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# Section 5: Student Life

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## STANDARDS FOR ADMISSION

### TECHNICAL STANDARDS (for Admission, Retention, and Graduation)

The Doctor of Medicine degree from the Ohio State University College of Medicine indicates that the individual is a physician who is competent to practice medicine in any postgraduate training program and is capable of medical licensure. All graduates are required to demonstrate the knowledge, skills, and attitudes needed to provide safe and effective medical care to diverse patients in a wide variety of clinical settings. Thus, each candidate for admission must possess the ability to develop the skills and qualities required to practice direct patient care regardless of his or her ultimate career goals.

In accordance with the Americans with Disabilities Act as amended, the faculty assembly of the OSU College of Medicine requires that matriculates into the medical college meet the following technical standards, with or without reasonable accommodation, as a condition of participation in the medical education program. Reasonable accommodations include those assistive devices and strategies that do not change the essential requirements of the curriculum and do not change the standards of performance judged to be acceptable. Assistive strategies that use trained intermediaries to obtain and interpret data from patients on behalf of the student will not be accepted as reasonable.

#### Standard I

##### **Intellectual, conceptual, integrative, qualitative abilities:**

- a. The matriculate must be able to observe, measure, calculate, and utilize information to engage in critical thinking and problem solving in both individual and group contexts that are essential to the function of a physician. They must be able to demonstrate these procedures under pressure and in a timely fashion across the range of clinical conditions and timeframes.
- b. The matriculate must be able to comprehend multi-dimensional relationships.

#### Standard II

##### **Stamina:**

- a. The matriculate must possess the physical and mental stamina necessary to reliably and fully participate in the curriculum, including small group learning activities, computer-based learning activities, computer-based examinations, and clinical rotations.
- b. The matriculate must be able to demonstrate sustained intellectual activity to master the large volume of material needed to meet COM performance standards.
- c. The matriculate must be able to work erratic shifts and function as a collaborative team member within the work hours defined by the College of Medicine and derived from the ACGME work hours at the time of matriculation.

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### **Standard III**

#### **Observation:**

The matriculate must be able to actively participate in instructional activities utilizing images, to observe patients for signs of disease and ill ease, and to interpret visual diagnostic tests such as EKGs, radiographs and histology slides.

### **Standard IV**

#### **Communication:**

- a. The matriculate must be able to communicate independently with peers and other members of the healthcare community.
- b. The matriculate must be able to communicate efficiently and effectively using written text.

### **Standard V**

#### **Motor:**

- a. The matriculate must be able to independently perform a comprehensive physical exam on a patient, using palpation and auscultation in a manner that respects the patient's right to privacy.
- b. The matriculate must be able to either personally perform or direct and evaluate the performance by others of life saving procedures such as BLS, ACLS, and direct pressure to stop bleeding.

### **Standard VI**

#### **Professional Interactions:**

- a. The matriculate must possess the emotional stability and personal management skills necessary to behave with integrity, respect, compassion, tolerance, and acceptance of others in their interactions with patients, peers, faculty, and other members of the medical center community at all times, including under stress and after interrupted sleep.
- b. The matriculate must be able to respond quickly to demands within the clinical environment.
- c. The matriculate must be able to demonstrate flexibility with regard to the demands of the curriculum and must be able to manage clinical uncertainty.

Prior to receiving reasonable accommodations a student must be evaluated at the Ohio State University Office of Disability Services:

OSU Office of Disability Services  
098 Baker Hall  
113 W. 12th Ave.  
614-292-3307  
<http://ods.osu.edu/>

Students approved through the Office of Disability Services will receive all reasonable accommodations to the study of medicine and for locally administered examinations.

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Independently, we require that all students adhere to the technical standards set forth by the College of Medicine. Licensure examination boards have their own accommodations approval process. For information about learning disabilities and testing accommodations, see the USMLE Bulletin of Information: <http://www.usmle.org/bulletin>.

If at any point in time a student enrolled in the College of Medicine might no longer meet the Technical Standards of the College of Medicine they must notify the Associate Dean for Medical Education and complete a new technical standards attestation (*forms available as addenda at the end of this document*). The student should consult with the Office of Disability Services regarding potential accommodations and request that a report of the ODS evaluation and recommendations be sent to the COM Associate Dean for Medical Education ([John.Davis@osumc.edu](mailto:John.Davis@osumc.edu)). Upon receipt of the attestation and the ODS report, the Associate Dean for Medical Education will determine if **reasonable** accommodations for the student can be made. In circumstances when the Associate Dean for Medical Education determines that a student does not meet the technical standards and cannot be reasonably accommodated the student will be referred for review by the **Technical Standards Advisory Committee** (details of this committee can be found in Section 7: Academic Review Process). It is the responsibility of the **Technical Standards Advisory Committee** to determine whether the student can or cannot meet the described standards utilizing reasonable accommodations. The recommendations of this Committee shall guide the associate dean in determining whether a student should be referred to the Academic Review Board for dismissal. Students who are no longer able to meet the technical standards of the College of Medicine even with reasonable accommodations will be dismissed.

### **English Competency Requirement**

Students must be able to demonstrate effective communication skills with patients that include spoken, auditory, reading, and writing proficiency in English language. Any faculty or staff member has the authority to refer an applicant with a provisional acceptance or a matriculated student to the Associate Dean for Admissions or the Associate Dean for Medical Education if a concern is raised about English competency. The associate dean may require assessment and subsequent remediation of the individual if minimal competency is not demonstrated. Individuals must have a score of 230 on the SPEAK test in order to meet minimal competency standards.

If minimal competency is not met, the individual will be removed from clinical studies or have a deferred admission until remediation is achieved according to the OSU spoken English-competency program. Any individual who does not meet spoken English competency must also demonstrate competency on the Test of English as a Foreign Language (TOEFL) with a 250 minimum score on the computerized exam or a score of 120 on the TOEFL iBT test.

If remediation cannot be accomplished in one year, provisional acceptance will be withdrawn. Matriculated students who are unable to meet competency standards will be unable to complete the curriculum due to inability to participate in clinical assignments and will be counseled accordingly.

### **Criminal Background Checks**

All students are required to complete a criminal background check. This policy is described in detail in **Section 14: Disclosure, Background Checks, and Toxicology Testing**.

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## COLLEGE OF MEDICINE NON-DISCRIMINATION POLICY

The OSU College of Medicine prohibits discrimination against any individual applicant or student based on age, ethnicity, race, gender, gender identity, sexual orientation, religion or creed, national origin or ancestry, veteran status, marital or parental status in the admissions, educational and other COM programs. Otherwise qualified persons are not subject to discrimination on the basis of disability. Reasonable accommodation will be provided to persons with disabilities who otherwise meet the technical standards of the medical education program.

## ORIENTATION

Each year before the first day of Part One of the curriculum, the College of Medicine requires participation in an orientation program for first-year students. The program includes an official welcome, an overview of the curriculum, introduction to members of the administration, faculty and staff, student life, and the learning communities. General information about the College of Medicine and The Ohio State University is also covered. Various activities give students opportunities to get to know their classmates. **All sessions are required.**

Prior to orientation, new students receive a variety of information to facilitate their matriculation, including course registration information, online computer system registration, request for medical history and immunizations, HIPAA (Health Insurance Portability and Accountability Act) and Infection Control training, and a self-disclosure form.

### **Entering Medical Student Convocation or “White Coat Ceremony”**

A formal convocation welcoming new students is held during orientation. This ceremony includes recitation of a student oath and the presentation of white coats to each student as a symbol of entry into the medical profession. **Attendance is required.**

## PARKING

Parking is handled through the CampusParc, South Campus Gateway, 1560 N. High St., Columbus, Ohio 43201, and Phone: 614-688-0000. Students can sign up for a “C” sticker for parking in the “C” designated parking areas. Parking spaces are extremely competitive around the medical complex. Additional information is available at [www.osu.campusparc.com](http://www.osu.campusparc.com).

Students may also use remote parking in “C” spaces at the Buckeye and West Campus Lots and arrive at the medical center complex by the CABS shuttle. Contact Transportation and Traffic Management for additional details about shuttles (<http://ttm.osu.edu>). The phone number is 292-7433. **Note:** The College of Medicine has no control over issues related to Transportation and Parking.

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## REGISTRATION

College of Medicine students are responsible for course registration each semester using an online computer registration system at <http://buckeyelink.osu.edu/>. Registration deadlines are determined by the University Registrar's Office and are available online at <http://registrar.osu.edu/registration>.

Students are responsible for knowing published policies governing the curricula they intend to pursue as well as the regulations and procedures of the College and the University. Please read carefully the statements in the *Course Offerings Bulletin* about the grading and point systems, policies governing withdrawal from courses or from the University, and other policies and regulations affecting registration. Refer to the semester *Master Schedule of Classes* bulletin for general information about registration and scheduling procedures.

Students should promptly make changes in their address or telephone number on the website at <http://buckeyelink.osu.edu/>. **Students are also required to update addresses and phone numbers in VITALS through the student portal.** Any changes in name should be made through the Records Office (155D Meiling Hall). This information must be accurately maintained not only for University records but also for the protection and benefit of the student.

