Science Program Coordinator (year 2)	Y
Kristen Rundell	LP Program Director	N
Saher-Zahra Khan	Med 1 Student Council Representative	Y
Abhay Satoskar	Expert Educator	Y
Troy Schaffernocker	Cardiopulmonary Associate Block Leader	Y
Jonathan Schaffir	Endo/Repro Block Leader	Y
Marisa Scholl	E&A Program Coordinator	N
Kevin Stringfellow	Evaluation & Assessment Program Manager	Y
Christin Thatcher	Foundational Science Program Coordinator (year 1)	Y

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Margaret Zhang	Med 2 Student Council Representative	N
Kristina Witcher	Med 2 Student Council Representative	Y
Additional Attendees: Anand Khurma		

Item 1, Approval of Minutes

1. The minutes from February were approved.

Item 2, Part One Grading Survey

Presenter: Doug Danforth

1. Dr. Danforth presented a proposal to move Part One to pass/fail.
2. A survey will be sent out to all students for this proposal. The survey will be anonymous and confidential.
3. It was suggested to add verbiage asking the students if they were recipients of Honors or LOC.
4. Students will still get their scores and be ranked. Medical Student Performance Evaluations (MSPE) will still use quartiles for rankings.
5. The student representatives liked the idea of removing competition but were concerned about how this change would impact merit scholarships.
6. The survey questions are attached.

Action Items

1. Results from the survey will be collated and distributed at the next APC meeting.

Item 3, Student Pass/Fail Analysis

Presenter: Doug Danforth

1. Dr. Danforth presented data on the student failure rates in the new curriculum and the old curriculum. The presentation is attached.
2. Direct comparisons are difficult because of the differences in passing criteria between the two curricula.
3. Students triggering program failure in 2012 - 2014 were similar or slightly higher compared to 2008 – 2011. In 2015 for the M2 class there was a more substantial increase.
4. The data presented only includes Medical Knowledge Competency failures.

Item 4, Anatomy Practical Spelling

1. Currently spelling counts within reason on the Anatomy Practical exams.
2. Dr. Boucher stated that in Bone & Muscle the students did very well on the practical however the students do not put forth effort when spelling does not count.
3. Dr. Harrison feels that details matter in their profession.
4. Dr. McHugh is not in favor of making spelling count.
5. Grey areas of grading could be brought to the grading committee to remove the subjectivity.

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Action Items

1. Discussion on how to assess spelling for anatomy practical exams is ongoing.

Item 5, Career Exploration Week 3 Timing

1. Career Exploration Week 3 currently coincides with Part 2 Ground School.
2. Several options have been considered for resolving the conflict. One possibility is to move CEW3 after Endocrine and Reproductive Disorders and have Host Defense start after Thanksgiving break. Dr. Bazan was concerned that students would lose valuable study time with that approach. A second possibility is to move CEW immediately after Assessment week for Host Defense. That would decompress the schedule at the end of Part One which is quite hectic for students who are trying to finish and prepare for Step 1.
3. Student representatives were ok with the move but asked if ACLS could be moved to that week.
4. APC members voted to move CEW 3 to immediately after Host Defense Assessment Week

Action Items

1. Dr. Danforth will explore options for moving ACLS.

Item 6, Internal Review Update

1. Dr. Belknap gave a brief update on the Part One Internal Review. The update is attached.
2. The Internal Review is scheduled to be presented at the June ECC.

Item 4, Announcements

1. The Cardiopulmonary exam was interrupted by a fire alarm.
 - a. Students were given the opportunity to take the exam again after spring break.
 - b. Final scores were not released until the group of students with extensions could take their exam. The delay in releasing grades added to the stress.
2. Exam Extensions
 - a. There were a large number of students that requested extensions for the Cardiopulmonary and Host Defense exams.
 - b. The extensions and delay in releasing scores presents numerous challenges.
 - c. Going forward Part One will limit extensions to students that are sick on the day of the exam or have significant extenuating circumstances.
3. Devices during graded activities and patient panels
 - a. Students asked that laptops not be permitted at patient panels out of respect for the patients. This policy change was adopted and will be communicated to the students.
 - b. Students were reminded that not bringing the proper devices for graded activities may result in a zero for that assessment.

