
Section 5: Student Life

STANDARDS FOR ADMISSION

English Competency Requirement

Students must be able to demonstrate effective communication skills with patients that include spoken, auditory, reading, and writing proficiency in English language. Any faculty or staff member has the authority to refer an applicant with a provisional acceptance or a matriculated student to the Associate Dean for Admissions or the Associate Dean for Medical Education if a concern is raised about English competency. The associate dean may require assessment and subsequent remediation of the individual if minimal competency is not demonstrated. Individuals must have a score of 26 on the Test of English as a Foreign Language (TOEFL) iBT Speaking Section in order to meet minimal competency standards.

If minimal competency is not met, the individual will be removed from clinical studies or have a deferred admission until remediation is achieved. . Any individual who does not meet spoken English competency must also demonstrate competency on the TOEFL with a 253 minimum score on the computerized exam or a score of 102 on the TOEFL iBT test.

If remediation cannot be accomplished in one year, provisional acceptance will be withdrawn. Matriculated students who are unable to meet competency standards will be unable to complete the curriculum due to inability to participate in clinical assignments and will be referred for consideration of dismissal.

Criminal Background Checks

All students are required to complete a criminal background check. This policy is described in detail in **Section 14: Disclosure, Background Checks, and Toxicology Testing**.

TECHNICAL STANDARDS (for Admission, Retention, and Graduation)

Students at The Ohio State University College of Medicine must meet the core educational objectives of the medical curriculum in order to provide compassionate, appropriate and effective patient centered care as part of an interdisciplinary team. Graduates should be prepared to practice medicine in a postgraduate training program and to contribute to medical decision making in a broad range of environments and settings. The following technical standards, in addition to the College of Medicine academic standards, are necessary for admission, progression through curricular programs, and graduation from The Ohio State University College of Medicine. These requirements may be achieved with reasonable and appropriate accommodations for otherwise qualified individuals.

Reasonable accommodations¹ may be required by otherwise qualified candidates to meet the technical standards outlined below. Accommodation through the use of an intermediary or other aid may be appropriate or reasonable in certain situations and only if the intermediary or aid functions as an information conduit. The use of an intermediary or other aid cannot substitute for demonstrating the standards below nor replace the candidate's own judgment.

¹ Americans with Disabilities Act as Amended, 28 CFR Part 35 (October 11, 2016).
https://www.ada.gov/regs2010/titleII_2010/titleII_2010_regulations.htm#title2regs. Accessed September 25, 2020.

Candidates and current students who have questions regarding their ability to meet the technical standards outlined below should contact the Associate Dean for Medical Education. Candidates or students who believe that they may need to request reasonable accommodations in order to meet the standards are encouraged to contact the Office of Student Life Disability Services:

<https://slds.osu.edu/>

Standard I

Acquisition of knowledge and observation

Candidates must:

- Learn through a variety of modalities
- Interpret information obtained through diverse experiences
- Evaluate patients and accurately assess their relevant health, behavioral, and medical information
- Obtain and interpret information through comprehensive assessment of patients appropriate to the clinical setting
- Correctly interpret diagnostic representations of patients' physiologic data
- Accurately evaluate patients' conditions and responses

Standard II

Integration of knowledge & interpretation of data

Candidates must:

- Assimilate, understand, and synthesize the complex information required to succeed within the medical school curriculum
- Participate in diverse learning modalities in classroom, clinical, and community settings.
- Learn, collaborate, and contribute as a part of a team
- Synthesize information obtained both in person and via remote technology
- Formulate a hypothesis, infer causal connections, investigate potential answers and outcomes
- Develop well-reasoned, fact based conclusions in support of scientific inquiry or clinical plans

Standard III

Communication

Candidates must:

- Exhibit the interpersonal skills necessary to enable effective caregiving of patients
- Effectively communicate with all members of a multidisciplinary health care team, patients, and those supporting them
- Record information in a clear and accurate way
- Interpret verbal and nonverbal communication

Standard IV

Clinical skills

Candidates must:

- Perform appropriate physical examination and diagnostic maneuvers based on a patient's clinical presentation
- Provide or direct general care and emergency treatment for patients and respond to emergency situations in a timely manner
- Meet applicable safety standards for the environment and follow universal precaution procedures

Standard V

Development of appropriate professional attitudes and behaviors

Candidates must:

- Accept responsibility for learning, exercise good judgment, and promptly complete all responsibilities attendant to curricular requirements and to the diagnosis and care of patients
- Demonstrate the characteristics of honesty, integrity, empathy, collaboration, and teamwork in their actions
- Demonstrate a willingness to accept and respond to feedback as the basis of personal growth and improvement
- Understand and function within the legal requirements and ethical standards of the profession of medicine
- Treat all individuals with whom they come in contact in a courteous and respectful manner
- Not discriminate against anyone on the basis of gender identity, age, race, ethnicity, sexual orientation, religion, disability, or any other protected status under the law or university policy
- Display flexibility and the ability to manage the uncertainty inherent in the care of patients by maintaining a professional demeanor and a collaborative environment

Matriculated students must review and attest that they can consistently meet these technical standards, either with or without accommodations. If at any point in time a student enrolled in the College of Medicine might no longer meet these technical standards, they should consult with the Office of Student Life Disability Services and complete a new technical standards attestation (*forms available as addenda at the end of this document*). A report from the Office of Student Life Disability Services evaluation with recommendations should be sent to the Associate Dean for Medical Education for the College of Medicine for review.

In circumstances where the Associate Dean for Medical Education determines that a student does not meet the technical standards and cannot be reasonably accommodated the student will be referred for review by the **Technical Standards Advisory Committee** (details of this committee can be found in Section 7: Academic Review Process). It is the responsibility of the **Technical Standards Advisory Committee** to determine whether the student can or cannot meet the described standards utilizing reasonable accommodations. The recommendations of this Committee shall guide the Associate Dean in determining whether a student should be referred to the Academic Review Board for dismissal. Students who are no longer able to meet the technical standards of the College of Medicine even with reasonable accommodations will be dismissed.

Students approved through the Office of Disability Services will receive all reasonable accommodations to the study of medicine and for locally administered examinations. Licensure examination boards have their own accommodations approval process. For further information, see the USMLE Bulletin of Information: <http://www.usmle.org/test-accommodations/>.

COLLEGE OF MEDICINE ANTI-DISCRIMINATION POLICY

The OSU College of Medicine does not discriminate against any individual applicant or student based on age, ethnicity, color, race, gender, gender identity or expression, genetic information, sex, sexual orientation, religion, national origin or ancestry, military or veteran status, marital or parental status, or any basis protected by federal law in the admissions, educational and other COM programs. Otherwise qualified persons are not subject to discrimination on the basis of disability. Reasonable

accommodation will be provided to persons with disabilities who otherwise meet the technical standards of the medical education program.

The university non-discrimination policy is available at this site:

[Affirmative Action, EEO & Non-Discrimination/Harassment Policy, 1.10](#)

ORIENTATION

Each year before the first day of Part One of the curriculum, the College of Medicine requires participation in an orientation program for first-year students. The program includes an official welcome, an overview of the curriculum, introduction to members of the administration, faculty and staff, student life, and the learning communities. General information about the College of Medicine and The Ohio State University is also covered. Various activities give students opportunities to get to know their classmates. **All sessions are required.**

Prior to orientation, new students receive a variety of information to facilitate their matriculation, including course registration information, online computer system registration, request for medical history and immunizations, HIPAA (Health Insurance Portability and Accountability Act) and Infection Control training, and a self-disclosure form.

Entering Medical Student Convocation or “White Coat Ceremony”

A formal convocation welcoming new students is held during orientation. This ceremony includes recitation of a student oath and the presentation of white coats to each student as a symbol of entry into the medical profession. **Attendance is required.**

PARKING

Parking is handled through the CampusParc, South Campus Gateway, 1560 N. High St., Columbus, Ohio 43201, and Phone: 614-688-0000. Students can sign up for a “C” sticker for parking in the “C” designated parking areas. Parking spaces are extremely competitive around the medical complex. Additional information is available at www.osu.campusparc.com.

Students may also use remote parking in “C” spaces at the Buckeye and West Campus Lots and arrive at the medical center complex by the CABS shuttle. Contact Transportation and Traffic Management for additional details about shuttles (<http://ttm.osu.edu>). The phone number is 614-292-7433. **Note:** The College of Medicine has no control over issues related to Transportation and Parking.

REGISTRATION

College of Medicine students are responsible for course registration each semester using an online computer registration system at [http://buckeyelink.osu.edu/](http://buckeyelink.osu.edu). Registration deadlines are determined by the University Registrar's Office and are available online at <http://registrar.osu.edu/registration>.

Students are responsible for knowing published policies governing the curricula they intend to pursue as well as the regulations and procedures of the College and the University. Please read carefully the statements in the *Course Offerings Bulletin* (<https://registrar.osu.edu/courses/index.asp>) about the grading and point systems, policies governing withdrawal from courses or from the University, and other policies and regulations affecting registration. Refer to the semester *Master Schedule of Classes* bulletin for general information about registration and scheduling procedures.

Students should promptly make changes in their address or telephone number on the website at <http://buckeyelink.osu.edu/>. **Students are also required to update addresses and phone numbers in VITALS (<https://vitals.osumc.edu>) through the student portal.** Any changes in name should be made through the Records Office (155D Meiling Hall). This information must be accurately maintained not only for University records but also for the protection and benefit of the student.

COMMUNICATION & IDENTIFICATION

Email

Each student is required to have an active email address within The Ohio State University. The College will provide assistance with registration during orientation. Administration, faculty and staff will use the firstname.lastname@osumc.edu address assigned to the student for official communications. Students should not post other email addresses in VITALS but may forward their emails from the OSUMC address to other email addresses (even other OSU email addresses such as lastname.number@osu.edu should be forwarded to the osumc.edu address).

The areas of Medical Education and Student Life use distribution lists (see below) for each class year to disseminate information appropriate for the classes. **It is the student's responsibility to check e-mail daily in order to be informed on College events, announcements, and policy changes.** A schedule of College events may be found here:

<http://medicine.osu.edu/students/life/events/pages/index.aspx>.