## COMMUNICATION & IDENTIFICATION

### Email

Each student is required to have an activate email address within The Ohio State University. The College will provide assistance with registration during orientation. Administration, faculty and staff will use the [firstname.lastname@osumc.edu](mailto:firstname.lastname@osumc.edu) address assigned to the student for official communications. Students should not post other email addresses in VITALS but may forward their emails from the OSUMC address to other email addresses (even other OSU email addresses such as [lastname.number@osu.edu](mailto:lastname.number@osu.edu) should be forwarded to the osumc.edu address).

The areas of Medical Education and Student Life use distribution lists (see below) for each class year to disseminate information appropriate for the classes. Additional notification through mailbox flyers will not be performed. **It is the student's responsibility to check e-mail daily in order to be informed on College events, announcements, and policy changes.** A schedule of College events may be found here <http://medicine.osu.edu/students/life/events/pages/index.aspx>.

### Listserv Guidelines

The College of Medicine Deans have established guidelines for listserv use as follows:

- **[MedStudentsAll]**: Compilation of all classes, LOA students, MD/PhD students and many administrators. Intended for official COM business including Interest Group announcements applicable to all students.
- **[Med20xx]**: Class-specific listservs for official COM business e-mails. Only available for the 4 current COM classes.

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- **[MedLOA]:** Listserv for those students on a Leave of Absence from the COM (i.e. in a combined-degree program, taking time off).
  - **Current MD/PhD Students:** (note the lack of [brackets]) Listserv for the current MD/PhD students of all years.
  - **[Med20xxFun]:** A class-specific fun listserv intended for e-mails about fun activities (such as volleyball, upcoming events in Columbus) not officially affiliated with the COM. [MedStudentsAllFun] includes all of the Class Fun lists. (Please be aware that some faculty and staff are also on these listservs.)

### **Buckeye Alert Text Messaging System**

All students are encouraged to register for the Buckeye Alert Text Messaging System run by OSU Emergency Management. Ohio State's text messaging system is designed to provide rapid notification to alert students, faculty and staff of an emergency situation that requires them to take immediate action to help preserve their safety and security such as disasters, crimes, and severe weather alerts. In the event of an emergency the primary means of communication via the College of Medicine will be email. Instructions for student text messaging registration are available at: <http://buckeyealert.osu.edu/sr/>.

### **Disaster Plans**

In the event of a disaster, natural or otherwise, any students on campus should assemble in the basement of Meiling Hall. If the basement of Meiling Hall is not available, details about meeting and instructions regarding classes meetings and any responses to the disaster will be communicated by email and publicized on the College of Medicine Facebook page.

### **Mailboxes**

Student organizations may request the use of a large mailbox with individual drop slot. Requests can be made and keys picked up in 138 Meiling Hall. As organization officers change, please notify [eileen.mehl@osumc.edu](mailto:eileen.mehl@osumc.edu) so the key assignment can be made to the appropriate person. Failure to turn in keys prior to graduation may prevent receipt of a diploma.

### **Display Cases**

Program-specific bulletin boards are located near the Medical Education offices at B053 Graves Hall and near B042A Graves Hall. Student Life maintains a bulletin board at the first floor northwest entrance to Meiling (across from Prior Hall) and Student Life and Medicine and the Arts bulletin boards in the basement hall between Meiling and Graves. *NOTE: Flyers are to be posted only in display cases and bulletin boards. Any flyers posted on walls or doors will be removed.*

### **Student Identification Cards**

Hospital photo IDs are obtained as part of the initial orientation process. A new ID will be required when students begin Part 2 of the LSI curriculum. Photo IDs can be obtained from Hospital Human Resources and Security, S128 Rhodes Hall (7:00 a.m. to 12:00 p.m. and 1:00

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p.m. to 4:15 p.m., Monday through Thursday, Friday by appointment only). This ID allows access to hospital buildings for those students who need it. ID cards must be worn at all times when participating in any academic activity involving patient care whether within a hospital or practitioner's office. The photo is used in the class composite picture and on the VITALS internal web site. The hospital ID also allows 24-hour access to student portions of Meiling, Graves, and Hamilton Halls. Any problems with building access should be directed to Barbara Ferguson, 614-292-6192 or Julie Brim, the college registrar.

All students are also required to carry the BuckID card which can be obtained from the BuckID Office, Room 3040 of the Ohio Union (open 9:00 a.m. to 5:00 p.m. Monday through Friday). Access to university facilities and use of COTA buses require the BuckID. The Buck ID card overrides all other forms of campus identification.

### **Lockers**

Students are assigned individual lockers at the start of medical school. They will keep these same lockers through graduation.

### **Record Retention**

Students are advised to keep a personal copy of all important documents submitted to or received from the College of Medicine. These include immunizations, certifications such as ACLS, mask fittings, and all official score reports received from the NBME.

## **FACILITIES**

### **Medical Student Lounge**

The Medical Student Lounge (005 Meiling) is a secured place where students can read journals and newspapers, play the piano or guitar, watch TV or videos, enjoy some quiet conversation, or hold small meetings. A ping-pong table and pool table have been provided by the Medical Alumni Society. The lounge is a wireless network environment. Student Council is responsible for its maintenance. Interest from a family endowment established by Dr. Louise Warner ('55) provides annual funding for leisure reading material to enhance the personal growth of medical students, with an emphasis on books and magazines pertaining to philosophy, discovery, and personal growth. These books may be borrowed and returned informally.

### **Third Floor Graves Hall Study Space**

A large suite on the third floor of Graves Hall has been refurbished as additional student study space. This is a passcode-secured suite which contains a kitchen, front area for group study, a computer area, and a back room with carrels for quiet study. Students are responsible for keeping this room clean and tidy.

### **Medical Student Exercise Room**

The Medical Student Exercise Room (013 Meiling) is a passcode-secured room which contains exercise equipment including treadmills, stationary bicycle, and free weights.

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## **Computer Access**

Computers are available in the Prior Health Science Library for student use and in the third-floor Graves Hall study space. All students will have access to the wireless network within Meiling and Graves Halls.

## **Campus Recreation Facilities**

The Recreation and Physical Activity Center (RPAC) is located a short walk from the medical center just southeast of the Ohio Stadium at 337 W. 17<sup>th</sup> Avenue. The center includes over 25,000-square feet of fitness space featuring state-of-the-art cardio and weight equipment. There are also four gyms, four squash courts, ten racquetball courts, a four-lane jogging/walking track, massage therapy rooms, an aquatic center, and athletic training services. Many medical students also use the Jesse Owens South Recreation Center on 175 W. 11<sup>th</sup> Avenue. For more information, call 614-292-7671 or visit: <http://recsports.osu.edu/facilities>.

The Adventure Recreation Center, located on the west edge of campus at 855 Woody Hayes Drive, boasts four hardwood basketball courts (converts to five volleyball courts), two indoor turf fields, free weights, strength training machines, and cardio equipment. There are also day-use locker and individual shower facilities. The ARC also houses the Outdoor Adventure Center (OAC) and includes climbing walls. For more information, call 247-8686 or visit: <http://recsports.osu.edu/facilities/adventure-recreation-center-arc>

The Scarlet and Gray Golf Course, located at 3605 Tremont Road, may be used for a minimal charge. For tee times, call 614-459-4653.

The University has a department of recreational sports that coordinates intramural sports and various facilities on campus. See: <http://recsports.osu.edu>.

## **Child Care Center**

The Ohio State University Child Care Center, a department of the Office of Human Resources, provides quality child care that allows parents in the university community to participate in and fulfill their responsibilities to the university. Support for academic units is provided by offering opportunities for study and research by students and faculty. The OSU Child Care Center is licensed by the State of Ohio Department/Human Resources.

University students, staff, and faculty who have legal custody and/or are the primary care givers for their children are eligible for child care services. Eligibility is verified at time of enrollment by current pay stubs or paid fee statement. All children are eligible regardless of race, color, national origin, sex, or handicap. A limited number of spaces are available for children identified as needing early intervention service.

For further information please go to <https://hr.osu.edu/child-care-program/overview/>.  
The Child Care Center is located at 725 Ackerman Road, Columbus, OH 43202.

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## STUDENT COUNSELING SERVICES

<http://medicine.osu.edu/students/life/Pages/index.aspx>

The College of Medicine offers academic, career, and personal counseling through the Student Counseling Services Office located in **138 Meiling Hall**. Hours are from 8:00 a.m. to 5:00 p.m. daily, and both appointments (including after hours) and walk-ins are encouraged.

### **Academic Counseling**

Academic counseling includes study skill assessment and recommendations for academic improvement, one-on-one and small-group tutoring, and time management evaluations. Students often find the academic challenges of medical school to be different from undergraduate, and an academic counselor will help them evaluate their challenges and collaborate with the personal counselor on solutions. The academic counselor, Kelly-Ann Perry, MEd, is available by appointment at 614-293-9158. In addition, academic tutoring is available for students who have experienced significant academic difficulty and referrals are made by either the academic counselor or the Associate Dean for Student Life. Students are also encouraged to utilize the resources and expertise of the OSU Younkin Success Center on 1640 Neil Avenue (Phone 614-292-4400) for the assistance of learning specialists.