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4. Match Day preliminary results
 - a. 185 students matched
 - b. 9 students did not match. Four received spots during the SOAP.
 - c. The other students are pursuing other options outside of the Match or will try again next year.
 - d. The number of residencies spots has decreased while the number of med students is increasing.
 - e. The faculty asked if the college was looking at the disqualifying attributes to feed to ABRC to help with decision making.
 - f. These data would also be helpful for coaches.

Item 6, Block Updates

Presenter: Block Leaders

Neuro-

1. The block has just started.

Board Prep-

1. The block ends this Friday.
2. Highest percentage of students passing the block on the first attempt (47%).

Item 7, Student Feedback

Presenter: Student Council Representatives

1. There was no student feedback.



Presiding Chair: Doug Danforth Call to order: 5:00 p.m.

Minutes recorded by: Casey Leitwein Adjourned: 6:11 p.m.

Member attendance

Name	Role	Present
Mike Alexander	Expert Educator	Y
Diana Bahner	LP Program Manager	N
Cheri Bardales	ePortfolio Program Coordinator	N
Michael Barrie	Expert Educator	N
Jose Bazan	Host Defense Block Leader	N
Laura Begue	LG Program Coordinator	Y
Laurie Belknap	Faculty Representative/ Expert Educator	N
Udayan Bhatt	GI/Renal Associate Block Leader	N
Georgia Bishop	Neuro Block Leader	Y
Laura Boucher	Bone & Muscle Block Leader	N
Andrew Branstetter	Med 1 Student Council Representative	Y
Victoria Cannon	Associate Director Medical Education	Y
Amber Clevenger	Program Coordinator, CHE, HC, HSIQ	Y
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LSI Part One Academic Program Committee Minutes

Margaret Zhang	Med 2 Student Council Representative	N
Kristina Witcher	Med 2 Student Council Representative	Y
Additional Attendees: Anand Khurma		

Item 1, Approval of Minutes

1. The minutes from March were approved.

Item 2, Part One Grading Survey Results

Presenter: Doug Danforth

1. Dr. Danforth presented a proposal to move Part One to pass/fail at the March APC.
2. A survey was sent out to all LSI students regarding the change to grading.
3. Survey results included 328 responses. The slides are attached.
4. Merit scholarships will not be impacted by this change.
5. Dr. Danforth will present the proposed change to ECC.

Action Items

1. Dr. Danforth will reach out to Admissions regarding sending information about this change to the incoming students.

Item 3, Discussion Boards in Part One

Presenter: Doug Danforth

1. Last year the second year students utilized Piazza for the block leaders and students to communicate.
2. Piazza has not been used as much this year.
3. Part One sees value in the concept of having a discussion board for the blocks.
4. Anand Khurma gave a brief presentation on Canvas. The slides are attached.
5. A major drawback was the inability to post anonymously in Canvas.
6. The students suggested adding a link in VITALS for the platform that is chosen.

Item 4, Board Prep Summary

1. The majority of med 2 students have taken Step 1 and passed the Board Prep Block. Part 2 starts on May 1st.
2. Approximately 20 students have not completed Board Prep Block or have been granted a delayed start to Part 2.
3. Moving CEW3 to after Host Defense next year should allow a protected remediation time.
4. Revisions to the Board Prep Block are being discussed with curricular leadership.

Item 5, Announcements

LSI Part One Academic Program Committee Minutes

1. Career Exploration Week 3 moved to after Host Defense.
 - a. Moving this week will allow for Host Defense remediation exams before starting a new block.
2. Moving ACLS
 - a. Student feedback again requested that ACLS be moved out of Board Prep.
 - b. There are numerous challenges with timing that require that ACLS stay in year 2.
 - c. There is a possibility of moving ACLS to CEW3 but there would still be challenges in getting all students through.
 - d. Dr. Danforth will be meeting with Part 2 soon to discuss options.
 - e. There is a policy with the hospital that requires all Part 2 students to be ACLS certified.

Item 6, Block Updates

Presenter: Block Leaders

Neuro-

1. There was a worldwide Examsoft server issue caused the system to be down for a quiz. The quiz was rescheduled with minimal conflicts.
2. E&A is working on back-up plans for future testing issues. Student council will be involved in the discussion.
3. Minor conflicts with lecturers scheduling.
4. Students are concerned about presenting for small groups which may impact attendance.