Listserv Guidelines

The College of Medicine Deans have established guidelines for listserv use as follows:

- **[MedStudentsAll]**: Compilation of all classes, LOA students, MD/PhD students and many administrators. Intended for official COM business including Interest Group announcements applicable to all students.
- **[Med20xx]**: Class-specific listservs for official COM business e-mails. Only available for the 4 current COM classes.
- **[MedLOA]**: Listserv for those students on a Leave of Absence from the COM (i.e. in a combined-degree program, taking time off).
- **Current MD/PhD Students**: (note the lack of [brackets]) Listserv for the current MD/PhD students of all years.
- **[Med20xxFun]**: A class-specific fun listserv intended for e-mails about fun activities (such as volleyball, upcoming events in Columbus) not officially affiliated with the COM. [MedStudentsAllFun] includes all of the Class Fun lists. (Please be aware that some faculty and staff are also on these listservs.) Curricular opportunities should not be advertised over the Fun listserv – the regular class listservs should be used.

Buckeye Alert System and Emergency Communication

All students are encouraged to register for the Buckeye Alert System, which is a multi-modal emergency notification system that includes multiple communication methods. Ohio State's text messaging system is designed to provide rapid notification to alert students, faculty and staff of an emergency situation that requires them to take immediate action to help preserve their safety and security such as disasters, crimes, and severe weather alerts. Instructions for registration with the Buckeye Alert System are available at: <https://dps.osu.edu/alert-notices>. If a student cell phone is in

the Student Information System (BuckeyeLink), then the student is automatically registered for the Buckeye Alert Text Messaging System. Students can also register up to 2 additional cell phone numbers to receive text message notifications (including parents, spouses, or anyone else they wish to include in text message notifications).

In the event of an emergency, the primary means of communication via the College of Medicine will be email.

Disaster Plans

In the event of a disaster, natural or otherwise, any students on campus should assemble in the basement of Meiling Hall. If the basement of Meiling Hall is not available, details about meeting and instructions regarding classes meetings and any responses to the disaster will be communicated by email and publicized on the College of Medicine Facebook page.

Mailboxes

Student organizations may request the use of a large mailbox with individual drop slot. Requests can be made and keys picked up in 138 Meiling Hall. As organization officers change, please notify Student.Life@osumc.edu so the key assignment can be made to the appropriate person. Failure to turn in keys prior to graduation may prevent receipt of a diploma.

Display Cases

Student Life maintains a bulletin board at the first floor northwest entrance to Meiling (across from Prior Hall) and Student Life and Medicine and the Arts bulletin boards in the basement hall between Meiling and Graves. *NOTE: Flyers are to be posted only in display cases and bulletin boards. Any flyers posted on walls or doors will be removed.*

Student Identification Cards

Hospital photo IDs are obtained as part of the initial orientation process. A new ID will be required when students begin Part 2 of the LSI curriculum. Photo IDs can be obtained from Hospital Human Resources and Security, S128 Rhodes Hall (7:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:15 p.m., Monday through Thursday, Friday by appointment only). This ID allows access to hospital buildings for those students who need it. ID cards must be worn at all times when participating in any academic activity involving patient care whether within a hospital or practitioner's office. The hospital ID also allows 24-hour access to student portions of Meiling, Graves, and Hamilton Halls. Any problems with building access should be directed to Beverly Trout, Pauletta Haynes (the college registrar), or Barbara Ferguson, 614-292-6192.

All students are also required to carry the BuckID card which can be obtained from the BuckID Office, Room 3040 of the Ohio Union, 1739 N. High Street (open 8:00 a.m. to 5:00 p.m. Monday through Friday). Access to university facilities and use of COTA buses require the BuckID. The Buck ID card overrides all other forms of campus identification.

Lockers

Students are assigned individual lockers at the start of medical school. They will keep these same lockers through graduation.

Record Retention

Students are advised to keep a personal copy of all important documents submitted to or received from the College of Medicine. These include immunizations, certifications such as ACLS, mask fittings, and all official score reports received from the NBME.

FERPA AND THE STUDENT RIGHT TO REVIEW RECORDS

The OSUCOM abides by the Family Educational Rights and Privacy Act of 1974, commonly known as FERPA, which sets forth requirements designed to protect the privacy of student educational records. The law governs access to records maintained by educational institutions and the release of information from those records.

Students have the right to inspect and review their education records with some exceptions including records kept by a campus health professional, parents' financial records, admissions rating/comments sheets, and confidential letters of reference within forty-five (45) days of the day the University receives a request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) they wish to inspect. The University official will make arrangements for access and will notify the student of the time and place where the records may be inspected.

The College of Medicine typically makes records available for review within 24 hours/one business day, unless the student record must be viewed by a representative of the College's legal staff. A typical active student with proper identification may see his or her record immediately under normal circumstances. Office of Student Records personnel **must be in attendance** during viewing.

Students have the right to provide written consent before the University discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

Records may be disclosed without consent to faculty and staff of The Ohio State University who have a legitimate education interest on a "need to know" basis, including student employees or agents of the institution, if necessary to conduct official business. Legitimate educational interest includes performing a task related to the regular duties of the employee or agent, the student's education, the discipline of a student, a service or benefit for the student, or maintaining safety and security of the campus. COM faculty and staff access to the student record files in 155 Meiling Hall are limited to the dean's staff, program directors and their coordinators, and academic review committee chairs and their staff administrative support person.

The VITALS Integration Committee oversees faculty and staff access to the educational records contained in the VITALS curriculum platform and assigns faculty and staff access levels according to their educational roles. For example, faculty portfolio coaches are restricted to access of only educational records for those students that they are actively coaching.

The detailed OSU FERPA Policy is found here: [OSU FERPA Policy](#)

FACILITIES

Medical Student Lounge

The Medical Student Lounge (005 Meiling) is a secured place where students can read journals and newspapers, play the piano or guitar, watch TV or videos, enjoy some quiet conversation, or hold

small meetings. A ping-pong table and pool table have been provided by the Medical Alumni Society. Student Council is responsible for its maintenance. Interest from a family endowment established by Dr. Louise Warner ('55) provides annual funding for leisure reading material to enhance the personal growth of medical students, with an emphasis on books and magazines pertaining to philosophy, discovery, and personal growth. These books may be borrowed and returned informally.

Third Floor Health Science Library Study Space

The Health Science Library Study Space is a badge access-secured suite which contains a kitchen, and areas for quiet study and group study, a computer area, and a back room with carrels for quiet study. Students are responsible for keeping this room clean and tidy.

Medical Student Exercise Room

The Medical Student Exercise Room (013 Meiling) is a passcode-secured room which contains exercise equipment including treadmills, stationary bicycle, and free weights.

Computer Access

Computers are available in the Prior Health Science Library for student use.

Campus Recreation Facilities

The Recreation and Physical Activity Center (RPAC) is located a short walk from the medical center just southeast of the Ohio Stadium at 337 Annie & John Glenn Ave. The center includes over 25,000-square feet of fitness space featuring state-of-the-art cardio and weight equipment. There are also four gyms, four squash courts, ten racquetball courts, a four-lane jogging/walking track, massage therapy rooms, an aquatic center, and athletic training services. Many medical students also use the Jesse Owens South Recreation Center on 175 W. 11th Avenue. For more information, call 614-292-7671 or visit: <http://recsports.osu.edu/facilities>.

The Adventure Recreation Center, located on the west edge of campus at 855 Woody Hayes Drive, boasts four hardwood basketball courts (converts to five volleyball courts), two indoor turf fields, free weights, strength training machines, and cardio equipment. There are also day-use locker and individual shower facilities. The ARC also houses the Outdoor Adventure Center (OAC) and includes climbing walls. For more information, call 614-247-8686 or visit: <http://recsports.osu.edu/facilities/adventure-recreation-center-arc>

The Ohio State University Golf Club, home to the Scarlet and Gray courses, located at 3605 Tremont Road, may be used for a minimal charge. For more information, call 614-514-4653 or visit: <https://ohiostategolfclub.clubhouseonline-e3.com/Home>.

The University has a department of recreational sports that coordinates intramural sports and various facilities on campus. See: <http://recsports.osu.edu>.

Child Care Center

The Ohio State University Child Care Program, a department of the Office of Human Resources, provides quality child care that allows parents in the university community to participate in and fulfill their responsibilities to the university. Support for academic units is provided by offering opportunities for study and research by students and faculty. The OSU Child Care Center is licensed by the State of Ohio Department/Human Resources.

University students, staff, and faculty who have legal custody and/or are the primary care givers for their children are eligible for child care services. Eligibility is verified at time of enrollment by current pay stubs or paid fee statement. All children are eligible regardless of race, color, national origin, sex, or handicap. A limited number of spaces are available for children identified as needing early intervention service.

For further information please go to: <https://hr.osu.edu/child-care-program/overview/>. The Child Care Program operates two facilities:

- Ackerman Road, 725 Ackerman Road, Columbus, OH 43202
- Buckeye Village, 2724 Defiance Drive, Columbus, OH 43210

STUDENT COUNSELING SERVICES

<http://medicine.osu.edu/students/life/Pages/index.aspx>

The College of Medicine offers academic and personal counseling through the Student Life Office located in **138 Meiling Hall**. Hours are from 8:00 a.m. to 5:00 p.m. daily, and both appointments (including after hours) and walk-ins are encouraged.

Academic Counseling

Academic counseling includes study skill assessment and recommendations for academic improvement, one-on-one and small-group tutoring, and time management evaluations. Students often find the academic challenges of medical school to be different from undergraduate, and an academic counselor can help them evaluate their challenges and if necessary, collaborate with the personal counselor on solutions. The academic counselor, **Anne Hinze MS, MA**, can be reached at 614-293-9158 or by email (Anne.Hinze@osumc.edu). In addition, academic tutoring is available for students who qualify. Tutoring referrals are made by either the academic counselor or the Associate Dean for Student Life. Students are also encouraged to utilize the resources and expertise of the OSU Dennis Success Center located at 1640 Neil Avenue (Phone 614-292-4400) for the assistance of learning specialists.

Personal Counseling

The personal counselor, **Lora Eberhard MS, PCC**, is a licensed mental health professional who provides counseling to any medical student. She can be reached at 614-292-3340 and by email at lora.eberhard@osumc.edu.

The counselor is available to provide behavioral health-related services and can also refer to other outside services. It is stated policy that the counselor shall not be in a position to offer any form of academic evaluation for medical students. This is to reassure students that no conflict of interest would hinder the counselor-student relationship. To further protect the privacy of medical students, it is required that all of their medical treatment comes from physicians who will not be in a position to offer any form of academic evaluation, thus protecting the student-educator relationship.

The College of Medicine encourages students to take a proactive approach to their own mental health and to seek support and counseling. Learning how to cope effectively with personal problems and feelings will help students become emotionally balanced physicians. The Student Life team is happy to facilitate referrals and access to counseling.