### **Career Counseling**

The College of Medicine utilizes and expands upon the Careers in Medicine longitudinal career counseling program developed by the Association of American Medical Colleges (AAMC). It begins in LSI Part One with a personality inventory and introduction to a world of choices. Students are encouraged to learn as much about themselves as possible. This is the time to solidify personal interests and value systems. The students' portfolio coaches and learning community leaders will serve as initial faculty career advisors. These relationships will help to open doors for the student to the professional and collegial world of medicine. Students in the LSI curriculum will participate in a longitudinal Career Exploration thread which will include several career exploration weeks during Part One. LSI Part One students learn as much as possible about the opportunities that exist within the medical community. Participating in interest groups, completing the exercises in Careers in Medicine, and taking advantage of departmental opportunities will help them learn to survey the possibilities.

LSI Part Two and Three students are especially encouraged to discuss their career objectives and study plans with departmental advisors (champions). The departmental advisor can direct the student to specific resources or an individual within the department to serve as an advisor for a particular student or to enhance career planning. Lists of departmental advisors can be found on the departmental pages of the Career Advising section of the Student Life website.

LSI Part Three students prepare to finalize their career choice and navigate the match. Support is available for all national matches and all specialties.

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## **Personal Counseling**

The personal counselor, Lora Eberhard MS, PCC, is a licensed mental health professional who provides counseling to any medical student. She can be reached at 614-292-3340, by fax at 614-688-5455, and by email at [lora.eberhard@osumc.edu](mailto:lora.eberhard@osumc.edu).

The counselor is available to provide behavioral health-related services and can also refer to other outside services. It is stated policy that the counselor shall not be in a position to offer any form of academic evaluation for medical students. This is to reassure students that no conflict of interest would hinder the counselor-student relationship. To further protect the privacy of medical students, it is required that all of their medical treatment comes from physicians who will not be in a position to offer any form of academic evaluation, thus protecting the student-educator relationship.

The College of Medicine encourages students to take a proactive approach to their own mental health and to seek support and counseling. Learning how to cope effectively with personal problems and feelings will help students become emotionally balanced physicians. The Student Life team is happy to facilitate referrals and access to counseling.

Counseling services provided to medical students are confidential as stipulated under the Family Educational Rights and Privacy Act (FERPA). Information regarding counseling is released only with the written permission of the student. Student mental health issues can often include, but are not limited to: adjustment to medical school, crisis counseling, relationship counseling, academic crises, interpersonal issues, test anxiety, depression and anxiety, grief counseling, substance use, roommate concerns, health concerns, body image issues, serious mental illness, stress, and relaxation strategies.

The mental health counselor also tracks disclosure forms that are to be completed annually.

## **Psychiatric Services**

Psychiatric services are provided for medical students by Dr. Darryl Brush, Medical Director, Outpatient and Partial Hospital Services for OSU Harding Hospital. He is located at 1670 Upham Drive and may be contacted through the personal counselor or directly through the OSU Harding intake department at 614-366-8378.

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## STUDENT FINANCIAL SERVICES

[http://medicine.osu.edu/students/financial\\_services/](http://medicine.osu.edu/students/financial_services/)

The Office of Student Financial Services' primary goal is to assist students in understanding, locating, and receiving appropriate funding to meet educational cost and living expenses. The Office is also available to address a wide variety of financial issues that students are confronted with throughout their education at the College of Medicine as well as immediately upon graduation. Students are encouraged to inquire about any financial issues including applying for scholarships and loans, budgeting, buying a house or car, eliminating credit card debt, and other financial matters. While this office does not provide investment or tax advice, its goal is to educate students about the possible variables involved in any financial decision.

### **Tuition & Fees**

**Financial Responsibility Statement:** Prior to completing registration each semester, all students are required to complete the Financial Responsibility Statement through their Buckeye Link account. This statement details the specific financial obligation that the student assumes when registering for classes. It discloses to the student that by completing registration, he/she may be responsible for at least a portion of tuition associated with that enrollment even if the student does not complete the semester.

**Tuition and Fees:** Annually, tuition and fees for the upcoming year (Autumn-Summer) are finalized by the University's Board of Trustees are posted online around July 1 at [registrar.osu.edu/FeeTables/MainFeeTables.asp](http://registrar.osu.edu/FeeTables/MainFeeTables.asp). Once registered for the term, the tuition and fees assigned to an individual student will post on their Statement of Account (SOA) through their [Buckeye Link Student Center](#) page about one month prior to the start of the term.

**Refunds from Term Withdrawal:** The policy for refunding tuition for students at the College of Medicine follows the University's policy exactly. The specific refund dates for each semester are published on the University Registrar's website at [registrar.osu.edu/](http://registrar.osu.edu/) under the heading of "Important Dates."

### **Financial Aid**

The Cost of Attendance (COA) is an estimate of all expenses associated with attending school for one academic year. The COA includes tuition & fees, books & supplies, & a modest, reasonable estimate for living expenses. Student Financial Aid calculates standard budgets based on average cost for all students annually. Some expenses outside of the standard Cost of Attendance may warrant an increase to a student's COA &, therefore, their financial eligibility. Expenses include, but not limited to, Student Health Insurance, computer purchase, and exam cost can all be appealed to increase COA. See Student Financial Services for details. If a student enrolls less than full-time for any term, the COA will be reduced. A student should contact Student Financial Services to determine the impact prior to the start of the term.

Students can pursue and receive a variety of funding to supplement their educational cost. The combination of aid, including grants, scholarships, and loans, cannot exceed a student's COA.

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## **Grants**

MED Grant is university-funded grant assistance that is awarded to MD students who demonstrate financial need and are in good academic standing. To receive a MED Grant award, you should file a Free Application for Federal Student Aid (FAFSA) by the priority date and include your parental financial information. Eligibility is evaluated annually. Currently, the awards range from \$1500-\$10,000.

## **Scholarships**

Three major types of scholarships are available to MD students: (1) College of Medicine, (2) University, and (3) External.

**College of Medicine:** The College of Medicine offers three distinct scholarships: (1) Incoming Student Scholarships, (2) Continuing Student Scholarships, and (3) Top 25% Merit Awards. Most scholarship categories are funded by the University as well as from generous supporters and alumni of the College of Medicine. Students awarded one or more of any donor-funded scholarship will be expected to submit a “thank you” letter for each award received.

- **Incoming Student Scholarships** are offered to candidates in the incoming class. Most of the scholarships are renewable, ranging in value up to full tuition. The majority is strictly merit based but some may also require the demonstration of need as determined by the Free Application for Federal Student Aid (FAFSA), available at <https://fafsa.ed.gov>. No additional scholarship application is required; selection is conducted by the Admissions Committee based on multiple components including prior academic performance, experiences, activities, leadership roles, MCAT scores, and the student’s application and interview. Scholarship offers begin December and will continue until all scholarships are awarded and accepted (traditionally around May). Students are notified via email. Approximately 20% of the incoming class receives funding.
- **Continuing Student Scholarships** are offered annually to rising M2, M3, and M4 students. Award amounts will vary, and eligibility may include academic excellence, demonstrated leadership and professionalism, or financial need. An online scholarship application will be available for students to complete within the spring semester each year. The application must be completed by the specified due date to be considered. Award selection is conducted beginning late summer through early autumn term, and recipients are notified via email.
- The **Top 25% Awards** are awarded to every student that concludes the year within the top 25% of their cohort class. Awards range from \$2500-\$10,000 depending on their rank within the class. No additional scholarship application is required.

**University:** The Ohio State University awards scholarships to incoming, as well as continuing students enrolled in both Undergraduate and Grad/Professional programs. Each year the student must resubmit the Student Financial Aid (SFA) Special Scholarship Application to be considered for awards for the upcoming school year. Awards can be merit, special interest, or need based (requires a FAFSA). The application opens in August and is due by the university priority due

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date of February 1. For more information and to apply, go to: <https://sfa.osu.edu/graduate-students/about-aid/types-of-aid/scholarships>. Please note: it is not necessary to complete the University scholarship application to be eligible to receive scholarships and loans from the College of Medicine.

**External:** External scholarships are awarded by outside entities. These are different individuals, associations, corporations, and agencies with their own independent eligibility criteria, application processes, and deadlines. Student Financial Services will communicate various opportunities via the MD2B e-newsletter and through the class listservs. Students are encouraged to conduct their own scholarship search, but we caution students of websites or individuals that request payment or personal information in return for search services or scholarship opportunity notifications.

## **Loans**

Students may pursue either a federal student loan or a private loan.

**Federal Government:** The federal government offers two loans: (1) Direct Stafford and (2) Grad PLUS. To be eligible for either the Direct Stafford or Graduate PLUS loans, a student must file a Free Application for Federal Student Aid (FAFSA) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), preferably by the university priority date of February 1st each year. Completion after this date may result in delays in receiving your financial aid award offer for the upcoming year.

The interest rates on federal educational loans are set by the federal government each year and are effective as of the start of each fiscal year (July 1st). For the current interest rates and other information on federal loan programs, please visit the Federal Student Aid published and maintained by the U.S. Department of Education.