Board Prep-

1. The block ends this Friday.
2. Highest percentage of students passing the block on the first attempt (47%).

Item 7, Student Feedback

Presenter: Student Council Representatives

1. The students asked if a clock could be used on the computer when administering TBL's.
2. Students liked the Neuro Practical in the middle of the Block.
3. Students also liked repetition and quizzes.
4. There was a general lack of understanding of the purpose of the Health Coaching posters.
5. Organization of material seemed out of place.



Presiding Chair: Doug Danforth	Call to order:	5:00 p.m.
Minutes recorded by: Casey Leitwein	Adjourned:	6:05 p.m.

Member attendance

Name	Role	Present
Mike Alexander	Expert Educator	Y
Diana Bahner	LP Program Manager	N
Cheri Bardales	ePortfolio Program Coordinator	Y
Michael Barrie	Expert Educator	N
Jose Bazan	Host Defense Block Leader	N
Laura Begue	LG Program Coordinator	Y
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Marisa Scholl	E&A Program Coordinator	N
Kevin Stringfellow	Evaluation & Assessment Program Manager	Y
Christin Thatcher	Foundational Science Program Coordinator (year 1)	N

LSI Part One Academic Program Committee Minutes

Margaret Zhang	Med 2 Student Council Representative	N
Kristina Witcher	Med 2 Student Council Representative	Y
Additional Attendees: Anand Khurma		

Item 1, Approval of Minutes

1. The minutes from April were approved.

Item 2, Textbooks

Presenter: Doug Danforth

1. We are currently updating the textbook list for the incoming students.
2. If a text book is required, the material from the textbook should be essential for students to meet the objectives.

Item 3, Portfolio Coach Meetings

Presenter: Doug Danforth

1. The portfolio coach meetings occur during the first week of the block. In the past, this meeting was counted as a requirement for the previous block which caused a delay in finalizing grades.
2. The ePortfolio program has proposed that the portfolio meeting requirement count in the block when the meeting occurs.
3. The Neuro Block will be have two portfolio coach meetings which count in that block.
4. The committee approved the proposal. The Evaluation & Assessment team will revise the passing criteria for each Block.

Item 4, EdTech Update

Presenter: Anand Khurma

1. Anand Khurma gave an update on the Ed Tech Team. The slides are attached.
2. Amanda Postle will work on first year modules and Aiko Yonamine will work on second year modules as well as attending the corresponding Block meetings.
3. Dr. Pierson suggested providing guidelines of best practices for quizzes in modules.

Item 5, Restructuring OSCE's

Presenter: Doug Danforth

1. The OSCE's will be restructured for the upcoming year.
2. The goal is to make the OSCE's a good teaching and learning tool as well as assessment.
3. Dr. Danforth received feedback that the ePortfolio coaching meeting for the Bone & Muscle Block in which the coaches reviewed OSCE's with the students went well.
4. Cheri Bardales indicated that there were challenges with the coaches having enough time to review these videos with the students and cover the normal coaching agenda in the 45 minutes timeframe.

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5. Diana Bahner suggested not having the normal coaching agenda and just using the time to review OSCE videos to alleviate the challenge.
6. Dr. Danforth will defer to Dr. Kopechek on the logistics for the Bone & Muscle OSCE review.
7. In the new restructuring the number of OSCE's required for faculty to be reviewed will be reduced.

Action Items:

1. Drs. Pfeil and Curren will present at the August or September APC meeting to give a more detailed plan.

Item 6, ABRC Summary

Presenter: Doug Danforth

1. The Academic Behavior Review Committee reviews students that have failed an academic program or to modify the curriculum. That committee recommends whether the student will repeat, continue or be dismissed from the curriculum. All recommendations for dismissal are reviewed by the Academic review Board and the final decision is made by the Dean.
2. Dr. Danforth presented data from the committee. The slides are included.
3. The student representatives asked how students are managed differently when they fail the program. Dr. Danforth stated that each student is treated on an individual basis with respect to curricular requirements and support.