Counseling services provided to medical students are confidential as stipulated under the Family Educational Rights and Privacy Act (FERPA). Information regarding counseling is released only with the written permission of the student. Student mental health issues can often include, but are not

limited to: adjustment to medical school, crisis counseling, relationship counseling, academic crises, interpersonal issues, test anxiety, depression and anxiety, grief counseling, substance use, roommate concerns, health concerns, body image issues, serious mental illness, stress, and relaxation strategies.

Justin Barterian PhD, is employed with the COM to provide psychological services that include group sessions regarding stress management, test-taking anxiety, cognitive behavioral skills, etc. and is also available to provide ADHD coaching services and assistance with application to the NBME for testing accommodations.

Travis Westbrook, PhD, is a clinical psychologist who primarily provides individual sessions, with a special focus on underrepresented in medicine students. As a clinical psychologist, he works with a variety of psychosocial concerns including depression, anxiety, insomnia, panic disorders and general adjustment to life stressors. To schedule an appointment, call 614-293-9600 and select option 2. Please identify as a medical student.

The mental health counselor also tracks disclosure forms that are to be completed annually.

Psychiatric Services

Psychiatric services are provided for medical students by **Dr. Ghada Lteif**, Assistant Professor of Psychiatry. She is located at OSU Harding Hospital on 1670 Upham Drive and may be contacted through the personal counselor or directly through the OSU Harding intake department at 614-293-9600, Option 2. In addition, Lora Eberhard can make recommendations regarding other providers at the university and outside and a list of potential providers is posted in the Student Life links area in VITALs.

Career Counseling

The College of Medicine utilizes and expands upon the Careers in Medicine longitudinal career counseling program developed by the Association of American Medical Colleges (AAMC). It begins in LSI Part One with a personality inventory and introduction to a world of choices. Students are encouraged to learn as much about themselves as possible. This is the time to solidify personal interests and value systems. The students' portfolio coaches and learning community leaders will serve as initial faculty career advisors. These relationships will help to open doors for the student to the professional and collegial world of medicine. Students in the LSI curriculum will participate in a longitudinal Career Exploration thread which will include several career exploration weeks during Part One. LSI Part One students learn as much as possible about the opportunities that exist within the medical community. Participating in interest groups, completing the exercises in Careers in Medicine, and taking advantage of departmental opportunities will help them learn to survey the possibilities. In addition, there is a COM career advisor, Dr. Alex Grieco who is available to meet with students at any level for advice about career selection and residency application (carmine.grieco@osumc.edu).

LSI Part Two and Three students are especially encouraged to discuss their career objectives and curricular plans with departmental advisors (champions). The departmental advisor can direct the student to specific resources or an individual within the department to serve as an advisor for a particular student or to enhance career planning. Lists of departmental advisors can be found here: https://medicine.osu.edu/students/life/career_advising/specialties/pages/index.aspx

LSI Part Three students prepare to finalize their career choice and navigate the match. Support is available for all national matches and all specialties.

STUDENT FINANCIAL SERVICES

http://medicine.osu.edu/students/financial_services/

The Office of Student Financial Services' primary goal is to assist students in understanding, locating, and receiving appropriate funding to meet educational cost and living expenses. The Office is also available to address a wide variety of financial issues that students are confronted with throughout their education at the College of Medicine as well as immediately upon graduation. Students are encouraged to inquire about any financial issues including applying for scholarships and loans, budgeting, buying a house or car, reducing or eliminating credit card debt, and other financial matters. While this office does not provide investment or tax advice, its goal is to educate students about the possible variables involved in any financial decision.

Tuition & Fees

Financial Responsibility Statement: Prior to completing registration each semester, all students are required to complete the Financial Responsibility Statement through their Buckeye Link account. This statement details the specific financial obligation that the student assumes when registering for classes. It discloses to the student that by completing registration, he/she may be responsible for at least a portion of tuition associated with that enrollment even if the student does not complete the semester.

Tuition and Fees: Annually, tuition and fees for the upcoming year (Autumn-Summer) are finalized by the University's Board of Trustees are posted online around July 1 at registrar.osu.edu/FeeTables/MainFeeTables.asp. Once registered for the term, the tuition and fees assigned to an individual student will post on their Statement of Account (SOA) through their [Buckeye Link Student Center](#) page about one month prior to the start of the term.

Refunds from Term Withdrawal: The policy for refunding tuition for students at the College of Medicine follows the [University's policy](#) exactly. The specific refund dates for each semester are published on the University Registrar's website at registrar.osu.edu/ under the heading of "Important Dates."

Financial Aid

The Cost of Attendance (COA) is an estimate of all expenses associated with attending school for one academic year. The COA includes tuition & fees, books & supplies, & a modest, reasonable estimate for living expenses. Student Financial Aid calculates standard budgets based on average cost for all students annually. Some expenses outside of the standard Cost of Attendance may warrant an increase to a student's COA and, therefore, their financial eligibility. Expenses including, but are not limited to, Student Health Insurance, computer purchase, and exam cost can all be appealed to increase COA. If a student enrolls less than full-time for any term, the COA will be reduced. A student should contact Student Financial Services to determine the impact prior to the start of the term.

Students can pursue and receive a variety of funding resources to supplement their educational cost. The combination of aid, including grants, scholarships, and loans, cannot exceed a student's COA.

Grants

The MED Grant is a university-funded grant that is awarded to MD students who demonstrate financial need. To receive a MED Grant award, students must file a Free Application for Federal Student Aid (FAFSA) by the priority date and include parental financial information. Eligibility is evaluated annually. Currently, the awards range from \$1,500-\$10,000.

Scholarships

Three major types of scholarships are available to MD students: (1) College of Medicine, (2) University, and (3) External.

College of Medicine:

- **Incoming Student Scholarships** are offered to candidates in the incoming class. Many of the scholarships are renewable, ranging in value up to full tuition. Most of these scholarships are merit based but some may also require the demonstration of need. No additional scholarship application is required; selection is conducted by the Admissions Committee based on multiple components including prior academic performance, experiences, activities, leadership roles, MCAT scores, and the student's application and interview. Scholarship offers begin December and will continue until all scholarships are awarded and accepted (usually in May). Students are notified via email. Approximately 20% of the incoming class receives scholarship and/or grant funding.
- **Continuing Student Scholarships** are offered annually to rising M2, M3, and M4 students. Award amounts will vary, and eligibility may include academic excellence, demonstrated leadership and professionalism, or financial need. An online scholarship application will be available for students to complete within the spring semester each year. The application must be completed by the specified due date to be considered. Award selection is conducted beginning late spring through early autumn term, and recipients are notified via email.
- The **Top 25% Merit Scholarships** are awarded to every student that concludes the year within the top 25% of their cohort class. Awards range from \$2500-\$12,000 depending on their rank within the class. No additional scholarship application is required.

University: The Ohio State University awards scholarships to incoming, as well as continuing students enrolled in both Undergraduate and Grad/Professional programs. Each year the student must resubmit the Student Financial Aid (SFA) Special Scholarship Application to be considered for awards for the upcoming school year. Awards can be merit, special interest, or need based (requires a FAFSA). The application opens in August and is due by the university priority due date of February 1st. For more information and to apply, go to: <https://sfa.osu.edu/graduate-students/about-aid/types-of-aid/scholarships>. Please note: it is not necessary to complete the University scholarship application to be eligible to receive scholarships and loans from the College of Medicine.

External: External scholarships are awarded by outside entities. These are different individuals, associations, corporations, and agencies with their own independent eligibility criteria, application processes, and deadlines. Student Financial Services will communicate various opportunities via the MD2B e-newsletter and through the class listservs. Students are encouraged to conduct their own scholarship search, but students are cautioned about websites or individuals that request payment or personal information in return for search services or scholarship opportunity notifications.

Loans

Both federal and private loan programs are available to medical students to apply.

Federal Loans: The federal government offers two loans: (1) Direct Unsubsidized Loan and (2) Direct Graduate PLUS. To be eligible for either these federal loan programs, a student must file a Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. Students are encouraged to

file the FAFSA by the recommended target date set by the Student Financial Services Office. Students will be notified of the target date by e-mail to their Medical Center e-mail address.

The interest rates on federal educational loans are set by the federal government each year and are effective as of the start of each fiscal year (July 1st). Current interest rates and other information on federal loan programs can be found at <https://studentaid.ed.gov/sa/types/loans/interest-rates>.

- **The Direct Unsubsidized Loan** is a federally guaranteed educational loan. For the M1 and M2 aid year (9-month period), a student can receive up to \$40,500 each year. For the M3 and M4 aid year (12-month period), a student can receive up to \$47,167 each year. The lifetime limit for a student pursuing a professional degree is \$224,000. Interest is fixed for the life of the loan. Current interest rates and fees for the federal loan can be found at <https://studentaid.ed.gov/sa/types/loans/interest-rates>. Being unsubsidized, interest accrued while enrolled is the responsibility of the student, however, payments are not required while students are enrolled at least halftime.
- **The Direct Graduate PLUS Loan** is a credit-based federally guaranteed educational loan. Although it typically has a higher interest rate and fees than the Direct Unsubsidized Loan, the Direct Graduate PLUS Loan does not have an annual or lifetime limit. For students to request a Direct Graduate PLUS Loan, s/he must complete that online application at studentloans.gov. The application process involves a credit check by the Department of Education. Current interest rates and other information on federal loan programs can be found at <https://studentaid.ed.gov/sa/types/loans/interest-rates>.

Private Loans: Students may also apply for loans from private lenders such as banks or other financial institutions to help with their medical education and expenses. The terms of the loan will be specific to the borrower based on the lender's credit review criteria. Often, a credit worthy co-signer will improve the interest rate offered by the bank on this type of loan. The maximum eligibility for an educational private loan is equal to your cost of attendance minus other financial aid (scholarships, grants, or Unsub Loans).

Summer Research Fellowships

A list of summer opportunities will be made available to all first-year students sometime around the beginning of each new calendar year. The list includes some fellowships which provide a paycheck (stipend) to assist the student in meeting their summer expenses, as federal financial aid will not be accessible to meet these expenses unless the student is enrolled at least half time.

Satisfactory Academic Progress Policy for Financial Aid Eligibility

Federal regulations require that The Ohio State University establish policies to monitor the academic progress of students who apply for and/or receive federal financial aid. Financial aid programs covered under this policy include:

- All federal Title IV programs (student loans)
- All federal Health Professions Title VII programs
- Institutional scholarships, grants, and loans
- State of Ohio scholarship and grant programs

To remain eligible for financial aid, recipients must show satisfactory progress toward a degree according to the guidelines listed below. The following criteria will be used each term to evaluate students in the College of Medicine: (1) 150% Rule and (2) Maximum Time Frame.