- The **Direct Stafford Unsubsidized Loan**, or Unsub Loan, is a non-need based federal loan that cannot exceed the educational cost of attendance minus other financial aid. Offers are posted annually around April. For the M1 and M2 aid year (9-month period), a student can receive up to \$40,500 each year. For the M3 and M4 aid year (12-month period), a student can receive up to \$47,167 each year. The lifetime limit for a student pursuing a professional degree is \$224,000. To accept all or a portion of the loan for the year, the student must visit the Financial Aid Section of the Student Center page accessible at <https://buckeyelink.osu.edu> and follow the prompts to complete Entrance Counseling and a Stafford Loan Master Promissory Note and accept the desired amount of the loan. Unaccepted portions of the Unsub loan can be revisited throughout the year by contacting Student Financial Services by the first week of April. Interest is fixed for the life of the loan. Currently, the interest rate for new loans is 5.84 percent, but this is subject to change by the federal government. Being unsubsidized, interest accrued while enrolled is the responsibility of the student, however, payments are not required while students are enrolled at least halftime.

The **Graduate PLUS** loan is a non-need based federal loan that cannot exceed the educational cost of attendance minus other financial aid. The maximum Graduate PLUS Loan you may borrow per academic year is equal to your cost of attendance minus other financial aid

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(scholarships, grants, or Unsub Loans). There is no lifetime limit for Grad PLUS funds. A separate application must be submitted to <https://studentloans.gov>, including the desired amount and dates of the loan period (i.e. 08/2016–05/2017 to receive the loan over both the autumn and spring semesters). Unaccepted portions of the Unsub loan can be revisited throughout the year by contacting Student Financial Services by the first week of April. The application process involves a credit check by the Department of Education. Students are not required to have established credit for this loan but a student must be found in good financial standing. To receive the funds, a Grad PLUS Master Promissory Note will be requested under the Financial Aid Section of the Student Center page accessible at <https://buckeyelink.osu.edu>. The interest rates on federal educational loans are set by the federal government each year and are effective as of the start of each fiscal year (July 1<sup>st</sup>). For the [current interest rates](#) and other information on federal loan programs, please visit the [Federal Student Aid](#) website published and maintained by the U.S. Department of Education.

**Private Loan:** Students may also apply for loans from private lenders such as banks or other financial institutions to help with their medical education and expenses. Students must have good credit to be approved. The interest rates vary based on the student's credit and the rates offered by different private banks for educational loans. Usually a credit worthy co-signer will improve the interest rate offered by the bank on this type of loan. The maximum eligibility for an educational private loan is equal to your cost of attendance minus other financial aid (scholarships, grants, or Unsub Loans).

### **Summer Research Fellowships**

A list of summer opportunities will be made available to all first-year students sometime around the beginning of each new calendar year. The list includes some fellowships which provide a paycheck (stipend) to assist the student in meeting their summer expenses, as federal financial aid will not be accessible to meet these expenses unless the student is enrolled at least half time.

### **Satisfactory Academic Progress Policy for Financial Aid Eligibility**

Federal regulations require that The Ohio State University establish policies to monitor the academic progress of students who apply for and/or receive federal financial aid. Financial aid programs covered under this policy include:

- All federal Title IV programs (student loans)
- All federal Health Professions Title VII programs
- Institutional scholarships, grants, and loans
- State of Ohio scholarship and grant programs

To remain eligible for financial aid, recipients must show satisfactory progress toward a degree according to the guidelines listed below. The following criteria will be used each term to evaluate students in the College of Medicine: (1) 150% Rule and (2) Maximum Time Frame.

#### **150% Rule:**

1. Med 1 and 2:

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- a. Students have six semesters of financial aid eligibility for completing both Med 1 and Med 2 (LSI Part One) requirements, including a passing score on the USMLE Step 1.
  - b. Students who exceed six semesters of enrollment in completing Med 1 and Med 2 requirements including a passing score on the USMLE Step 1 will only be eligible for alternative student loans until they reestablish academic progress.
2. Med 3 and 4:
- a. Students have eight semesters of financial aid eligibility for completing Med 3 and 4 (both LSI Part Two and Three) requirements, including a passing score on the USMLE Step 2CK and CS.
  - b. Students who exceed eight semesters of enrollment in completing Med 3 and 4 requirements including a passing score on the USMLE Step 2CK and CS will only be eligible for alternative student loans until they reestablish academic progress.

#### Maximum Time Frame (Med 1-4):

The College of Medicine has established a maximum time frame of six years for students to complete the MD program, unless enrolled in an approved dual degree program or research fellowship. Students may not exceed eighteen semesters of aid eligibility.

#### **Appeal for Financial Aid Eligibility**

##### Appeal for 150% Rule

1. Med 1 and 2 students may appeal after successfully passing all requirements for completion of Med 2 program requirements, including a passing score on the USMLE Step 1 exam.
2. Med 3 and 4 students may appeal for any remaining semesters of eligibility not to exceed the 14 semester rule (6 semesters Med 1 & 2 plus 8 semesters Med 3 & 4).

#### **Appeal for Maximum Time Frame**

Students may appeal for aid eligibility only after all appeals with the College of Medicine have been approved to remain in medical school. If the College allows continuation of enrollment, alternative student loan eligibility will be granted through the approved additional semesters of enrollment.

#### **Tuition Refund Policy**

The policy for refunding tuition for students at the College of Medicine follows the University's policy exactly. A student is eligible for a full 100% refund of tuition if he/she withdraws prior to the first Friday of any given semester. Tuition is refunded at 75% after the first Friday but before the second Friday of the semester. The student is eligible for a 50% refund of tuition between the second and fourth Friday of the semester. If the student withdraws later than the fourth Friday of the semester, no refund of tuition is granted.

Forfeiture/refund schedule	
<b>No forfeiture</b> (100% refund period)	Through the 1st Friday of classes
<b>25% forfeiture</b> (75% refund period)	1st Saturday through the 2nd Friday of classes
<b>50% forfeiture</b> (50% refund period)	2nd Saturday through the 4th Friday of classes
<b>100% forfeiture</b> (no refund)	After the 4th Friday of classes

The specific refund dates for each semester are published on the University Registrar's website at <http://registrar.osu.edu/> under the heading of “Important Dates.”

Prior to completing registration each semester, all students are required to complete the Financial Responsibility Statement through their Buckeye Link account. This statement details the specific financial obligation that the student assumes when registering for classes. It discloses to the student that by completing registration, he/she may be responsible for at least a portion of tuition associated with that enrollment even if the student does not complete the semester.

### **COM Funds to support Student Travel to Extramural Professional Meetings**

Students in good academic standing may apply to the College of Medicine for travel grants to help offset the cost of attending extramural meetings of professional organizations and societies related to medicine. Eligible expenses include poster preparation, student registration fees, travel, hotel fees and a per diem for food. Each student may request funding for one travel grant per academic year as funding is available. For additional information, please visit: <http://medicine.osu.edu/students/life/resources/travelfund/pages/index.aspx>.

To request a travel grant, students must complete the OSU Travel Request Form and submit to [COMStudentTravel@OSUMC.edu](mailto:COMStudentTravel@OSUMC.edu), at least 30 days prior to travel.

## **STUDENT ORGANIZATIONS/ACTIVITIES**

<http://medicine.osu.edu/students/life/organizations/Pages/index.aspx>

Student organizations cover a number of areas of interest, including career specialty groups, frees clinics, identity groups, and honor societies. Many of these organizations provide opportunities for service to the College and our local community. They range from the student section of the American Medical Association to UltraSound, an *a Capella* choir. There are over seventy (70) active student organizations, and students also have the opportunity to participate in the Wellness Initiative. Anyone wishing to start a new student organization must first meet with Eileen Mehl ([Eileen.Mehl@osumc.edu](mailto:Eileen.Mehl@osumc.edu)) to get approval from the COM Student Life Office. Changes in leadership should be sent to Stacy Drake ([stacy.drake@osumc.edu](mailto:stacy.drake@osumc.edu)).

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All registered student organizations are required to apply the OSU non-discrimination policy in its entirety to their membership. However, student organizations formed to foster or affirm sincerely held religious beliefs may adopt eligibility criteria for their student officers that are consistent with those beliefs.

### **OSUCOM Student Council**

The Student Council is the official representative body for medical students in the College of Medicine. Representatives from each class are elected each year. Meetings take place monthly and minutes are posted. All students are welcome to attend the meetings. Student Council receives an annual allocation from the College and is responsible for processing financial requests from individual students and other student organizations. The requests can be for sponsorship of student group activities. Multiple working committees of Student Council function throughout the year. More information can be found at:

<http://medstudentcouncil.osu.edu>.

### **Wellness Team**

The College of Medicine has a Wellness Team made up of medical students with Lora Eberhard and Eileen Mehl from student life serving as advisors. The Wellness Team supports wellness in Mind, Body and Spirit. One of their initiatives is the very popular Cooking boot camp offered in the spring and fall. The Wellness Team supports advertising and updates for the medical student only RPAC classes provided by Student Life. Classes are in the evening or on the weekend making them available for students in all four classes. This provides the added benefit of interaction among the various levels of trainees. Our medical students do many activities to stay in good physical condition. We also have a very active climbing club and students publicize running and cycling groups as well as soccer, tennis, intramurals and any other instances of medical students getting together to stay healthy. The Students for Integrative Medicine are closely aligned with the Wellness Initiative and they offer weekly sessions such as meditation and yoga. Any medical student can apply to be on the Wellness Team. Contact: [eileen.mehl@osumc.edu](mailto:eileen.mehl@osumc.edu) or [lora.eberhard@osumc.edu](mailto:lora.eberhard@osumc.edu).