Item7, Step 1 Update

Presenter: Kevin Stringfellow

1. 180 scores have been reported with 2 failures.
2. The mean is 237 with a standard deviation of 18.
3. The national average is 229.
4. There will be more scores coming in July, August and September.

Item 6, Block Updates

Presenter: Block Leaders

Neuro-

1. Neuro met with their faculty and are making minor changes for next year.

Board Prep-

1. Revisions to the Guided Board Prep block are being discussed and once approved by ECC, will be presented to APC.

Foundations 1 & 2-

1. Foundations 1 is ready. Foundations 2 is nearly finished.
2. There will be fewer lectures during the cancer week and more formative quizzes are being added.

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Host Defense-

1. The new co-Block Leader is Katherine Walsh.

Endo/Repro-

1. The interim Block Leader is Dr. Danforth.

Item 7, Student Feedback

Presenter: Student Council Representatives

1. Host Defense for the MSTP students is challenging and isolating with no opportunity for feedback on TBL or quizzes.- There has been discussion on adding TBL's and this year the Primary Care Tract students will be incorporated for small groups.

Old Business

1. The Medical Education and Technology committee will be discussing Piazza vs. Carmen soon. The decision on which platform will be used will be covered during orientation.
2. The Part One Internal Review has concluded their work and presented to ECC. There will be working groups that form to look at the recommendations and formulate a plan.



THE OHIO STATE UNIVERSITY
COLLEGE OF MEDICINE

**The Ohio State University
College of Medicine
Academic Program Committee
Meeting Minutes**
Date: 8/23/17 Location: 1187
Graves Hall

Presiding Chair: Doug Danforth Call to order: 5:00 p.m.

Minutes recorded by: Casey Leitwein Adjourned: 6:05 p.m.

Member attendance

Name	Role	Present
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Diana Bahner	LP Program Manager	N
Cheri Bardales	ePortfolio Program Coordinator	Y
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Mark Troyer	Community Health Education Director	Y
Kristina Witcher	Med 3 Student Council Representative	Y
Katherine Walsh	Host Defense Block Leader	Y
Margaret Zhang	Med 3 Student Council Representative	N

Additional Attendees: Anand Khurma, Todd Lash, Ericka Bruce

LSI Part One Academic Program Committee Minutes

Item 1, Approval of Minutes

1. The minutes from June were approved with a minor revision to attendance.

Item 2, Part One Internal Review

Presenter: Doug Danforth

1. Dr. Danforth provided a summary of the Part One Internal Review that has been presented to and accepted by the Executive Curriculum Committee (ECC). The presentation is attached. The committee summarized the findings with the following recommendations:
 - a. Review and revise usage of Primary Learning Objectives
 - b. Evaluate Longitudinal Small Group
 - c. Improve integration of Curricular Blocks
 - d. Strategize faculty development and teaching support
 - e. Measure academic assistance, recognition methods, and structure
2. Working groups are being assembled to address the recommendations, formulate a plan and present that plan to ECC.

Item 3, Part One Wrap-Up

Presenter: Kevin Stringfellow

1. Kevin Stringfellow presented a summary of the Part One program for the class of 2019 and 2020.

Class of 2019 Update:

Competency Performance	No. Students	Approx. Class % (N=205)
Met all Competencies	151	73.30
One Unmet:	24	11.65
Two Unmet:	13	6.31
Three Unmet:	12	5.83
Four Unmet:	2	0.97
Five Unmet:	3	1.46

- Total Part One Scoring Data:
 - Mean: 88.25
 - Standard Deviation: 4.19
- Overall Grading

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- Honors: 20
- Letters: 29
- Satisfactory: 147

- **Step 1 Update:**

- 188 scores reported
- Mean: 236
- Standard Deviation: 19
- There are currently 6 Step One failures.
- Average increase in score (CBSE): 45
- Average increase in score (CBSSA): 28

Class of 2020 Update:

- **Matriculates: 205**

- Nine students posted Program Failure, one dismissal
- Five took Personal LOA
- Students moving on N= 190

Year One		
Competency Performance	No. Students	Class % (N=190)
Met all Competencies	171	86.80
One Unmet:	15	7.61
Two Unmet:	3	1.52
Three Unmet:	1	0.51
Four Unmet:	0	0.00