150% Rule:

1. Med 1 and 2:
 - a. Students have six semesters of financial aid eligibility for completing both Med 1 and Med 2 (LSI Part One) requirements, including a passing score on the USMLE Step 1.
 - b. Students who exceed six semesters of enrollment in completing Med 1 and Med 2 requirements including a passing score on the USMLE Step 1 will only be eligible for alternative student loans until they reestablish academic progress.
2. Med 3 and 4:
 - a. Students have eight semesters of financial aid eligibility for completing Med 3 and 4 (both LSI Part Two and Three) requirements, including a passing score on the USMLE Step 2CK and CS.
 - b. Students who exceed eight semesters of enrollment in completing Med 3 and 4 requirements including a passing score on the USMLE Step 2CK and CS will only be eligible for alternative student loans until they reestablish academic progress.

Maximum Time Frame (Med 1-4):

The College of Medicine has established a maximum timeframe of six years for students to complete the MD program, unless enrolled in an approved dual degree program or research fellowship. Students may not exceed eighteen semesters of aid eligibility.

Appeal for Financial Aid Eligibility

Appeal for 150% Rule

1. Med 1 and 2 students may appeal after successfully passing all requirements for completion of Med 2 program requirements, including a passing score on the USMLE Step 1 exam.
2. Med 3 and 4 students may appeal for any remaining semesters of eligibility not to exceed the 14 semester rule (6 semesters Med 1 & 2 plus 8 semesters Med 3 & 4).

Appeal for Maximum Time Frame

Students may appeal for aid eligibility only after all appeals with the College of Medicine have been approved to remain in medical school. If the College allows continuation of enrollment, alternative student loan eligibility will be granted through the approved additional semesters of enrollment.

Tuition Refund Policy

The policy for refunding tuition for students at the College of Medicine follows the University's policy exactly. A student is eligible for a full 100% refund of tuition if he/she withdraws prior to the first Friday of any given semester. Tuition is refunded at 75% after the first Friday but before the second Friday of the semester. The student is eligible for a 50% refund of tuition between the second and fourth Friday of the semester. If the student withdraws later than the fourth Friday of the semester, no refund of tuition is granted.

Forfeiture/refund schedule	
No forfeiture (100% refund period)	Through the 1st Friday of classes
25% forfeiture (75% refund period)	1st Saturday through the 2nd Friday of classes
50% forfeiture (50% refund period)	2nd Saturday through the 4th Friday of classes
100% forfeiture (no refund)	After the 4th Friday of classes

The specific refund dates for each semester are published on the University Registrar's website at <http://registrar.osu.edu/> under the heading of “Important Dates.”

Prior to completing registration each semester, all students are required to complete the Financial Responsibility Statement through their Buckeye Link account. This statement details the specific financial obligation that the student assumes when registering for classes. It discloses to the student that by completing registration, he/she may be responsible for at least a portion of tuition associated with that enrollment even if the student does not complete the semester.

COM Funds to support Student Travel to Extramural Professional Meetings

Students in good academic standing may apply to the College of Medicine for travel grants to help offset the cost of attending extramural meetings of professional organizations and societies related to medicine. Eligible expenses include poster preparation, meeting registration fees, travel, hotel fees and a per diem for food. Each student may request funding for one travel grant per academic year as funding is available. For additional information, please visit Vitals under the Student Life heading for more information and the OSU Travel Request form.

To request a travel grant, students must complete the OSU Travel Request Form and submit to COMStudentTravel@OSUMC.edu, at least 30 days prior to travel.

***Due to the COVID-19 Pandemic, university sponsored travel has been cancelled through at least June 30, 2021.

STUDENT ORGANIZATIONS/ACTIVITIES

<http://medicine.osu.edu/students/life/organizations/Pages/index.aspx>

Student organizations cover a number of areas of interest, including career specialty groups, frees clinics, identity groups, and honor societies. Many of these organizations provide opportunities for service to the College and our local community. They range from the student section of the American Medical Association to UltraSound, an *a capella* choir. There are over seventy (70) active student organizations. Anyone wishing to start a new student organization must first meet with the Program Manager-Student Engagement to get approval from the COM Student Life Office. Changes in leadership should be sent to the Program Manager of Student Engagement.

All registered student organizations are required to apply the OSU non-discrimination policy in its entirety to their membership. However, student organizations formed to foster or affirm sincerely held religious beliefs may adopt eligibility criteria for their student officers that are consistent with those beliefs.

OSUCOM Student Council

The Student Council is the official representative body for medical students in the College of Medicine. Representatives from each class are elected each year. Meetings take place monthly and minutes are posted. All students are welcome to attend the meetings. Student Council receives an annual allocation from the College and is responsible for processing financial requests from individual students and other student organizations. The requests can be for sponsorship of student group activities. Multiple working committees of Student Council function throughout the year. More information can be found at:

<https://www.osucomstuco.org/>

Wellness Team

The College of Medicine has a Wellness Team made up of medical students with Lora Eberhard, Personal Counselor, and the Program Manager of Student Engagement from the Student Life Office serving as advisors. The Wellness Team supports wellness in Mind, Body and Spirit. The Wellness Team supports advertising and updates for the medical student-only RPAC classes provided by Student Life. Classes are in the evening or on the weekend making them available for students in all four classes. This provides the added benefit of interaction among the various levels of trainees. Our medical students do many activities to stay in good physical condition. We also have a very active climbing club and students publicize running and cycling groups as well as soccer, tennis, intramurals and any other instances of medical students getting together to stay healthy. The Students for Integrative Medicine are closely aligned with the Wellness Team and they offer weekly sessions such as meditation and yoga. Any medical student can apply to be on the Wellness Team. Contact: lora.eberhard@osumc.edu.

OSU Student Activities Organization Services

OSU College of Medicine student organizations may register with the Ohio Union as an active organization. Benefits include eligibility for up to \$200 in operating funds and access to resources for marketing, publications, etc. Each registered student organization must have its president, treasurer, and advisor complete training sessions. Registered student organizations may also apply for up to \$2,000 or \$3,000 in programming funds depending on established status. Programming funds are to be used to host a program or event on-campus that is open for any Ohio State student to attend. For more information regarding funding and application deadlines, please refer to:

https://activities.osu.edu/involvement/student_organizations/funding/

Activities Requiring Associate Dean Approval

If student organizations wish to have additional fundraising activities or to solicit funds from departments, it is the policy of the College of Medicine that all such activities must be submitted for approval prior to the initiation of any fundraising. Students should submit a written application including a description of the proposed fundraising activity, including any permission obtained from other university campus offices and any insurance coverage. Applications will be reviewed by Dr. Alex Grieco, interim Associate Dean of Student Life (carmine.grieco@osumc.edu). Student organization activities involving health screenings should also be approved by the Associate Dean of Student Life. Students should also obtain approval for invitations for on-campus visits and presentations by vendors regarding items or services for sale (including companies selling medical equipment, medications or medical devices, USMLE examination preparatory programs, etc.). The OSU Wexner Medical Center Vendor Policy regulates all interactions (including those of students) and is available at: [OSU Wexner Medical Center Vendor Interaction Policy](#).

HONORS & AWARDS

http://medicine.osu.edu/students/life/organizations/honor_societies/pages/index.aspx

Recognition of outstanding performance by individuals in the College of Medicine helps to enhance a quality medical education. Students are recognized in all phases of the medical school curriculum from the basic sciences to the clinical sciences, receiving honors and commendations for exemplary achievement. There are three honorary societies in the College of Medicine: Alpha Omega Alpha Honor Medical Society, Gold Humanism Honor Society, and the Landacre Research Honor Society.

The Honor Society Consortium brings these societies together for service and other activities that enrich the college community.

Alpha Omega Alpha Honor Medical Society

Alpha Omega Alpha (AOA) was organized in 1902 to promote high medical ideals and scholastic achievements. In 1932, the Gamma Chapter of Ohio was established at The Ohio State University College of Medicine. The AOA constitution specifies election of members who demonstrate excellence in physicianship. Academic achievement, research and scholarship, leadership, ethical behavior, professionalism and service to the school and community at large are considered in the selection process.

Students are elected in either the Spring of Med 3 or the Fall of Med 4. Those who are in the top 50% of their class may be considered, but the number inducted from each class may not exceed 20% of the graduating class. Up to half of the members are elected as juniors (Med 3), and the remainder are elected as seniors (Med 4). Faculty, alumni, and residents/fellows are currently chosen in the Spring.

Gold Humanism Honor Society

Humanism is a quality expected of every graduating medical student at The Ohio State University College of Medicine. Each spring, the College's chapter of the Gold Humanism Honor Society (GHHS) recognizes those students who, during their third year, have demonstrated exemplary attitudes and behaviors characteristic of the most humanistic physicians: integrity, excellence, compassion, altruism, respect, empathy, and service. In keeping with the spirit of the Society, two faculty members are also inducted each year. The GHHS complements the Alpha Omega Alpha Honor Medical Society by recognizing those students who excel in humanistic and compassionate care.

The process begins in December of each year when a peer evaluation survey is sent out to all third-year medical students. Respondents are asked to submit nominating statements for students in their class who best exemplify providers of humanistic and compassionate patient care. Nominated students are asked to submit additional information to help in the selection process. A committee of students, staff, and faculty makes the final decision.

Landacre Research Honor Society

Membership in the Landacre Research Honor Society is conferred upon medical students who complete specific requirements regarding conduct of research and presentation of research findings during medical school. Additional information can be found at the website:

http://medicine.osu.edu/students/life/organizations/honor_societies/Landacre/Pages/index.aspx

Honors Convocation

The Honors Convocation held the morning of the COM Convocation Day recognizes those graduating students with exemplary performance in medical disciplines and clinical departments along with special awards. Numerous awards are given from the departments of Anatomy, Anesthesiology, Emergency Medicine, Family Medicine, Internal Medicine, Neurology, Neurological Surgery, Obstetrics and Gynecology, Ophthalmology, Orthopaedics, Otolaryngology, Pathology, Pediatrics, Physical Medicine and Rehabilitation, Plastic Surgery, Psychiatry, Radiology, and Surgery. Recognition includes certificates, plaques, books, and in some cases, a monetary award.