### **OSU Student Union Student Organization Services**

OSU College of Medicine student organizations may register with the Ohio Union as an active organization. Benefits include eligibility for up to \$200 in operating funds and access to resources for marketing, publications, etc. Each registered student organization must have its president, treasurer, and advisor complete training sessions. Registered student organizations may also apply for up to \$2,000 or \$3,000 in programming funds depending on established status. Programming funds are to be used to host a program or event on-campus that is open for any Ohio State student to attend. For more information regarding funding and application deadlines, please refer to: [http://ohiounion.osu.edu/get\\_involved/student\\_organizations](http://ohiounion.osu.edu/get_involved/student_organizations).

### **Activities Requiring Associate Dean Approval**

If student organizations wish to have additional fundraising activities or to solicit funds from departments, it is the policy of the College of Medicine that all such activities must be submitted for approval prior to the initiation of any fund raising. Students should submit a written

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application including a description of the proposed fundraising activity, including any permission obtained from other university campus offices and any insurance coverage. Applications will be reviewed by the Associate Dean for Student Life ([joanne.lynn@osumc.edu](mailto:joanne.lynn@osumc.edu)). Student organization activities involving health screenings should also be approved by the Associate Dean for Student Life. Students should also obtain approval for invitations for on-campus visits and presentations by vendors regarding items or services for sale (including companies selling medical equipment, medications or medical devices, USMLE examination preparatory programs, etc.). The OSU Wexner Medical Center Vendor Policy regulates all interactions (including those of students) and is available at:

<https://medcensearch.osumc.edu/sites/policies/Documents/VendorInteractionPolicy.pdf>

## **HONORS & AWARDS**

[http://medicine.osu.edu/students/life/organizations/honor\\_societies/pages/index.aspx](http://medicine.osu.edu/students/life/organizations/honor_societies/pages/index.aspx)

Recognition of outstanding performance by individuals in the College of Medicine helps to enhance a quality medical education. Students are recognized in all phases of the medical school curriculum from the basic sciences to the clinical sciences, receiving honors and commendations for exemplary achievement. There are three honorary organizations in the College of Medicine: Alpha Omega Alpha Honor Medical Society, Gold Humanism Honor Society, and the Landacre Research Honor Society. The Honor Society Consortium brings these societies together for service and other activities that enrich the college community.

### **Alpha Omega Alpha Honor Medical Society**

Alpha Omega Alpha (AOA) was organized in 1902 to promote high medical ideals and scholastic achievements. In 1932, the Gamma Chapter was established at The Ohio State University. The AOA constitution specifies that election of members be based primarily on academic achievements with consideration given to the qualities of leadership, fairness in dealing with colleagues, compassion, integrity, and service to the school and community at large.

Students are elected at either midway through Med 3 or the beginning of Med 4. Those who are in the top 25% of their class may be considered, but the number inducted from each class may not exceed one-sixth of the graduating class. About half are juniors, who are elected in the spring of their third year, and half are seniors, who are elected in the fall of their fourth year. Faculty, alumni, and house staff are currently chosen in the spring.

### **Gold Humanism Honor Society**

Humanism is a quality expected of every graduating medical student at The Ohio State University College of Medicine. Each spring, the College's chapter of the Gold Humanism Honor Society (GHHS) recognizes those students who, during their third year, have demonstrated exemplary attitudes and behaviors characteristic of the most humanistic physicians: integrity, excellence, compassion, altruism, respect, empathy, and service. In keeping with the spirit of the Society, two faculty members are also inducted each year. The GHHS complements the Alpha Omega Alpha Honor Medical Society by recognizing those students who excel in humanistic and compassionate care.

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The process begins in December of each year when a peer evaluation survey is sent out to all third-year medical students. Respondents are asked to submit nominating statements for students in their class who best exemplify providers of humanistic and compassionate patient care. Nominated students are asked to submit additional information to help in the selection process. A committee of students, staff, and faculty makes the final decision.

### **Landacre Research Honor Society**

Membership in the Landacre Research Honor Society is conferred upon medical students who complete specific requirements regarding conduct of research and presentation of research findings during medical school. Additional information can be found at the website: [http://medicine.osu.edu/students/life/organizations/honor\\_societies/Landacre/Pages/index.aspx](http://medicine.osu.edu/students/life/organizations/honor_societies/Landacre/Pages/index.aspx)

### **Honors Convocation**

The Honors Convocation held the afternoon of the COM Convocation Day recognizes those graduating students with exemplary performance in medical disciplines and clinical departments along with special awards. Numerous awards are given from the departments of Anatomy, Anesthesiology, Emergency Medicine, Family Medicine, Internal Medicine, Neurology, Neurological Surgery, Obstetrics and Gynecology, Ophthalmology, Orthopaedics, Otolaryngology, Pathology, Pediatrics, Physical Medicine and Rehabilitation, Plastic Surgery, Psychiatry, Radiology, and Surgery. Recognition includes certificates, plaques, books, and in some cases, a monetary award.

### **Doctoral Hooding Convocation**

The Doctoral Hooding Convocation program that honors the graduates of the College not only provides the recognition of the Doctor of Medicine degree, but also vests each student with the academic hood that comes with that distinction. Recognition of award of cum laude, magna cum laude and summa cum laude degree is made during the Hooding Convocation. The following student awards are also presented during the Hooding Convocation by the College of Medicine:

- Dean's Award
- Academic Excellence Award
- Alpha Omega Alpha Honor Medical Society Watman Achievement Award
- William J. Means Memorial Award
- Clinical Excellence Award
- Leadership Award
- Catherine R. Lucey Ambassador Award for Professionalism
- Gossman Service Award
- Medical Scientist Award

**Eligibility for Participation:** In order to participate in the Doctoral Convocation, the student must have successfully completed, or be expected to complete by the end of April of his or her senior year, all academic and administrative requirements for the MD degree. These include posting passing scores for Step 1, and both portions of Step 2 of the USMLE; settling all financial obligations to the College of Medicine or University; and completing a financial aid exit interview.

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## **Teaching Awards**

There are several opportunities during a student's medical school career to recognize the faculty of The Ohio State University College of Medicine for their outstanding teaching, mentoring, and role modeling. There are awards nominated and voted upon by the students for each year and/or program, and the graduating class selects the ultimate faculty award, Professor of the Year, for overall excellence in teaching during the entire medical school experience. Outstanding house staff and fellow awards are also selected by the Med 4 class. The faculty holds these awards in high regard. The outstanding teacher awards are:

### LSI Part 1 Awards

- Excellence in Education Award
- Longitudinal Group Facilitator Award
- Longitudinal Practice Preceptor Award
- Longitudinal Practice/Practice Award
- Best Teaching and Learning Methods

### LSI Part 2 Awards

- Excellence in Education Award
- Understanding Patients within Populations Outstanding Educator Award
- Understanding Patients with Specialized Medical Needs Outstanding Educator Award
- Understanding Patients with Surgical and Reproductive Needs Outstanding Educator Award

### LSI Part 3 Awards

- Excellence in Education Award (Clinical Teaching Award)
- Portfolio Coach Excellence Award
- LSI LEAD Award (staff and faculty eligible)
- LSI SERVE Award (staff and faculty eligible)
- LSI INSPIRE Award (staff and faculty eligible)

Awards chosen by the graduating class and presented by students at Hooding:

- Professor of the Year Award
- Outstanding House Staff Teaching Award

## **STUDENT HEALTH & INSURANCE**

### **Student Health Insurance**

Ohio State University requires that students enrolled at least half-time and in a degree-seeking program of study are required to have health insurance coverage as a condition of enrollment at the institution. The university offers a student health insurance plan through Aetna that students can purchase. The premiums are assessed by semester, and the expense is billed to the student's account at the beginning of the semester along with the other tuition and fees for that term. Medical students must carry health insurance coverage year-round even during the academic years that only require nine or ten months of active enrollment in the curriculum. Students can

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only make changes to their student health insurance plan selection on an annual basis in the summer. If a student experiences a qualifying event outside of the selection period, the student can complete a petition form to request a change to their plan selection at any point in the year. These requests are reviewed on a case by case basis. If approved, a prorated premium can be calculated based on the individual's circumstances and coverage needs. If a student takes a leave of absence, there is a process in place to appeal for a continuation of student health insurance coverage during the leave. The appeal process is administered by the Student Health Insurance Office. Students who purchase the student health insurance plan can find information about [effective coverage dates](#) on the [Student Health Insurance Department's website](#).

As a condition of enrollment at Ohio State University, all students who are enrolled on at least a half-time basis must carry comprehensive health insurance coverage. Students have the option to either buy into a university-sponsored plan offered through Aetna or to provide proof of coverage from another provider and opt out of the university plan. It is required that the student makes a selection about their health insurance coverage annually.