Item 4, Restructured OSCE's

Presenter: Sheryl Pfeil, Camila Curren

1. Drs. Pfeil and Curren presented a plan for restructuring the OSCE's for the year one students, fall semester.
2. The plan was constructed based on faculty and student feedback. Faculty burnout with respect to rating OSCEs and increased feedback to students were factors in the redesign.
3. Physical Exam Teaching Associates (PETA) will be used in place of the faculty raters for some assessment week OSCE's.
4. Using the PETA's will provide opportunities for immediate feedback and remediation.
5. The OSCE's currently use the adapted Kalamazoo checklist. The restructured OSCE plan will use the non-adapted version of the Kalamazoo checklist that breaks out the domains and uses a 3-point scale.

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6. A global rating will be used for grading; Clear fail / Borderline / Clear Pass
7. Faculty raters will be asked to provide granular feedback on areas that needs improvement.
8. Dr. Kopechek asked if the non-adapted Kalamazoo checklist had been piloted to make sure it is accurate and feasible. Dr. Pfeil explained that while it had not be piloted this will be a learning experience and the change is a direct result of faculty feedback.
9. In addition to these changes, the HOPI and Pre Longitudinal Practice OSCE will be moved back to the Clinical Skills Center next year.

Item 5, Longitudinal Practice Update

Presenter: Kristen Rundell

1. The Procedures Skills Training Program is set-up and ready to start in September.
2. Longitudinal Practice still needs 35 clinical practice placements for the incoming med 1 students.
3. Longitudinal Practice will host another faculty development workshop on 10/25/17. The workshop will focus on feedback.

Item 6, Student Feedback

Presenter: Student Council Representatives

1. Med 1 student's were confused if they could bring their backpacks to quizzes.
 - a. Clarification will be sent out in the weekly email.



Presiding Chair: Doug Danforth Call to order: 5:00 p.m.

Minutes recorded by: Casey Leitwein Adjourned: 6:05 p.m.

Member attendance

Name	Role	Present
Mike Alexander	Expert Educator	Y
Diana Bahner	LP Program Manager	N
Cheri Bardales	ePortfolio Program Coordinator	Y
Jose Bazan	Host Defense Block Leader	Y
Laura Begue	LG Program Coordinator	Y
Laurie Belknap	Faculty Representative/ Expert Educator	N
Udayan Bhatt	GI/Renal Associate Block Leader	N
Georgia Bishop	Neuro Block Leader	Y
Laura Boucher	Bone & Muscle Block Leader	Y
Andrew Branstetter	Med 2 Student Council Representative	Y
Victoria Cannon	Associate Director Medical Education	N
David Chen	Med 2 Student Council Representative	Y
Amber Clevenger	Program Coordinator, CHE, HC, HSIQ	N
Camilla Curren	LG Program Director	Y
Doug Danforth	LSI Part One Program Director	Y
Mary Beth Fontana	Cardiopulmonary Block Leader	Y
Ryan Harrison	Bone & Muscle Block Leader	Y
Michael Horgan	E&A Program Coordinator (OSCE)	N
Eileen Kalmar	Expert Educator	N
Raheela Khawaja	Endo/Repro Associate Block Leader	N
Nathaniel Lundy	Med 3 Student Council Representative	N
Joe Kitzmiller	Expert Educator	N
Jack Kopechek	E Portfolio Program Director	N
Beth Lee	Foundations Associate Block Leader	N
Beth Liston	Part One Associate Program Director	Y
Joanne Lynn	Associate Dean for Student Life	N
Kirk McHugh	Chair, Anatomy	N
Alexa Meara	Expert Educator	Y
Jackie Mostow	Med 3 Student Council Representative	N
Sheryl Pfeil	GI/Renal Block Leader/ Expert Educator	Y
Chris Pierson	Expert Educator, Foundations 2 Block Leader	Y
Adam Quick	Neuro Associate Block Leader	N
Emily Rismiller	Foundational Science Program Coordinator (year 2)	N
Cole Rodman	Med 2 Student Council Representative	Y
Kristen Rundell	LP Program Director	Y
Saher-Zahra Khan	Med 2 Student Council Representative	N
Abhay Satoskar	Expert Educator	N
Troy Schaffernocker	Cardiopulmonary Associate Block Leader	N
Marisa Scholl	E&A Program Coordinator	Y
Kevin Stringfellow	Evaluation & Assessment Program Manager	Y
Christin Thatcher	Foundational Science Program Coordinator (year 1)	Y
Mark Troyer	Community Health Education Director	N
Kristina Witcher	Med 3 Student Council Representative	Y
Katherine Walsh	Host Defense Block Leader	N
Margaret Zhang	Med 3 Student Council Representative	N

