The 4th year of your medical curriculum is composed of eleven months (July-May). During those eleven months students are required to complete eight curricular credits. Each of these curricular requirements demand approximately 150 hours of activity, and are organized predominantly as one-month rotations. The requirements are divided into categories as follows:

- 4 DOC Selectives
- 4 Elective Rotations

3 months flex time are also available throughout the 4th year. These months are to be scheduled wisely to allow for completion of any number of the following demands:

- Delayed Med-3 Rotations
- Residency Interviews
- Step 2CK/CS Preparation and Testing
- Vacations and personal time
- Residency relocation

Within the 4th year are also opportunities to participate in research experiences as well as electives at other institutions.

### Rotation Calendar:

- July 6—July 30, 2010
- August 2—August 27, 2010
- September 7—October 1, 2010
- October 4—October 29, 2010
- November 1—November 4, 2010
- November 29—December 23, 2010
- January 3—January 28, 2011
- January 31—February 25, 2011
- March 7—April 1, 2011
- April 4—April 29, 2011
- May 2—May 27, 2011

**Vacations**

- August 28—September 6, 2010
- December 24—January 2, 2011
- February 26—March 6, 2011

**Hooding**

- June 9, 2011

**Graduation**

- June 12, 2011

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### Med 3-4 Office

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614-722-4552

**Coordinator:**
Sean Bragg  
Sean.Bragg@osumc.edu  
614-292-1494

**Address/ Fax:**
B013 Graves Hall  
Fax: 614-292-0745  
www.medicine.osu.edu

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### Resources:

- **Absence Request:**  
  Student Forms section on MedSTAR

- **Carmen:**  
  www.carmen.osu.edu

- **COM Website:**  
  www.medicine.osu.edu

- **EPIC Access:**  
  sean.bragg@osumc.edu

- **Help Desk:**  
  614-293-3861

- **Med 3-4 Handbook:**  
  Student Forms section on MedSTAR

- **MedSTAR:**  
  www.medstar.osumc.edu

- **Laptop/ PD Support:**  
  http://ckm.osu.edu/mobile
**Scheduling Timeline**

- **Feb 3 – Feb 10:** All students select top 2 elective/month choices, plus DOC-2 month.

  - Students divided into 3 groups:
    - Group 1: received 0 choices (+/- DOC-2)
    - Group 2: received 1 choice (+/- DOC-2)
    - Group 3: received 2 choices (+/- DOC-2)

- **Feb 15 @ 7pm thru Feb 19th @ 7am:** Group 1 competitively schedules 4 courses (plus DOC-2 if needed)

- **Feb 22 @ 7pm thru Feb 26th @ 7am:** Group 2 competitively schedules 3 courses (plus DOC-2 if needed)

- **Mar 1 @ 7pm thru Mar 5 @ 7am:** Group 3 competitively schedules 5 courses (plus DOC-2 if needed)

- **Mar 8 @ 7pm thru Mar 12 @ 7am:** All students complete schedule

- **Mar 24 @ 7am:** First day to submit add/drop requests

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**Away Electives**

There are two parts to getting approval to attend an elective experience at an outside institution (away elective). Not only must you apply and be accepted for a rotation experience by the institution you wish to visit, you must also get approval and support from the corresponding OSU department that will review your evaluation and issue a final grade.

Nearly 80 institutions participate in the AAMC electronic Visiting Student Application Service (VSAS). To apply for rotations at any of these institutions, visit:

[www.aamc.org/vsas](http://www.aamc.org/vsas)

Apply to all other institutions via their individual application process. If needed, The Med 3-4 Office can assist with the completion of any application materials. Complete the Away Elective Support for Application form found on the Student Forms page in MedSTAR, and submit to the Med 3-4 office. Upon completion, all application materials will be returned to you for mailing.

To receive OSU departmental approval for away rotations, complete the Away Elective OSU Approval Request form found on the Student Forms page in MedSTAR.

Once the Med 3-4 Office has received the signed approval form, the rotation will be added to your schedule.

**NOTE:** It is the responsibility of the student to make sure evaluation forms are delivered to your visiting preceptor!
Research Electives

Many departments offer the opportunity to participate in a research elective. Often it is up to the student to make contact with faculty member to serve as a mentor, and discuss the details of the experience. Together, both student and faculty mentor will establish goals and objectives for the experience, and lay out plans for a final product to be turned in to the department’s education office. For guidelines on how to structure a research elective specific to a particular department, contact should be made in advance with that department’s student education director. Once established, approval from both the faculty member serving as the mentor, as well as the department granting credit (final grade) can be submitted to the Med 3-4 Office via the Research Elective Request Form found on the Student Forms page in MedSTAR. Once this form has been received, the research elective will be officially added to your schedule.

Global Health Electives

Many global health opportunities exist for fourth year medical students. You can apply for credit and funding to do a Global Health Elective (GHE) during the 2010-2011 academic year by submitting the Global Health Elective Application to the Office of Global Health Education. For details regarding the application process, GHE criteria and requirements, global health training programs, and newsletters as well as potential rotations, visit the Office of Global Health Education webpages found on the main College of Medicine website: www.medicine.osu.edu

Add/Drop Requests

Prior to 30 days before the start of a rotation, you have the ability to adjust the upcoming rotations you are scheduled for. These changes can be requested using the 2010 Catalog link found on the main student portal page in MedSTAR. Once submitted, the request will be reviewed by the appropriate department. You will be notified via email of the outcome of your request (approved, denied, or occasionally special contact is needed to gather additional information).

Add/Drop Deadline:
Schedule changes must be received and approved at least 30 days prior to the start of the rotation.

“The fourth year structure provided for personal choice of rotations that offered infinite value and experience.”

-Graduate ’09
For information on available applications as well as other useful information, visit: [http://ckmosu.edu/mobile](http://ckmosu.edu/mobile)

The Alumni HOST program offers opportunities for students to stay with OSU COM Alumni while traveling for residency interviews and Step 2CS. For more information visit: [http://medicine.osu.edu/alumni](http://medicine.osu.edu/alumni)

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<thead>
<tr>
<th>Department</th>
<th>Contact</th>
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<tr>
<td>Ambulatory Care</td>
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<td>Anatomy</td>
<td>Robert DePhilip</td>
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<td>Marcia Curtis-Kuno</td>
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<td>Clinical Skills Immersion</td>
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<tr>
<td>DOC-1</td>
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<td>MSPE</td>
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