It is important that students are aware of any potential gaps in their coverage that could potentially leave them underinsured in certain situations. For example, the Ohio State University Student Health Center is not a provider for Medicare, Medicaid, or Medicaid expansion groups. This is important for students to know when evaluating the extent of the coverage they choose. It is advisable for students to consider purchasing supplemental coverage to protect them from out-of-pocket costs in cases of exposure or other urgent situations that might require expedient care while on campus. **An option available for students who identify potential gaps in coverage is the WilceCare Supplemental Plan which can be purchased through the university; this is strongly recommended for all students to insure each access to medical care when needed.**

Students receiving Title IV federal financial aid can submit an appeal to request an increase in financial aid eligibility to cover the cost of purchasing the student health insurance plan. Medical students can do this by contacting the Office of Student Financial Services in B043 Graves Hall.

Students who are injured or become ill while enrolled in the College of Medicine are responsible for any expenses not covered by their insurance, including injuries during clinical rotations.

### **Disability Insurance**

The Association of American Medical Colleges strongly suggests that medical schools make disability insurance available to all students. Such insurance may be helpful in the rare event in which a student might acquire a chronic infection or debilitating disease from the academic environment.

The College purchases AMA-Sponsored Med Plus Advantage disability insurance for all students. The total disability base benefit amount during the first two years of medical school is \$1,000. After completion of the two years, the base increases to \$1,500. Students should consult the online insurance policy booklet for specific coverage information.

### **Liability Coverage**

Covered in Section 6: Academic Affairs

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## **Student Health Services**

Student Health Services is a nationally accredited outpatient facility providing a variety of healthcare services to the student population. Medical services include primary care, dental care, sports medicine, preventive medicine, optometry, gynecology, and allergy evaluations and therapy. Support services include radiology, laboratory, and physical therapy. These services and an onsite pharmacy are all available in one, convenient location—the Wilce Student Health Center. The primary website for information about OSU Student Health Services is: <http://shs.osu.edu/>.

The health center is located in the heart of campus between the main library and the RPAC. The address is 1875 Millikin Road. Appointments may be made by calling 614-292-4321. For more details, visit <http://shs.osu.edu>.

Student Health Services charges fees for most services performed at the health center. If you purchased the OSU Student Health Insurance or WilceCare Supplement, your claims will be processed automatically according to the benefits to which you are entitled under your plan. For benefit details, please visit the OSU Student Health Insurance website at <http://shi.osu.edu>.

If you are covered under another health insurance plan, be sure to contact your insurance company prior to your appointment to find out how or if your policy will cover your care and prescriptions provided at the health center.

Copay and coinsurance amounts for eye exams, dental visits, nutrition visits, and prescriptions are due at the time of service. The health center accepts cash, check, BuckID, Visa, Mastercard, Discover and American Express.

Faculty and others healthcare professionals who provide sensitive health, psychiatric, or psychological care to medical students will not evaluate student academic performance or participate in decisions regarding student advancement and/or graduation. Faculty are required to attest that they have not provided such care to students when they complete evaluations, participate in course grading or engage in committee academic review or promotion decisions and must recuse themselves from these academic roles if they have provided such care at any time in the past.

## **Immunizations & Assessment of Immunity**

All students matriculating at the College of Medicine are required to submit a physician-supervised history and physical and to document the following immunizations:

- **Adult diphtheria/tetanus (Tdap).** An adult booster administered within the last ten years. All new boosters should be Tdap.
- **MMR (measles, mumps, rubella).** Two doses of vaccine after the first birthday at least 28 days apart with a recommendation that one of the doses be after 1980 (many vaccination failures have occurred in those immunized before this date) **or** evidence of immunity by serological titers of antibodies to these three viruses.

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- **Hepatitis B.** All students must provide titer evidence of immunity for Hepatitis B or demonstrate no seroconversion after 2 complete series of vaccine and 2 titer results. If no vaccine was previously given, at least one dose of the series must be completed prior to the first day of class. The second dose must be completed prior to patient contact. If a student has completed one series of vaccine and has not a positive antibody titer, at least one dose of a second vaccine series must be completed prior to the first day of class. A second dose of the second series must be completed prior to patient contact. Starting with the incoming class of August 2016, a quantitative Hepatitis B sAb titer will be required (not just qualitative positive/negative titer). This is also strongly recommended for senior students as many outside institutions may require it for away rotations.
  - **PPD intradermal skin test.** Upon entry, a two-step PPD or a negative IGRA blood test is required of all students. Those who have a previous positive reading or who have a positive IGRA result may submit a chest x-ray less than a year old that verifies no active disease.
    - All students must update their PPD status annually. An IGRA blood test may be substituted for the PPD, also to be updated annually.
    - In subsequent years, students who test positive will complete an annual symptoms questionnaire provided by the Student Health Center.
    - Students with a previous negative PPD or IGRA must have an annual one-step PPD or an IGRA blood test.
  - **Chicken pox titer.** All students must provide titer evidence of immunity for varicella or document two doses of varicella vaccine received after the first birthday and at least 28 days apart. If a titer result is equivocal or negative, a student will be required to complete two doses of varicella vaccine even if they had vaccine previously. Completion of this series is required prior to patient contact.
  - **Primary DPT series.** Documentation is mandatory for all students.
  - **Polio series.** Documentation is recommended.
  - **Influenza Vaccination. Annual vaccination is required for influenza.**
  - **Additional requirements may be added as required by college mandate.**

Students are encouraged to enroll with MyBuckMD at the Wilce Student Health Center in order to have access to their immunization records at any time. This is particularly useful when applying for away electives and gathering information for residencies. Instructions on how to do this are found at <http://shs.osu.edu/mybuckmd/>.

We will be using the CastleBranch Company to help manage collection and storage of much of the compliance documentation starting with the incoming class of 2016. Questions re this service may be addressed to their customer experience team at 1-888-723-4263 or [customerservice@courtsearch.com](mailto:customerservice@courtsearch.com).

***Note:*** *Students without appropriate immunizations may not be allowed to attend classes and will not be permitted to proceed to patient contact situations, such as the Longitudinal Practice.*

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## **Pre-existing Medical Conditions**

**Before entering medical school, applicants must make known any pre-existing medical conditions on their health survey form.**

## **Positive Status for HIV, HBV, and/or HCV**

Students who are positive for Human Immunodeficiency Virus (HIV) and/or who have chronic Hepatitis B Virus (HBV) and/or Hepatitis C Virus (HCV) are required to have regular follow-up with their healthcare provider. Students may have limitations placed on the clinical sites to which they may rotate depending on the decision of the receiving health system. Students will be expected to have detailed attention to universal precautions. Students will also be counseled on the potential implications of their status for career selection.

Clinical environment participation of students chronically infected with HBV, HCV, and/or HIV will be determined in accordance with SHEA guidelines (Current Version: Infect Control Hosp Epidemiol 2010; 31(3):203-232). In accordance with these guidelines students will be required to obtain viral burden titers every 6 months. HBV, HCV, and/or HIV status communication is required for students rotating at outside institutions. It is the student's responsibility to inform attending medical staff at each hospital or institution about their positive status.

## **Guidelines for Students Who Contract an Infectious Disease**

Students who contract a serious or infectious disease during medical school must immediately seek appropriate medical care. The physician-in-training must also report any such occurrence to the Associate Dean for Student Life ([joanne.lynn@osumc.edu](mailto:joanne.lynn@osumc.edu)). The Associate Dean may work with appropriate specialists to determine if the medical school curriculum should be appropriately modified.

## **Caring for Patients with Infectious Diseases**

Human Immunodeficiency Virus (HIV) and Hepatitis B (HBV) are serious health problems in the United States. There has also been an increase in the number of patients with tuberculosis infections. In keeping with the policy of the College of Medicine regarding patient care, medical students may **not** refuse to assist in the treatment of a patient solely because the patient is infected with HIV, HBV, or other infectious disease.

The physician-in-training must use universal precautions when in contact with infected patients. Medical students must also comply with specific clinical departmental guidelines regarding contact with patients who have infectious diseases. Precautions and appropriate safeguards are expected to be used in the treatment of all patients.

## **Blood/Body Fluid Exposure**

Universal blood and body fluid precautions lessen the risk of exposure to such fluids, and these precautions must be used routinely. Medical students are in many situations during clinical activities where breaks in skin ("sharps" injuries) or mucosal contact may expose them to possibly infectious blood or body fluids.

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Students are assigned to several affiliated hospitals as well as University Hospitals. The protocols at each institution are slightly different. The following, however, are common to all facilities:

- Decontaminate (wash with disinfectant) the exposed or contaminated site immediately.
- Make a note of the patient's name, hospital number, attending physician, and location.
- Report to your immediate supervisor (attending or resident physician).
- Have the injury inspected and an incident report filled out by a supervisor (e.g., resident or head nurse).
- Report the injury as soon as possible to Hospital Epidemiology and Student Health. Notify the attending physician of the patient. Usually, this is done by Hospital Epidemiology or OSU Wilce Student Health Center, since it is the hospital's responsibility to have the patient's blood drawn and tests done. The attending physician, though, may order the appropriate testing.
- **If outside of regular hours or if there is an emergency in addition to the exposure, go to the ER (if in town in Columbus or otherwise possible, to the OSU ER). Otherwise, go to the OSU Wilce Student Health Center.**
- The injured student's blood may be drawn for baseline serologies at the OSU Wilce Student Health Center, an OSU Emergency room or, if the student is out of Franklin County at the nearest emergency room.
- In the event of a needle stick, the student should call the OSU Wilce Student Health Center Appointment Line at 614-292-4321. They should identify themselves as a medical student who has had a needle stick injury, and they should be routed to the triage nurse for an ASAP appointment. Dr. Mary Lynn Kiacz can also be contacted if there are any questions or difficulties. Reports of tests should be sent to the Wilce Student Health Center for follow-up and appropriate medical recording.
- Notify the Associate Dean for Student Life ([joanne.lynn@osumc.edu](mailto:joanne.lynn@osumc.edu)) or the Associate Dean for Medical Education ([john.davis@osumc.edu](mailto:john.davis@osumc.edu)).
- Regardless of where the initial urgent care is received, all follow-up care of a BBFE should be obtained through the Wilce Student Health Center.
- Bills for initial assessment should be submitted to the student's health insurance. Any uncovered costs and bills should be brought to 155 Meiling Hall (office of the Associate Dean for Student Life).