Doctoral Hooding Convocation

The Doctoral Hooding Convocation program that honors the graduates of the College not only provides the recognition of the Doctor of Medicine degree, but also vests each student with the academic hood that comes with that distinction. Recognition of award of cum laude, magna cum laude and summa cum laude degree is made during the Hooding Convocation. The following student awards are also presented during the Hooding Convocation by the College of Medicine:

- Dean's Award
- Academic Excellence Award
- Alpha Omega Alpha Honor Medical Society Watman Achievement Award
- William J. Means Memorial Award
- Clinical Excellence Award
- Leadership Award
- Catherine R. Lucey Ambassador Award for Professionalism
- Gossman Service Award
- Medical Scientist Award
- Leonard Tow Humanism in Medicine student Award

Eligibility for Participation: In order to participate in the Doctoral Convocation, the student must have successfully completed, or be expected to complete by the end of April of his or her senior year, all academic and administrative requirements for the MD degree. These include posting passing scores for Step 1 and Step 2 of the USMLE; settling all financial obligations to the College of Medicine or University; and completing a financial aid exit interview.

Teaching Awards

There are several opportunities during a student's medical school career to recognize the faculty of The Ohio State University College of Medicine for their outstanding teaching, mentoring, and role modeling. There are awards nominated and voted upon by the students for each year and/or program, and the graduating class selects the ultimate faculty award, Professor of the Year, for overall excellence in teaching during the entire medical school experience. Outstanding house staff and fellow awards are also selected by the Med 4 class. The faculty holds these awards in high regard. The outstanding teacher awards are:

LSI Part 1 Awards

- Excellence in Education Award
- Longitudinal Group Facilitator Award
- Longitudinal Practice Preceptor Award
- Longitudinal Practice/Practice Award
- Best Teaching and Learning Methods

LSI Part 2 Awards

- Excellence in Education Award
- Understanding Patients within Populations Outstanding Educator Award
- Understanding Patients with Specialized Medical Needs Outstanding Educator Award
- Understanding Patients with Surgical and Reproductive Needs Outstanding Educator Award

LSI Part 3 Awards

- Excellence in Education Award (Clinical Teaching Award)
- Portfolio Coach Excellence Award
- LSI LEAD Award (staff and faculty eligible)
- LSI SERVE Award (staff and faculty eligible)

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- LSI INSPIRE Award (staff and faculty eligible)

Awards chosen by the graduating class and presented by students at Hooding:

- Professor of the Year Award
- Outstanding House Staff Teaching Award

STUDENT HEALTH & INSURANCE

Student Health Insurance

Ohio State University requires that students enrolled at least half-time and in a degree-seeking program of study are required to have health insurance coverage as a condition of enrollment at the institution. The university offers a student health insurance plan, with policy partners UnitedHealthcare Student Resources and Delta Dental of Ohio, which students can purchase. The premiums are assessed by semester, and the expense is billed to the student's account at the beginning of the semester along with the other tuition and fees for that term. Medical students must carry health insurance coverage year-round even during the academic years that only require nine or ten months of active enrollment in the curriculum. If a student chooses to purchase the student health insurance plan, they cannot waive the plan for subsequent periods within the same academic year. However, if a student waives the plan for autumn semester, they can newly purchase student health insurance for spring/summer if needed. If a student experiences a qualifying event outside of the standard periods, the student can complete a petition form to request a change and this must be submitted within 31 days of the qualifying event. These requests are reviewed on a case by case basis. If approved, a prorated premium can be calculated based on the individual's circumstances and coverage needs. If a student takes a leave of absence, there is a process in place to appeal for a continuation of student health insurance coverage during the leave. The appeal process is administered by the Student Health Insurance Office. Students can find information including the list of qualifying events and select/waive deadlines on the Student Health Insurance Department's website: <https://shi.osu.edu/> .

As a condition of enrollment at Ohio State University, all students who are enrolled on at least a half-time basis must carry comprehensive health insurance coverage. Students have the option to either purchase the student health insurance plan offered or to provide proof of coverage from another provider and opt out of the university plan. Students must enter a selection or waiver before the deadline for their first term of each academic year.

It is important that students are aware of any potential gaps in their coverage that could potentially leave them underinsured in certain situations. For example, the Ohio State University Student Health Center is not a provider for Medicare, Medicaid, or Medicaid expansion groups. This is important for students to know when evaluating the extent of the coverage they choose. It is advisable for students to consider purchasing supplemental coverage to protect them from out-of-pocket costs in cases of exposure or other urgent situations that might require expedient care while on campus. **An option available for students who identify potential gaps in coverage is the WilceCare Supplement which can be purchased through the university; this is strongly recommended for all students to insure each access to medical care when needed. For more information, visit: <https://shi.osu.edu/about-wilcecare-supplement/>.**

Students receiving Title IV federal financial aid can submit an appeal to request an increase in financial aid eligibility to cover the cost of purchasing the student health insurance plan. Medical students can do this by contacting the Office of Student Financial Services in B043 Graves Hall.

Students who are injured or become ill while enrolled in the College of Medicine are responsible for any expenses not covered by their insurance, including injuries during clinical rotations.

Disability Insurance

The Association of American Medical Colleges strongly suggests that medical schools make disability insurance available to all students. Such insurance may be helpful in the rare event in which a student might acquire a chronic infection from the academic environment or suffer a disabling injury or illness.

The OSU COM purchases a MedPlus Advantage group disability insurance plan for all students sponsored by the American Medical Association and underwritten by The Standard Insurance Company, 900 SW Fifth Avenue, Portland, OR 97204. The total disability base monthly benefit amount medical school is \$1,500. Students suffering a disabling injury or illness should submit notice of their disability to Standard within 30 days of their disability. Students should consult the online OSU disability insurance policy page for specific coverage information and disability claim forms. For more information visit: <http://app.hsac.com/osu>

Liability Coverage

Covered in Section 6: Academic Affairs

Student Health Services

Student Health Services is a nationally accredited outpatient facility providing a variety of healthcare services to the student population. The health center is located in the heart of campus between the main library and the RPAC. The address is 1875 Millikin Road. Medical services include primary care, dental care, sports medicine, preventive medicine, optometry, gynecology, and allergy evaluations and therapy. Support services include radiology, laboratory, and physical therapy. These services and an onsite pharmacy are all available in one, convenient location—the Wilce Student Health Center. Appointments may be made by calling 614-292-4321. The primary website for information about OSU Student Health Services is: <http://shs.osu.edu/>.

Student Health Services charges fees for most services performed at the health center. If you purchased the OSU Student Health Insurance or WilceCare Supplement, your claims will be processed automatically according to the benefits to which you are entitled under your plan. For benefit details, please visit the OSU Student Health Insurance website at <http://shi.osu.edu>.

If you are covered under another health insurance plan, be sure to contact your insurance company prior to your appointment to find out how or if your policy will cover your care and prescriptions provided at the health center.

Copay and coinsurance amounts for eye exams, dental visits, nutrition visits, and prescriptions are due at the time of service. The health center accepts cash, check, BuckID, Visa, Mastercard, Discover and American Express.

Faculty and others healthcare professionals who provide sensitive health, psychiatric, or psychological care to medical students will not evaluate student academic performance or participate in decisions regarding student advancement and/or graduation. Faculty are required to attest that they have not provided such care to students when they complete evaluations, participate in course grading or engage in committee academic review or promotion decisions and must recuse themselves from these academic roles if they have provided such care at any time in the past.

Immunizations & Assessment of Immunity

All students matriculating at the College of Medicine are required to submit a physician-supervised history and physical and to document the following immunizations:

- **Adult diphtheria/tetanus (Tdap).** An adult booster administered within the last ten years. All new boosters should be Tdap.
- **MMR (measles, mumps, rubella).** Two doses of vaccine after the first birthday at least 28 days apart with a recommendation that one of the doses be after 1980 (many vaccination failures have occurred in those immunized before this date) **or** evidence of immunity by serological titers of antibodies to these three viruses.
- **Hepatitis B.** All students must provide titer evidence of immunity for Hepatitis B or demonstrate no seroconversion after 2 complete series of vaccine and 2 titer results. If no vaccine was previously given, at least one dose of the series must be completed prior to the first day of class. The second dose must be completed prior to patient contact. If a student has completed one series of vaccine and has not a positive antibody titer, at least one dose of a second vaccine series must be completed prior to the first day of class. A second dose of the second series must be completed prior to patient contact. A positive quantitative Hepatitis B sAb titer is required (not just qualitative positive/negative result). This is also strongly recommended for senior students as many outside institutions may require it for away rotations. Non-responders to six lifetime doses of hepatitis B vaccine will be tested for chronic hepatitis B infection.
- **PPD intradermal skin test.** Upon entry, a two-step PPD or a negative IGRA blood test is required of all students. Those who have a previous positive reading or who have a positive IGRA result may submit a chest x-ray less than a year old that verifies no active disease.
 - All students must update their PPD status annually. An IGRA blood test may be substituted for the PPD, also to be updated annually.
 - In subsequent years, students who test positive will complete an annual symptoms questionnaire provided by the Student Health Center.
 - Students with a previous negative PPD or IGRA must have an annual one-step PPD or an IGRA blood test.
- **Chicken pox titer.** All students must provide titer evidence of immunity for varicella or document two doses of varicella vaccine received after the first birthday and at least 28 days apart. If a titer result is equivocal or negative, a student will be required to complete two doses of varicella vaccine even if they had vaccine previously. Completion of this series is required prior to patient contact.
- **Primary DPT series.** Documentation is mandatory for all students.
- **Polio series.** Documentation is recommended.
- **Influenza Vaccination. Annual vaccination is required for influenza.**
- **Hepatitis A vaccination** is strongly recommended but not required.
- **COVID-19 vaccination**

Non-Discretionary Policy on Student COVID-19 Vaccination

APPROVED: 8/6/2021

REVISED: n/a

BACKGROUND

The College of Medicine as part of an academic medical center has a responsibility to prioritize the health and safety of our campus and the community in which we teach and learn. Part of that responsibility involves ensuring that as many members of our college community as possible have received the COVID-19 vaccine. COVID-19 vaccines are widely and easily available, and the College of Medicine has an obligation to ensure that students do not pose a risk of infection to their patients.

POLICY

In alignment with Wexner Medical Center Medical Staff Policy, COVID-19 vaccinations are required for all patient facing students in the College of Medicine (including those with contact with standardized patients) unless they have been granted an exemption for vaccination.

DEFINITIONS

Fully vaccinated: 2 or more weeks after the second dose of a COVID-19 vaccine that is a two-dose vaccine, or 2 weeks after a COVID-19 vaccine that is a single dose vaccine. The vaccine must be a COVID-19 vaccine that is approved for use (Full or Emergency) by the US Food and Drug Administration or the World Health Organization.