Additional Attendees: Anand Khurma, Todd Lash, Ericka Bruce, Kelly-Ann Perry

LSI Part One Academic Program Committee Minutes

Item 1, Approval of Minutes

1. The minutes from August were approved.

Item 2, Longitudinal Group Presentation

Presenter: Cami Curren, Laura Begue

1. Dr. Curren provided a brief summary of the Longitudinal Group component. The slide is attached.
2. LG Updates Include:
 - a. ExamSoft quiz updates
 - b. Important topics/emphases in LG:
 - i. Physical Exam skills (including new optional PE sessions each block)
 - ii. IHIS LEARN (now with support from MedCenter Help Desk and IHIS LEARN analyst team)
 - iii. Social Determinants of Health, Bias, Ethics, Behavioral Aspects of Medicine
 - iv. Integration of Health Coaching to LG
3. Opportunities to change:
 - a. LO revisions and streamlining content
 - b. New content requests (ethics, bioinformatics, etc.)
4. LG Website – new faculty site for teaching materials and other resources

Item 3, EdTech Update

Presenter: Anand Khurma

1. Anand Khurma from OECRD/Ed Tech notified the group that currently scrolling on the iPads in Articulate modules does not work properly.
2. Anand also provided a demonstration for the educational tools Top Hat and Kahoot.

Item 4, Block Updates

Presenter: Block Leaders

1. Foundations 2 is going well. There was a CPC and Patient Panel this week. One TBL has been completed there is another one coming up.
2. The Bone & Muscle Block calendar is still being worked on.
3. Cardiopulmonary is being planned.
4. The GI/Renal Block has just ended; the SAC lunch meeting was today.
5. The Endo/Repro Block starts on Monday.
6. The Host Defense schedule is set. As a reminder, CEW3 was moved after Host Defense.
7. All students have been placed for Longitudinal Practice. The introduction lecture is tomorrow.
8. The skills training sessions are wrapping up this week.

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Item 5, Student Feedback

Presenter: Student Council Representatives

1. The GI Pathology Review sessions and formative quizzes were very helpful to the students.
2. The students asked that exam review sessions be moved to the beginning of the block.
3. The MDSR Poster Presentation is currently in the afternoon of the exam date for Endo/Repro. The students asked if this could be moved. The Administration will look into this.
4. Piazza is not being used by the med 2 students. A reminder will go out about Piazza in the weekly curriculum update email.

Item 6, Miscellaneous

Presenter: Dr. Danforth

1. In response to the Part One Internal Review, Dr. Danforth has formed a Learning Objective Committee working group.
2. The committee will be looking into ways to approach the LO issues such as:
 - a. Archiving old objectives
 - b. Removing old LO's and starting fresh for consistency purposes
 - c. Using only primary LO's in VITALS while the block manages their secondary LO's
 - d. Best Practices for LO's
3. Any decisions made could affect many areas such as the curriculum inventory, Evaluation & Assessment and possibly Parts 2 & 3.



Presiding Chair: Doug Danforth Call to order: 4:00 p.m.

Minutes recorded by: The Dark Knight of Assessment Adjourned: 5:07 p.m.