### **Occupational Injuries**

Occasionally, students will be injured in the course of clinical duties. All injuries in hospitals must be documented with an incident report available at each nursing station. If the injuries are significant, students should seek medical attention from the attending physician or Student Health. Dr. Joanne Lynn, Associate Dean for Student Life at 614-685-3059 is available for help in obtaining such care.

### **Medical Emergencies on Campus**

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Emergencies requiring paramedic attention or ambulance transportation should be dealt with by calling “911.” The Columbus Emergency Squad Service will respond.

Nonemergency situations (e.g., illness or fainting) may be assessed using the OSU Emergency Department. If the individual requires transportation to the Emergency Department (ED), call 293-8333 and inform them that a wheelchair is needed for medical student transport. Send another student to the ED for a wheelchair and provide the transportation for the ill student.

### **Hand Hygiene Policy**

Proper hand hygiene is an essential tool in reducing the risk of transmitting organisms from one person to another or from one body site to another in the same person. In an effort to reduce the transmission of infectious agents the Medical Center has a detailed hand hygiene policy with specific instructions for students available at:

<http://medicine.osu.edu/students/life/handbook/Documents/Student%20Hand%20Hygiene%20Policy%205-11.pdf>

It is a detailed policy that medical students should review prior to patient contact. It includes watching hands upon entering and exiting a patient room. The Medical Student Hand Hygiene Non-Compliance Policy is in direct alignment with similar policies created for faculty and staff and will be applied to reports received from OSU medical center and/or reports received from any other medical center at which the student may be rotating.

### **Consequences of Non-Compliance**

<b>Noncompliance</b>	<b>Medical Students</b>
First Occurrence	<ul style="list-style-type: none"><li>• A written warning regarding the consequences of non-compliance will be sent.</li><li>• Students will be required to complete a remedial module on infection control and hand-washing in order to satisfactorily complete their clinical assignment. Students will have one week to complete this before being pulled from the clinical setting.</li><li>• Successful completion of the module will be documented by the associate dean in VITALS.</li></ul>
Second Occurrence	<ul style="list-style-type: none"><li>• A written warning regarding the consequences of non-compliance will be sent.</li><li>• Students will be required to meet with the Associate Dean for Medical Education to discuss the importance of hand-washing. This meeting should be documented in VITALS.</li><li>• Medical center policy will be reviewed with the student.</li></ul>
Third Occurrence	<ul style="list-style-type: none"><li>• A written warning regarding the consequences of non-compliance will be sent.</li><li>• The student will be referred to the Violations Committee to further explore this issue. Consideration will be given to removing the student from the clinical setting with any future occurrences.</li></ul>

	<ul style="list-style-type: none"> <li>The Violations Committee meeting will be documented in VITALS.</li> </ul>
Fourth Occurrence	<ul style="list-style-type: none"> <li>A written warning regarding the consequences of non-compliance will be sent.</li> <li>The student's non-compliance will be noted in the MSPE.</li> </ul>
Continued non-compliance	<ul style="list-style-type: none"> <li>The student will be referred to the Violations Committee for consideration of LOA, withdrawal or dismissal.</li> </ul>

## LEAVES OF ABSENCE

A leave of absence (LOA) may be requested to pursue another academic program, such as studies leading to the PhD or MPH degree, fulfilling a fellowship, or conducting research. Other examples include taking care of personal issues or recovering from an illness.

A leave of absence is requested for a specified time not shorter than one month or longer than one year, except when required for an academic program or fellowship. An LOA can only be granted by an Associate Dean in the Medical Student Education Office, 155 Meiling Hall. Time spent on any LOA taken for anything other than pursuit of **an approved dual degree program or research fellowship** is included in the Six-Year Rule graduation requirement (see Six-Year Rule).

The LOA will be subject to specific conditions as noted on the Request for Leave of Absence form by the Associate Dean for Student Life ([joanne.lynn@osumc.edu](mailto:joanne.lynn@osumc.edu)).

The student usually initiates the LOA request by making an appointment to discuss it with an Associate Dean. The Associate Dean helps the student prepare an official request and works with him or her to gain information from the Academic Program Director, College Student Financial Services Counselor, and Personal Counselor regarding the student's current status and any conditions for return.

The Request for Leave of Absence form is filed in the student's permanent folder. A list of students on LOA is maintained by the Records Office and is distributed to those involved in granting leaves of absence and maintaining student records and registration.

Students on LOA are not eligible for financial aid.

All leaves of absence, for whatever reason, will be documented in the Medical Student Performance Evaluation (MSPE) to residency programs. The College is required to account for all periods of time after a student's matriculation.

### Leaves of Absence during LSI Part One (Med 1 and 2)

**Extended LOAs during Med 1 and 2 for personal or health reasons are discouraged since there is no easy method of rejoining the curriculum in the middle of the year.** The student will receive no credit for work completed in the academic year of the LOA and will be required to resume the curricular year at the beginning of his or her return.

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Student requests for an LOA in order to repeat an academic year due to marginal, but not failing, academic performance will not be granted. An LOA taken within eight weeks of the beginning of the curricular year may be taken as “personal.”

LOAs taken after the eight-week mark will be noted in the student’s permanent record as “personal” or “academic” depending on his or her academic standing with the program. Borderline status will be documented as “academic.” Students who require an academic LOA will be referred to the Academic Behavioral Review Committee for review. A student may be placed on LOA for the remainder of the academic year if academic performance has already met criteria for failure of the program. The associate dean may require a written statement supporting the LOA from the student’s healthcare provider when an LOA is requested for health reasons. Requests for other personal reasons must be justified by a detailed written statement from the student. Additional written documentation will be required demonstrating resolution or control of the problems prior to reinstatement of the student.

### **Request for Reinstatement from LOA**

A student must file a request for reinstatement four to six weeks before the intended return date. The procedures for reinstatement after LOA are similar to those followed when the leave was requested. The request is initiated with an Associate Dean in the Medical Student Education Office (155 Meiling Hall, 292-5126), who helps the student work with Student Financial Services, Counseling, and the Academic Program Director to arrange for reentry. All conditions or stipulations must have been met for the student to be considered for reinstatement.

## **STUDENTS FROM OTHER INSTITUTIONS**

<http://medicine.osu.edu/students/visitinginternationalstudents/pages/index.aspx>

### **Clinical Clerkship Students from LCME/AOA Accredited Medical Schools**

The College of Medicine currently accepts fourth-year students from LCME/AOA-accredited medical schools for fourth-year electives on a space-available basis but priority is given to OSU students. The Liaison Committee for Medical Education (LCME) standards state:

The resources used by a medical student to accommodate any visiting and transfer medical students in its medical education program do not significantly diminish the resources available to already enrolled medical students (5-10).

The College of Medicine requires:

- A criminal background check;
- Self-disclosure form available from website;
- Urine drug screen;
- Advanced Cardiac Life Support certification;
- Passing grade on OSU’s HIPAA online exam;
- Passing grade on OSU’s UPIC online exam;
- Completion of all core Med 3 clerkships;

- 
- Letter of good academic standing from the Dean accompanied by an official seal;
  - Authorization from home medical school to take the elective and receive credit;
  - A copy of USMLE Step 1 or COMLEX score report documenting passing grade;
  - Proof of malpractice insurance;
  - Personal health insurance;
  - Proof of immunization as established for OSU students; and
  - Application fee of \$75.

The student must be in good academic standing and paying fees at their own school. The parent institution reciprocates for requests for clerkships from OSU students. Participating students receive an evaluation and are awarded credit for the rotation by their own institutions.

### **Clinical Clerkship Students from International Medical Schools**

*There is currently no availability for rotations for international visiting medical students for the 2016-2017 academic year.*

The College of Medicine currently accepts students from foreign medical schools for up to eight weeks of clerkships if the following criteria are met:

1. Medical school is accredited in the home country.
2. Fifty percent or more of the student body must be citizens of the country in which the school is located.