PROCEDURE

1. All students attending the College of Medicine with patient facing responsibilities must receive either at least one dose of the COVID-19 vaccine or an approved exemption by the end of business day on October 15, 2021.
2. Proof of vaccination must be provided via Castle Branch and the Student Health Portal, My BuckMD by October 15, 2021.
3. Students can qualify for an immunization exemption on the basis of religious or medical grounds. Exemption requests can be submitted to the Wexner Medical Center Employee Health using the COVID-19 Vaccine Exemption Form:
<https://onesource.osumc.edu/sites/Coronavirus/Documents/COVID-19%20Vaccine/COVID-19%20Vaccination%20Exemption%20Form.pdf>.

A completed form and any additional required documentation as outlined here should be scanned and emailed to employeehealth@osumc.edu.

- a) In the event an exemption request is denied, students will be provided an appropriate deadline to become fully vaccinated.
 - b) If an exemption request is denied and the student chooses to decline vaccination, the student will be placed on administrative leave of absence until either 1) The vaccination requirement is rescinded or 2) the student provides proof of vaccination
4. Effective October 16, 2021 students may not access campus unless they are fully vaccinated or have an approved exemption.
 5. Our vaccination policies follow current guidelines set forth by the Center for Disease Control and Prevention (CDC):
COVID: https://www.cdc.gov/vaccines/covid-19/clinical-considerations/covid-19-vaccines-us.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fvaccines%2F covid-19%2Finfo-by-product%2Fclinical-considerations.html

Other: <https://www.cdc.gov/vaccines/schedules/index.html>

- **Additional requirements may be added as required by College/Medical Center mandate.**

Students are encouraged to enroll with MyBuckMD at the Wilce Student Health Center in order to have access to their immunization records at any time. This is particularly useful when applying for away electives and gathering information for residencies. Instructions on how to do this are found at <http://shs.osu.edu/mybuckmd/>.

We use the CastleBranch Company to help manage collection and secure storage of much of the compliance documentation. Questions regarding this service may be addressed to their customer experience team at 888-723-4263 or customerservice@courtsearch.com. Beverly Trout (Beverly.Trout@osumc.edu) can also provide information about the COM and university compliance requirements and use of the CastleBranch System.

Note: *Students without appropriate immunizations may not be allowed to attend classes and will not be permitted to proceed to patient contact situations, such as the Longitudinal Practice.*

Pre-existing Medical Conditions

Before entering medical school, applicants are asked to have their physician complete a health form attesting to the fact that the student is in good health and free of conditions that may prevent their ability to engage in the activities of a medical student.

Hepatitis, HIV or TB Chronic Infection Policy for Students

The CDC gives guidance that medical students with Hepatitis B or C or Human Immunodeficiency Virus (HIV) seropositivity can attend classes and participate in clinical preceptorships and rotations. **It is the responsibility of a student with HBV/HCV/HIV/TB infection to notify and discuss their condition with a provider at the Wilce Student Health Service to determine their ability to perform the duties required of the clinical rotations prior to the start of clinical experiences.** All such notifications will be kept strictly confidential unless disclosure is necessary to protect patients.

Students who are positive for HIV and/or who have chronic Hepatitis B Virus (HBV) and/or Hepatitis C Virus (HCV) are required to have regular follow-up with their healthcare provider. Students may have limitations placed on the clinical sites to which they may rotate depending on the decision of the receiving health system. Students will be expected to have detailed attention to universal precautions. It is recommended but not required that students meet with faculty advisors regarding the potential impact that chronic hepatitis or HIV infection may have on their future career and specialty choice. Appropriate advisors include the Chair/faculty in the specialty being considered, the associate dean of student life or the COM career advisor.

Clinical environment participation of students chronically infected with HBV, HCV, and/or HIV will be determined in accordance with SHEA guidelines (Current Version: Infect Control Hosp Epidemiol 2010; 31(3):203-232). In accordance with these guidelines students will be required to obtain viral burden titers every 6 months. HBV, HCV, and/or HIV status communication is required for students rotating at outside institutions. It is the student's responsibility to inform attending medical staff at each hospital or institution about their positive status.

Persistent HBV or HCV Antigenemia

Medical students with chronic hepatitis infection can pose a threat to patients. This consideration may extend throughout their careers and forms the basis for the following procedures.

Students infected with chronic viral hepatitis (B or C) are required to discuss their condition with a provider at the Wilce Student Health Service. This discussion should include an evaluation of their current health status and the impact their hepatitis infection may have on patients seen during their training. Medical students with active Hepatitis B infection (i.e. HBsAg positive) who do not perform exposure-prone procedures but who practice non- or minimally invasive procedures should not be subject to any restrictions on their activities or study. Students who have a consistent HBV viral load less than 1000 IU/ml do not require any restrictions on participation in exposure-prone procedures and/or techniques.

Medical students with a HBV PCR viral load of 1000 IU/ml or greater may pose a greater risk to patients when performing exposure-prone procedures and certain restrictions regarding full participation in these may be warranted. For a list of exposure-prone procedures and techniques, see MMWR July 6, 2012 Updated CDC Recommendations for the Management of Hepatitis B Virus-Infected Health-Care Providers and Students (Box, p. 8).

Students who have chronic HBV who may be rotating on surgical or OB/GYN rotations are required to have HBV PCR at least every 6 months, regardless of their HBeAg status. These students may require restrictions for participating in exposure-prone procedures and/or techniques. SHS will refer these students to the university Office of Disability Services (ODS) to follow the procedure of requesting accommodations. SHS will be available to provide medical documentation required by ODS.

Human Immunodeficiency Virus (HIV) Infection

Medical students infected with HIV can pose a threat to patients. This consideration will likely extend throughout their careers and for the basis for the following procedures.

Prior to the start of clinical experiences, HIV infected students are required to seek medical consultation by a physician at Wilce Student Health Service or their own personal physician. **Student infected with HIV are required to discuss their condition with a provider at SHS to determine their ability to perform the duties required of clinical rotations.** All such notifications will be kept strictly confidential unless disclosure is necessary to protect patients. This discussion should include an evaluation of their current health status and consider the impact their infection may have on patients seen during their training.

Medical students with HIV infection who do not perform exposure-prone procedures but who practice non- or minimally invasive procedures should not be subject to any restrictions of their activities or study.

Medical students who have an HIV load of >200 copies/ml may pose a greater risk to patients when performing exposure-prone procedures and/or techniques. SHS will refer these students to the university Office of Disability Services to follow the procedure for requesting accommodations. SHS will be available to provide medical documentation required by ODS. Certain restrictions regarding full participation may be warranted.

Tuberculosis Infection (TB)

Medical students with confirmed infectious pulmonary, laryngeal, endobronchial, or tracheal TB or a draining TB skin lesion pose a risk to patients, healthcare workers and others. These considerations will likely extend through their careers and form the basis for the following procedures.

Prior to the start of clinical experiences, infected student are required to seek medical consultation by a physician from the Wilce Student Health Service or their personal physician. **Students infected with TB are required to discuss their condition with a provider at SHS to determine their ability to perform the duties required of the clinical rotations.** All such notifications will be kept strictly confidential unless disclosure is necessary to protect patients. This discussion should include an evaluation of their current health status and the impact that their infection may have on patients seen during their training.

Medical students with a newly positive test for M. tuberculosis infection should receive one chest radiograph to exclude TB disease. If the X-ray is positive, they should be excluded from school until these criteria have been met:

- Three consecutive sputum samples collected in 8-24 hour intervals are negative, with a least one sample from an early morning specimen (because respiratory secretions pool overnight);
- Response to anti-tuberculous treatment that will probably be effective (can be based on susceptibility results) and
- Determination by SHS of student's non-infectious status.

Medical students with extra-pulmonary TB do not need to be excluded from school or rotations. They can be confirmed as non-infectious by SHS and continue to work if documented evidence is available that concurrent pulmonary TB disease has been excluded. Medical student receiving treatment for latent TB infection can return to work immediately.

Guidelines for COVID-19 Safety Measures, Exposures, Symptoms and Testing

Students are required to self-monitor for viral symptoms and to take their temperature and answer screening questions in a student health app to achieve green screen clearance before entering medical center/ university buildings or off-campus clinical sites. Students with a known recent high risk exposure to a COVID-19 positive person and/or active viral symptoms (sore throat, fever > or + 100.0, headache, myalgias,) must not come to campus or clinical sites and are advised to contact the Student Health Service (via a secure message on My BuckMD at sl-covid19.shs@osu.edu or call 614-292-4321 to inquire about the advisability of testing for COVID-19 infection. Alternatively they may call the OSUWMC COVID-19 call center (614-293-4000) for assistance with ordering a test and advice. Students should also confer with Student Health Service regarding the need for quarantine or isolation (temporary removal from in-person attendance at COM curricular and extracurricular events). If unable to attend in person class or clinical assignments, the student should notify the program coordinator by completing a request for excused absence form available in VITALS. Criteria for return to service may vary with the clinical site/ health system to which the student is assigned for clinical rotations.

Students must also adhere to university requirements and recommendations related to the COVID-19 pandemic including completion of the Together as Buckeyes CBL training and pledge, procedures for cleaning facilities, social distancing, masking, room occupancy limits, student organization and recreational guidelines and limits. Students are expected to follow public health recommendations to reduce their risk of infection with COVID-19 and the risk of spreading to patients and others in the college, medical center, university and wider community.

Caring for Patients with Infectious Diseases

Human Immunodeficiency Virus (HIV) and Hepatitis B (HBV) are serious health problems in the United States. There has also been an increase in the number of patients with tuberculosis infections. In keeping with the policy of the College of Medicine regarding patient care, medical students may **not** refuse to assist in the treatment of a patient solely because the patient is infected with HIV, HBV, or other infectious disease. Students with concerns about their personal risk should discuss with their SHS or the associate dean of student life or medical education.

The physician-in-training must use universal precautions when in contact with infected patients. Medical students must also comply with specific clinical departmental guidelines regarding contact with patients who have infectious diseases. Precautions and appropriate safeguards are expected to be used in the treatment of all patients.

Blood/Body Fluid Exposure

Universal blood and body fluid precautions lessen the risk of exposure to such fluids, and these precautions must be used routinely. Medical students are in many situations during clinical activities where breaks in skin (“sharps” injuries) or mucosal contact may expose them to possibly infectious blood or body fluids.

