Policy: EARLY START DATE FOR TRAINING PROGRAMS

Effective: 10/24/07

Revised:

In this policy, the term “resident” includes all interns, residents and fellows in GME training programs.

Purpose:

The purpose of this policy is to provide guidelines for establishing the contract year for new trainees who begin their training prior to July 1 of any fiscal year. Some programs have orientation or early start dates for residents prior to the start of the fiscal year and would like the residents to have OSU benefits and be entered into the OSU PeopleSoft payroll system as of their first day present at the institution.

Policy and Procedure:

1. Each fall, each training program will provide the GME office with the start dates for their program for the following academic year. This will include the first day of orientation and the first day of clinical work.

2. All residents must complete a limited staff agreement for the period beginning with the first day the resident is expected to be in the program through June 30 of the following year.

3. Prior to beginning any clinical work, the resident must have either an acknowledgement letter, training certificate or medical license from the Ohio State Medical Board and have either temporary or permanent credentials through the OSU Credentialing Office.

4. Residents engaged in immersion experiences or other required program orientations need to be hired into the OSU PeopleSoft system effective the first day they are required to be present at the program.

5. The standard end date for all residents for each academic year will be June 30.
For new trainees, the stipend level will cover the entire academic year including any orientation/immersion experiences or clinical work before July 1\textsuperscript{st}. Start date options are July, 1, June 23\textsuperscript{rd} or June 16\textsuperscript{th} (approximately 10 working days prior to July 1 or 5 working days prior to July 1). However, the monthly stipend will be paid out over the total number of weeks the resident is present in the program for the first year.

6. Residents will be eligible for OSU benefits effective on the first day at the training program.