Member attendance

Name	Role	Present
Mike Alexander	Expert Educator	Y
Diana Bahner	LP Program Manager	N
Cheri Bardales	ePortfolio Program Coordinator	Y
Jose Bazan	Host Defense Block Leader	N
Laura Begué	LG Program Coordinator	Y
Laurie Belknap	Faculty Representative/ Expert Educator	Y
Udayan Bhatt	GI/Renal Associate Block Leader	Y
Georgia Bishop	Neuro Block Leader	Y
Laura Boucher	Bone & Muscle Block Leader	Y
Andrew Branstetter	Med 2 Student Council Representative	Y
Victoria Cannon	Associate Director Medical Education	N
David Chen	Med 2 Student Council Representative	N
Amber Clevenger	Program Coordinator, CHE, HC, HSIQ	N
Camilla Curren	LG Program Director	Y
Doug Danforth	LSI Part One Program Director	Y
Mary Beth Fontana	Cardiopulmonary Block Leader	N
Ryan Harrison	Bone & Muscle Block Leader	N
Michael Horgan	E&A Program Coordinator (OSCE)	N
Eileen Kalmar	Expert Educator	N
Raheela Khawaja	Endo/Repro Associate Block Leader	N
Nathaniel Lundy	Med 3 Student Council Representative	N
Joe Kitzmiller	Expert Educator	N
Jack Kopechek	E Portfolio Program Director	Y
Beth Lee	Foundations Associate Block Leader	N
Beth Liston	Part One Associate Program Director	N
Joanne Lynn	Associate Dean for Student Life	N
Kirk McHugh	Chair, Anatomy	Y
Alexa Meara	Expert Educator	Y
Jackie Mostow	Med 3 Student Council Representative	Y
Sheryl Pfeil	GI/Renal Block Leader/ Expert Educator	Y
Chris Pierson	Expert Educator, Foundations 2 Block Leader	Y
Adam Quick	Neuro Associate Block Leader	N
Emily Rismiller	Foundational Science Program Coordinator (year 2)	N
Cole Rodman	Med 2 Student Council Representative	Y
Kristen Rundell	LP Program Director	N
Saher-Zahra Khan	Med 2 Student Council Representative	N
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Kevin Stringfellow	Evaluation & Assessment Program Manager	Y
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Mark Troyer	Community Health Education Director	N
Kristina Witcher	Med 3 Student Council Representative	Y
Katherine Walsh	Host Defense Block Leader	N
Margaret Zhang	Med 3 Student Council Representative	N

Additional Attendees: Anand Khurma, Kelly-Ann Perry, Dr. Andrew Schamess, Erica

LSI Part One Academic Program Committee Minutes

Bruce

Item 1, Approval of Minutes

1. The minutes from August were approved.

Item 2, Education Strategic Plan

Presenter: Dan Clinchot, MD

1. Dr. Clinchot presented on the College of Medicine Educational Strategic plan → Supplemental PowerPoint Presentation
2. How to predict who stays in Ohio
 - a. Residencies can be used for predictability as well as utilizing home cities and undergraduate/graduate/professional academic experience
3. Proposed plan for new College of Medicine Education Facilities → going to board of trustees for deliberation. To be completed in phases
 - a. Approved four total projects: 1.) Programming for a new hospital; 2.) New Ambulatory center; 3.) New research tower; 4.) New College of Medicine building; 5.) Arts District → programming not yet finished for item 5
 - b. Enabler building: four stories, including facilities for College of Optometry and administrative offices for College of Medicine
 - c. Hamilton will house the College of Medicine and serve as the front entrance: Administration, student-life, study spaces, etc.
 - d. Interdisciplinary Health Sciences building: will house the anatomy lab, morgue, and related facilities. Student lockers will be held here as well
 - e. Interdisciplinary Classroom Pavilion: Three 250-capacity classroom spaces
 - f. Graves to eventually be repurposed for dry-labs. Meiling Hall to eventually be removed. 10th avenue to be moved

Item 3, Educational Portfolio Update

Presenter: Jack Kopechek, MD

1. Dr. Kopechek presented on the Educational Portfolio and Coaching platform → Supplemental PowerPoint presentation
2. Showcase Portfolio: Culmination of experience of the student across all domains during their educational experience at OSUCOM
3. Transition from that of reflection to completion of stories
 - a. Evaluations indicate improvement in view of value of assignment when transitioning to stories vs. reflection
4. More robust assessments related to the portfolio
 - a. Part One to not be as intensive as Showcase Portfolio → assess stories and their adequacy (Assessment of Portfolios, not specific stories)
5. Compensation for Portfolio Coaches

LSI Part One Academic Program Committee Minutes

- a. Coaches receive 0.05% FTE for their experience

Item 4, Block Updates

Presenter: Block Leaders

1. Bone and Muscle OSCE Update
 - a. New style: PETA Assessment
2. Endo/Repro is progressing well with wrap-up of new content and upcoming assessments