Students are assigned to several affiliated hospitals as well as University Hospitals. The protocols at each institution are slightly different. The following, however, are common to all facilities:

- Decontaminate (wash with disinfectant) the exposed or contaminated site immediately.
- Make a note of the patient’s name, hospital number, attending physician, and location.
- Report to your immediate supervisor (attending or resident physician).
- Have the injury inspected and an incident report filled out by a supervisor (e.g., resident or head nurse).
- Report the injury as soon as possible to Hospital Epidemiology and Student Health. Notify the attending physician of the patient. Usually, this is done by Hospital Epidemiology or OSU Wilce Student Health Center, since it is the hospital’s responsibility to have the patient’s blood drawn and tests done. The attending physician, though, may order the appropriate testing.
- **If outside of regular hours or if there is an emergency in addition to the exposure, go to the ER (if in town in Columbus or otherwise possible, to the OSU ER). Otherwise, go to the OSU Wilce Student Health Center.**
- The injured student’s blood may be drawn for baseline serologies at the OSU Wilce Student Health Center, an OSU Emergency room or, if the student is out of Franklin County at the nearest emergency room.
- In the event of a needle stick, the student should call the OSU Wilce Student Health Center Appointment Line at 614-292-4321. They should identify themselves as a medical student who has had a needle stick injury, and they should be routed to the triage nurse for an ASAP appointment. Dr. Sheila Westendorf (614-292-8794) can also be contacted if there are any questions or difficulties. Reports of tests should be sent to the Wilce Student Health Center for follow-up and appropriate medical recording.
- Notify the Associate Dean for Student Life (carmine.grieco@osumc.edu) or the Associate Dean for Medical Education (jennifer.mccallister@osumc.edu) or the dean on call.
- Regardless of where the initial urgent care is received, all follow-up care of a BBFE should be obtained through the Wilce Student Health Center.

- Bills for initial assessment should be submitted to the student’s health insurance. Any uncovered costs and bills should be brought to 155 Meiling Hall (office of the Associate Dean for Student Life). OSU COM will not cover bills from other hospitals in Franklin County for exposures – if in Franklin County, please go to an OSU emergency room.

Occupational/Environmental Injuries

Occasionally, students will be injured in the course of clinical duties. All injuries in hospitals must be documented with an incident report available at each nursing station. If the injuries are significant, students should seek medical attention from Student Health, the emergency department or their PCP. Students who are injured or become ill while enrolled in the College of Medicine are responsible for any expenses not covered by their insurance, including injuries during clinical rotations. Dr. Alex Grieco, interim Associate Dean for Student Life at 614-685-3059 is available to assist in obtaining such care.

Medical Emergencies on Campus

Emergencies requiring paramedic attention or ambulance transportation should be dealt with by calling “911.” The Columbus Emergency Squad Service will respond.

Nonemergency situations (e.g., illness or fainting) may be assessed using the OSU Emergency Department. If the individual requires transportation to the Emergency Department (ED), call 614-293-8333 and inform them that a wheelchair is needed for medical student transport. Send another student or staff member to the ED for a wheelchair and provide the transportation for the ill student.

Hand Hygiene Policy

Proper hand hygiene is an essential tool in reducing the risk of transmitting organisms from one person to another or from one body site to another in the same person. In an effort to reduce the transmission of infectious agents the Medical Center has a detailed hand hygiene policy with specific instructions for students available at:

Student Hand Hygiene Policy

It is a detailed policy that medical students should review prior to patient contact. It includes washing hands upon entering and exiting a patient room. The Medical Student Hand Hygiene Non-Compliance Policy is in direct alignment with similar policies created for faculty and staff and will be applied to reports received from OSU medical center and/or reports received from any other medical center at which the student may be rotating.

Consequences of Non-Compliance

Noncompliance	Medical Students
First Occurrence	<ul style="list-style-type: none"> • A written warning regarding the consequences of non-compliance will be sent. • Students will be required to complete a remedial module on infection control and hand-washing in order to satisfactorily complete their clinical assignment. Students will have one week to complete this before being pulled from the clinical setting. • Successful completion of the module will be documented by the associate dean in VITALS.
Second Occurrence	<ul style="list-style-type: none"> • A written warning regarding the consequences of non-compliance will be sent. • Students will be required to meet with the Associate Dean for Medical Education to discuss the importance of hand-washing. This meeting should be documented in VITALS.

	<ul style="list-style-type: none"> • Medical center policy will be reviewed with the student.
Third Occurrence	<ul style="list-style-type: none"> • A written warning regarding the consequences of non-compliance will be sent. • The student will be referred to the Violations Committee to further explore this issue. Consideration will be given to removing the student from the clinical setting with any future occurrences. • The Violations Committee meeting will be documented in VITALS.
Fourth Occurrence	<ul style="list-style-type: none"> • A written warning regarding the consequences of non-compliance will be sent. • The student's non-compliance will be noted in the MSPE.
Continued non-compliance	<ul style="list-style-type: none"> • The student will be referred to the Violations Committee for consideration of LOA, withdrawal or dismissal.

PETS, SERVICE, EMOTIONAL SUPPORT ANIMALS

The College of Medicine complies with the university policies regarding pets, service, assistance and emotional support animals. To view the detailed policy visit:

[Service, Assistance, Emotional Support or Therapy Animals in Ohio State University Facilities University Policy on Assistance Animals and Pets](#)

Brief summary:

- Pets are not permitted in university buildings but are allowed on grounds when leashed and under control.
- Service animals and service animals in training are generally allowed to accompany their handlers anywhere their handlers are permitted on campus (exceptions may exist in sterile environments and areas requiring protective equipment or clothing for access). Additional requirements may apply (see detailed policy).
- Assistance/Emotional Support Animals can be a reasonable accommodation to No Pet Policies. Please see additional requirements. Emotional support animals will not be permitted in clinical or simulated clinical environments.

LEAVES OF ABSENCE

A leave of absence (LOA) may be requested to pursue another academic program, such as studies leading to the PhD or MPH degree, fulfilling a fellowship, or conducting research. Other examples include taking care of personal issues or recovering from an illness.

A leave of absence is requested for a specified time not shorter than one month or longer than one year, except when required for an academic program or fellowship. An LOA can only be granted by an Associate Dean in the Medical Student Education Office, 155 Meiling Hall. Time spent on any LOA taken for anything other than pursuit of **an approved dual degree program or research fellowship** is included in the Six-Year Rule graduation requirement (see Six-Year Rule).

The LOA will be subject to specific conditions as noted on the Request for Leave of Absence form by the Associate Dean for Student Life (carmine.grieco@osumc.edu).

The student usually initiates the LOA request by making an appointment to discuss it with an Associate Dean. The Associate Dean helps the student prepare an official request and works with them to gain information from the Academic Program Director, College Student Financial Services

Counselor, and Personal Counselor regarding the student's current status and any conditions for return.

The Request for Leave of Absence form is filed in the student's permanent folder. A list of students on LOA is maintained by the Records Office and is distributed to those involved in granting leaves of absence and maintaining student records and registration.

Students on LOA are not eligible for financial aid.

All leaves of absence, for whatever reason, will be documented in the Medical Student Performance Evaluation (MSPE) to residency programs. The College is required to account for all periods of time after a student's matriculation.

Leaves of Absence during LSI Part One (Med 1 and 2)

Extended LOAs during Med 1 and 2 are discouraged due to the disruption in Longitudinal Groups and Longitudinal Preceptorships. Students will receive credit for fully completed curricular blocks and will receive an incomplete on their university transcript until completion of the entire year. Student requests for an LOA in order to repeat an academic year due to marginal, but not failing, academic performance will not be granted. An LOA taken within eight weeks of the beginning of the curricular year may be taken as "personal."

LOAs taken after the eight-week mark will be noted in the student's permanent record as "personal" or "academic" depending on his or her academic standing with the program. Borderline status will be documented as "academic." Students who require an academic LOA will be referred to the Academic Behavioral Review Committee for review. A student may be placed on LOA for the remainder of the academic year if academic performance has already met criteria for failure of the program. The Associate Dean may require a written statement supporting the LOA from the student's healthcare provider when an LOA is requested for health reasons. Requests for other personal reasons must be justified by a detailed written statement from the student. Additional written documentation will be required demonstrating resolution or control of the problems prior to reinstatement of the student.

Request for Reinstatement from LOA

A student must file a request for reinstatement four to six weeks before the intended return date. The procedures for reinstatement after LOA are similar to those followed when the leave was requested. The request is initiated with an Associate Dean in the Medical Student Education Office (155 Meiling Hall, 614-685-3059), who helps the student work with Student Financial Services, Counseling, and the Academic Program Director to arrange for reentry. All conditions or stipulations must have been met for the student to be considered for reinstatement.

STUDENTS FROM OTHER INSTITUTIONS

<http://medicine.osu.edu/students/vistinginternationalstudents/pages/index.aspx>

Clinical Clerkship Students from LCME/AOA Accredited Medical Schools

The College of Medicine currently accepts fourth-year students from LCME/AOA-accredited medical schools for fourth-year electives on a space-available basis but priority is given to OSU students. The Liaison Committee for Medical Education (LCME) standards state:

The resources used by a medical student to accommodate any visiting and transfer medical students in its medical education program do not significantly diminish the resources available to already enrolled medical students (5-10).

The College of Medicine requires:

- A criminal background check;
- Self-disclosure form available from website;
- Urine drug screen;
- Advanced Cardiac Life Support certification;
- Passing grade on OSU's HIPAA online exam;
- Passing grade on OSU's UPIC online exam;
- Completion of all core Med 3 clerkships;
- Letter of good academic standing from the Dean accompanied by an official seal;
- Authorization from home medical school to take the elective and receive credit;
- A copy of USMLE Step 1 or COMLEX score report documenting passing grade;
- Proof of malpractice insurance;
- Personal health insurance;
- Proof of immunization as established for OSU students; and
- Application fee of \$75.

The student must be in good academic standing and paying fees at their own school. The parent institution reciprocates for requests for clerkships from OSU students. Participating students receive an evaluation and are awarded credit for the rotation by their own institutions.

Clinical Clerkship Students from International Medical Schools

There is currently no availability for rotations for international visiting medical students for the 2021-2022 academic year.

The College of Medicine currently accepts students from foreign medical schools for up to eight weeks of clerkships if the following criteria are met:

1. Medical school is accredited in the home country.
2. Fifty percent or more of the student body must be citizens of the country in which the school is located.

The College of Medicine requires:

- A criminal background check;
- Self-disclosure form available from website;
- Advanced Cardiac Life Support certification;
- Passing grade on OSU's HIPAA online exam;
- Completion of all core Med 3 clerkships;
- Letter of good academic standing from the Dean accompanied by an official seal;
- Authorization from home medical school to take the elective and receive credit;
- A copy of USMLE Step 1 score report documenting passing grade;
- Proof of malpractice insurance;
- Personal health insurance;
- Proof of immunization as established for OSU students;
- Application fee of \$200;
- Students must demonstrate proficiency in written and spoken English; and

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- Foreign applicants must have approval of the instructor, course director, and the Associate Dean for Medical Education.

Advanced-Standing Student Transfers

<http://medicine.osu.edu/students/admissions/AdvancedStandingTransfer>

The College of Medicine may admit a transfer student from another medical school to the third year as an advanced-standing student provided that:

- There is space available in the class;
- There are compelling and compassionate reasons for the request; and
- The student meets requirements for admission.

The OSU College of Medicine adheres to the relevant Liaison Committee for Medical Education (LCME) standards:

- A medical school ensures that any student accepted transfer or admission with advanced standing demonstrates academic achievements, completion of relevant prior coursework, and other relevant characteristics comparable to those of the medical students in the class that he or she would join (10-7).
- A medical school accepts a transfer medical student into the final year of a medical education program only in rare and extraordinary personal or educational circumstances (10-8).

Advanced-standing students may be admitted provided that the size of the class entering Med 3 does not exceed the established maximum class size. Under exceptional circumstances, advanced-standing students may be admitted provided spaces are available due to withdrawal or dismissal of students who would have otherwise been enrolled in the class.

The policy of the Association of American Medical Colleges states, “The acceptance of transfers should be limited to students who demonstrate compelling circumstances as one of the reasons for their request for transfer.” Ohio State selects advanced-standing transfer students whose reasons are both compelling and compassionate.

Criteria considered compelling include the following:

- Separation from children due to location;
- Separation from spouse or domestic partner because their job requires that they be in central Ohio; they have little or no flexibility in job location; their job location is more than 150 miles from the applicant’s current school; and/or separation due to location is for more than one year.
- Location near family member for whom the applicant is the primary caregiver.

In addition, students who are accepted must have a record of performance that supports their ability to complete Part 2 and 3 of the LSI curriculum in a successful and timely manner.

Students applying must be in good standing and currently enrolled in another LCME-accredited, MD-granting institution in the United States. A provisional acceptance into LSI Part 2 may be granted until the student successfully completes the second year of medical school at the original institution, including passing Step 1 of the USMLE.

To be considered, applicants must submit the following to the Office of Admissions:

- An application form that includes:
 - A statement of the compelling and compassionate reasons for the requested transfer; and

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- A question that asks the applicant to state whether he or she has ever been the recipient of any action by any postsecondary institution for unacceptable academic performance, such as dismissal, disqualification or suspension, or conduct violations.
 - A copy of their original AMCAS application.
 - Medical College Admission Test scores.
 - Official medical school academic transcript up to the time of application.
 - A letter from an Associate Dean confirming the student's good standing, current enrollment, and reasons for the transfer.
 - Participation in an onsite interview.

Students who are accepted must also provide a score report from USMLE, meet health insurance and immunization requirements, and pass a urine drug screen and background check.

Timetable

January 15: Deadline for receipt of applications.

By February 15: Students are informed of status.

PLANNING SCHEDULE FOR MED 1- 4

LSI Curriculum

Part One, Year 1 - (MED 1)	
FALL	<ul style="list-style-type: none"> • Required physical, health history, proof of immunizations, Technical Standards Form, and online training for HIPAA, disclosure form and UPIC before entry. • Toxicology Screen and Background Check on entry. • Begin Part 1 – Foundations I Block. • Begin entering medical school activities on personal CV. • Update influenza vaccine.
WINTER	<ul style="list-style-type: none"> • Financial Preparedness Program: Building Good Financial Habits. • Apply for summer fellowship and research opportunities. • File FAFSA and complete scholarship application.
SPRING	<ul style="list-style-type: none"> • Update PPD test or questionnaire. • Renew HIPAA for Physicians and Annual Infection Control for Physicians.
SUMMER	<ul style="list-style-type: none"> • Personal enrichment activities.
Part One, Year 2 – (MED 2)	
FALL	<ul style="list-style-type: none"> • Continue adding information to personal CV. • Select date for USMLE Step 1. • Update influenza vaccine.
WINTER	<ul style="list-style-type: none"> • Apply for third-year fellowships and graduate programs. • Schedule Part Two clinical rotations • File FAFSA and complete scholarship application.
SPRING	<ul style="list-style-type: none"> • Take: <ul style="list-style-type: none"> ○ USMLE Step 1. ○ Advanced Cardiac Life Support course (ACLS). • IHIS inpatient electronic medical record training. • Renew HIPAA and Annual Infection Control for Physicians training. • Update PPD testing or questionnaire. • Disclosure form and background check. • New ID. • Urine toxicology screen. • Begin clinical rotations
SUMMER	<ul style="list-style-type: none"> • Continue in clinical rotations

Part Two – (MED 3)	
FALL	<ul style="list-style-type: none"> • Continue updating personal CV.
WINTER	<ul style="list-style-type: none"> • Register for Part Three rotations. • Register for USMLE Step 2 CK • Exam deadlines for Class of 2023 or those completing Part Two in May 2022: <ul style="list-style-type: none"> ○ Step 2 CK must be taken by November 30, 2022 for graduation eligibility. • File FAFSA and complete scholarship application.
SPRING	<ul style="list-style-type: none"> • Submit MSPE Questionnaire via VITALS before March 15. • Renew HIPAA and Annual Infection Control for Physicians training. • Update PPD testing or questionnaire. • Submit Disclosure Form.
SUMMER	<ul style="list-style-type: none"> • Register for: <ul style="list-style-type: none"> ○ ERAS or CAS application service. ○ NRMP, military, SF Match, or AUA Match. • Obtain residency program information. • Assemble residency applications, including supporting documents. • Submit early match applications. • Consider taking Step 2 CS and/or CK.
Part Three – (MED 4)	
FALL	<ul style="list-style-type: none"> • Step 2 deadlines for Class of 2022 or students completing Part 2 in May 2021: <ul style="list-style-type: none"> ○ Step 2 CK must be taken by November 30, 2021 for graduation eligibility. • First day to submit ERAS applications is September 29, 2021. • Schedule and complete most residency interviews. • MSPE released September 29, 2021. • Military match results released mid-December.
WINTER	<ul style="list-style-type: none"> • Complete interviews. • Early Match results. • Submit NRMP rank order by March deadline. • File FAFSA and complete scholarship applications. • NRMP results released third week in March.
SPRING	<ul style="list-style-type: none"> • Assemble residency paperwork. • Hooding and Graduation (late April or early May). • Financial Preparedness Program: Managing Your Loans after Graduation
SUMMER	<ul style="list-style-type: none"> • Congratulations on your new career!

ADDENDUM

TECHNICAL STANDARDS ADMISSION (OR ENROLLED) ATTESTATION

Below you will find the Technical Standards required for the medical curriculum. The form is designed to attest your ability to meet the **requirements** of the curriculum, with or without reasonable accommodations, consistent with the Americans with Disabilities Act.

Your ability to matriculate into the College of Medicine is conditional upon receipt and approval of this form. Once we receive the form it will be forwarded to the Associate Dean for Medical Education in the College of Medicine. Candidates who believe that they may need to request reasonable accommodations in order to meet the standards are encouraged to contact the Office of Student Life Disability Services: <https://slds.osu.edu/>. The College of Medicine will evaluate any request for accommodations in collaboration with the Office of Student Life Disability Services to determine the reasonableness of the requested accommodation.

Please read the Technical Standards very carefully. Complete and return the form to the follow address:

The Ohio State University
College of Medicine Office
of Student Records RE:
Technical Standards 155D
Meiling Hall
370 W Ninth Avenue
Columbus, OH 43210-1238
medregistrar@osumc.edu

If you have any questions regarding the Technical Standards, you may contact Jennifer McCallister, MD, Associate Dean for Medical Education; (614) 685-3059; or JenniferMcCallister@osumc.edu

2020 Technical Standards Admission Attestation

Accepted Applicant's Full Name (please print):

Last Name	First Name	MI
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Standard I

Acquisition of knowledge and observation

Candidates must:

- Learn through a variety of modalities
- Interpret information obtained through diverse experiences
- Evaluate patients and accurately assess their relevant health, behavioral, and medical information
- Obtain and interpret information through comprehensive assessment of patients appropriate to the clinical setting
- Correctly interpret diagnostic representations of patients' physiologic data
- Accurately evaluate patients' conditions and responses

Are you able to meet this technical standard?

- Yes (without accommodations)
 Yes (with accommodations)
 No

Comment:

Standard II

Integration of knowledge & interpretation of data

Candidates must:

- Assimilate, understand, and synthesize the complex information required to succeed within the medical school curriculum
- Participate in diverse learning modalities in classroom, clinical, and community settings.
- Learn, collaborate, and contribute as a part of a team
- Synthesize information obtained both in person and via remote technology
- Formulate a hypothesis, infer causal connections, investigate potential answers and outcomes
- Develop well-reasoned, fact based conclusions in support of scientific inquiry or clinical plans

Are you able to meet this technical standard?

- Yes (without accommodations)
 Yes (with accommodations)
 No

Comment:

Standard III

Communication

Candidates must:

- Exhibit the interpersonal skills necessary to enable effective caregiving of patients
- Effectively communicate with all members of a multidisciplinary health care team, patients, and those supporting them
- Record information in a clear and accurate way
- Interpret verbal and nonverbal communication

Are you able to meet this technical standard?

_____ Yes (without accommodations)

_____ Yes (with accommodations)

_____ No

Comment:

Standard IV

Clinical skills

Candidates must:

- Perform appropriate physical examination and diagnostic maneuvers based on a patient's clinical presentation
- Provide or direct general care and emergency treatment for patients and respond to emergency situations in a timely manner
- Meet applicable safety standards for the environment and follow universal precaution procedures

Are you able to meet this technical standard?

_____ Yes (without accommodations)

_____ Yes (with accommodations)

_____ No

Comment:

Standard V

Development of appropriate professional attitudes and behaviors

Candidates must:

- Accept responsibility for learning, exercise good judgment, and promptly complete all responsibilities attendant to curricular requirements and to the diagnosis and care of patients
- Demonstrate the characteristics of honesty, integrity, empathy, collaboration, and teamwork in their actions
- Demonstrate a willingness to accept and respond to feedback as the basis of personal growth and improvement
- Understand and function within the legal requirements and ethical standards of the profession of medicine
- Treat all individuals with whom they come in contact in a courteous and respectful manner
- Not discriminate against anyone on the basis of gender identity, age, race, ethnicity, sexual

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- orientation, religion, disability, or any other protected status under the law or university policy
 - Display flexibility and the ability to manage the uncertainty inherent in the care of patients by maintaining a professional demeanor and a collaborative environment

Are you able to meet this technical standard?

Yes (without accommodations)

Yes (with accommodations)

No

Comment:

Accepted Applicant's Signature

Date