Item 5, Student Feedback

Presenter: Student Council Representatives

1. SAC lunch feedback vs. feedback within APC
 - a. SAC lunch is meant for less formal feedback → not expected to poll peers
 - b. Opportunity to express nuances and specifics
 - c. APC feedback is intended for more generalized, curricular feedback, not for highly-specific items
 - d. Have a student council representative present at each meeting to serve as a representative
2. Articulate App
 - a. Students felt that having an app would be valuable
 - b. All eLearning modules are housed behind a firewall resulting in an incompatibility with the app

Item 6, Miscellaneous

Presenter: Dr. Danforth

1. Announcement of new committee membership: Dr. Andrew Schamess, Part One Expert Educator
2. Announcement of new student representatives: Not present, council is still identifying roles within the student council
3. Mediasite: Anand provided and update that often challenges must be filtered through ODE as well as specific vendors



Presiding Chair: Doug Danforth	Call to order:	4:00 p.m.
Minutes recorded by: Casey Leitwein	Adjourned:	5:07 p.m.

Member attendance

Name	Role	Present
Mike Alexander	Expert Educator	Y
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Mark Troyer	Community Health Education Director	N
Kristina Witcher	Med 3 Student Council Representative	N
Katherine Walsh	Host Defense Block Leader	N
Margaret Zhang	Med 3 Student Council Representative	N

Additional Attendees: Anand Khurma

LSI Part One Academic Program Committee Minutes

Item 1, Approval of Minutes

1. The minutes from October were approved.

Item 2, Longitudinal Practice Presentation

Presenter: Kristin Rundell, MD, Diana Bahner

1. Dr. Rundell and Diana Bahner presented on the Longitudinal Practice Component→
Supplemental PowerPoint Presentation

Item 3, Learning Objectives Proposal

Presenter: Doug Danforth

1. Dr. Danforth presented a proposal on revising Learning Objectives in Part One→
Supplemental PowerPoint presentation
2. Feedback from Block Leaders on the proposal is requested.
3. An expert panel will guide the implementation of the LO revision process.
4. The focus will be on Primary Learning Objectives that are managed by the program.
Secondary Learning Objectives are managed by the faculty and Block Leaders.
5. Part One may have a retreat to focus on Learning Objectives.
6. Block content may be impacted by the revisions and the Learning Objectives should align with the Step 1 Content Outline.
7. Dr. Fontana commented on the lack of continuity in VITALS. Dr. Danforth indicated that the data will have to be consistent in VITALS.

Item 4, Attendance at Required Events

Presenter: Doug Danforth

1. Dr. Danforth led a discussion on tracking student attendance at required events such as Patient Panels. Ideas included using different apps to track attendance vs not tracking attendance but still requiring attendance at mandatory events.
2. The student council representatives expressed concern that students might not come to these events if they are not tracked. .
3. Comments from the group:
 - a. Physicians have to attend mandatory events so it is not unreasonable to require students to verify attendance at required curricular sessions.
 - b. Perhaps the college could use another method of tracking other than sign-in sheets. We are reviewing potential additional technologies.
 - c. Faculty may be less motivated to utilize Patient Panels if attendance drops.
 - d. LSI emphasizes professionalism so we could try not making these events required and see if attendance suffers.
4. This topic needs further discussion and will be tabled for a future meeting.

LSI Part One Academic Program Committee Minutes

Item 5, Block Updates

Presenter: Block Leaders

1. Bone and Muscle OSCE Update
 - a. Running well and has provided hands on and immediate feedback
2. Host Defense is progressing well with 1 TBL and 2 Patient Panels completed. The first quiz was completed on 11/29/17 and the average was 85.74.

Item 6, Student Feedback

Presenter: Student Council Representatives

1. No feedback provided.

Item 7, General Announcement

Presenter: Doug Danforth

1. It was discovered that Dr. Bazan's lecture materials were posted on a publicly available website. Dr. Danforth met with student council representatives and they are working on identifying the student that posted the materials in order to get them taken down. If the student cannot be located the administration will contact the website to see if we can get the material removed. If neither of these plans works Dr. Danforth will contact the College of Medicine legal department to see if other options are available.