The College of Medicine requires:

- A criminal background check;
- Self-disclosure form available from website;
- Advanced Cardiac Life Support certification;
- Passing grade on OSU's HIPAA online exam;
- Completion of all core Med 3 clerkships;
- Letter of good academic standing from the Dean accompanied by an official seal;
- Authorization from home medical school to take the elective and receive credit;
- A copy of USMLE Step 1 score report documenting passing grade;
- Proof of malpractice insurance;
- Personal health insurance;
- Proof of immunization as established for OSU students;
- Application fee of \$200;
- Students must demonstrate proficiency in written and spoken English; and
- Foreign applicants must have approval of the instructor, course director, and the Associate Dean for Medical Education. The student's attendance will be reported to the Part 3 Academic Program.

### **Advanced-Standing Student Transfers**

<http://medicine.osu.edu/students/admissions/AdvancedStandingTransfer>

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The College of Medicine may admit a transfer student from another medical school to the third year as an advanced-standing student provided that:

- There is space available in the class;
- There are compelling and compassionate reasons for the request; and
- The student meets requirements for admission.

The OSU College of Medicine adheres to the relevant Liaison Committee for Medical Education (LCME) standards:

- A medical school ensures that any student accepted transfer or admission with advanced standing demonstrates academic achievements, completion of relevant prior coursework, and other relevant characteristics comparable to those of the medical students in the class that he or she would join (10-7).
- A medical school accepts a transfer medical student into the final year of a medical education program only in rare and extraordinary personal or educational circumstances (10-8).

Advanced-standing students may be admitted provided that the size of the class entering Med 3 does not exceed the established maximum class size. Under exceptional circumstances, advanced-standing students may be admitted provided spaces are available due to withdrawal or dismissal of students who would have otherwise been enrolled in the class.

The policy of the Association of American Medical Colleges states, “The acceptance of transfers should be limited to students who demonstrate compelling circumstances as one of the reasons for their request for transfer.” Ohio State selects advanced-standing transfer students whose reasons are both compelling and compassionate.

Criteria considered compelling include the following:

- Separation from children due to location;
- Separation from spouse or domestic partner because their job requires that he or she be in central Ohio; he or she has little or no flexibility in job location; his or her job location is more than 150 miles from the applicant’s current medical school; and/or separation due to location is for more than one year.
- Location near family member for whom the applicant is the primary caregiver.

In addition, students who are accepted must have a record of performance that supports their ability to complete Part 2 and 3 of the LSI curriculum in a successful and timely manner.

Students applying must be in good standing and currently enrolled in another LCME-accredited, MD-granting institution in the United States. A provisional acceptance into LSI Part 2 may be granted until the student successfully completes the second year of medical school at the original institution, including passing Step 1 of the USMLE.

To be considered, applicants must submit the following to the Office of Admissions:

- 
- An application form that includes:
    - A statement of the compelling and compassionate reasons for the requested transfer; and
    - A question that asks the applicant to state whether he or she has ever been the recipient of any action by any postsecondary institution for unacceptable academic performance, such as dismissal, disqualification or suspension, or conduct violations.
  - A copy of their original AMCAS application.
  - Medical College Admission Test scores.
  - Official medical school academic transcript up to the time of application.
  - A letter from an Associate Dean confirming the student's good standing, current enrollment, and reasons for the transfer.
  - Participation in an onsite interview.

Students who are accepted must also provide a score report from USMLE, meet health insurance and immunization requirements, and pass a urine drug screen and background check.

### **Timetable**

January 15: Deadline for receipt of applications.

By February 15: Students are informed of status.

## PLANNING SCHEDULE FOR MED 1- 4

### LSI Curriculum

<b>Part One, Year 1 - (MED 1)</b>	
<b>FALL</b>	<ul style="list-style-type: none"> <li>• Required physical, health history, proof of immunizations, Technical Standards Form, and online training for HIPAA, disclosure form and UPIC before entry.</li> <li>• Toxicology Screen and Background Check on entry.</li> <li>• Begin Part 1 – Foundations I Block.</li> <li>• Begin entering medical school activities on personal CV.</li> <li>• Update influenza vaccine.</li> </ul>
<b>WINTER</b>	<ul style="list-style-type: none"> <li>• Financial Preparedness Program: Building Good Financial Habits.</li> <li>• Apply for summer fellowship and research opportunities.</li> <li>• File FAFSA and complete scholarship application.</li> </ul>
<b>SPRING</b>	<ul style="list-style-type: none"> <li>• Update PPD test or questionnaire.</li> <li>• Renew HIPAA for Physicians and Annual Infection Control for Physicians.</li> </ul>
<b>SUMMER</b>	<ul style="list-style-type: none"> <li>• Personal enrichment activities.</li> </ul>
<b>Part One, Year 2 – (MED 2)</b>	
<b>FALL</b>	<ul style="list-style-type: none"> <li>• Continue adding information to personal CV.</li> <li>• Select date for USMLE Step 1.</li> <li>• Update influenza vaccine.</li> </ul>
<b>WINTER</b>	<ul style="list-style-type: none"> <li>• Apply for third-year fellowships and graduate programs.</li> <li>• Schedule Part Two clinical rotations</li> <li>• File FAFSA and complete scholarship application.</li> </ul>
<b>SPRING</b>	<ul style="list-style-type: none"> <li>• Take:               <ul style="list-style-type: none"> <li>○ USMLE Step 1.</li> <li>○ Advanced Cardiac Life Support course (ACLS).</li> </ul> </li> <li>• IHIS inpatient electronic medical record training.</li> <li>• Renew HIPAA and Annual Infection Control for Physicians training.</li> <li>• Update PPD testing or questionnaire.</li> <li>• Disclosure form and background check.</li> <li>• New ID.</li> <li>• Urine toxicology screen.</li> <li>• Begin clinical rotations</li> </ul>
<b>SUMMER</b>	<ul style="list-style-type: none"> <li>• Continue in clinical rotations</li> </ul>

<b>Part Two – (MED 3)</b>	
<b>FALL</b>	<ul style="list-style-type: none"> <li>• Continue updating personal CV.</li> </ul>
<b>WINTER</b>	<ul style="list-style-type: none"> <li>• Register for Part Three rotations.</li> <li>• Register for USMLE Step 2 CS and CK</li> </ul> <p><b>Exam deadlines for Class of 2018 or those completing Part Two in May 2017:</b></p> <ul style="list-style-type: none"> <li>○ Step 2 CS must be taken by the <b>September 9, 2017</b> for Match eligibility.</li> <li>○ Step 2 CK must be taken by <b>November 30, 2017</b> for graduation eligibility.</li> </ul> <ul style="list-style-type: none"> <li>• File FAFSA and complete scholarship application.</li> </ul>
<b>SPRING</b>	<ul style="list-style-type: none"> <li>• Submit MSPE Questionnaire via VITALS before <b>March 15<sup>th</sup></b>.</li> <li>• Renew HIPAA and Annual Infection Control for Physicians training.</li> <li>• Update PPD testing or questionnaire.</li> <li>• Submit Disclosure Form.</li> </ul>
<b>SUMMER</b>	<ul style="list-style-type: none"> <li>• Register for: <ul style="list-style-type: none"> <li>○ ERAS or CAS application service.</li> <li>○ NRMP, military, SF Match, or AUA Match.</li> </ul> </li> <li>• Obtain residency program information.</li> <li>• Assemble residency applications, including supporting documents.</li> <li>• Submit early match applications.</li> <li>• Consider taking Step 2 CS and/or CK.</li> </ul>
<b>Part Three – (MED 4)</b>	
<b>FALL</b>	<p><b>Step 2 deadlines for Class of 2017 or students completing Part Two in May 2016:</b></p> <ul style="list-style-type: none"> <li>• Step 2 CS must be taken by the <b>September 10, 2016</b> for Match eligibility.</li> <li>• Step 2 CK must be taken by <b>November 30, 2016</b> for graduation eligibility.</li> <li>• First day to submit ERAS applications is September 15.</li> <li>• Schedule and complete most residency interviews.</li> <li>• MSPE released October 1.</li> <li>• Military match results released mid-December.</li> </ul>
<b>WINTER</b>	<ul style="list-style-type: none"> <li>• Complete interviews.</li> <li>• Early Match results.</li> <li>• Submit NRMP rank order by February deadline.</li> <li>• File FAFSA and complete scholarship applications.</li> <li>• NRMP results released third week in March.</li> </ul>
<b>SPRING</b>	<ul style="list-style-type: none"> <li>• Assemble residency paperwork.</li> <li>• Hooding and Graduation (late April or early May).</li> <li>• Financial Preparedness Program: Managing Your Loans after Graduation</li> </ul>
<b>SUMMER</b>	<ul style="list-style-type: none"> <li>• Congratulations on your new career!</li> </ul>

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## **ADDENDUM A: TECHNICAL STANDARDS ADMISSION ATTESTATION**

You have met the **academic qualifications** for acceptance into the Ohio State University College of Medicine. Enclosed you will find the Technical Standards required for the medical curriculum. Please read the Technical Standards very carefully and then complete and return the enclosed form. The form is designed to attest your ability to meet the **cognitive, affective and psychomotor requirements** of the curriculum, with or without reasonable accommodations, consistent with the Americans with Disabilities Act. Your ability to matriculate into the College of Medicine is conditional upon receipt and approval of this form.

Once we receive the form it will be forwarded to the Associate Dean for Medical Education in the College of Medicine. The College of Medicine will evaluate any request for accommodations to determine the adequacy of the supporting documentation and the reasonableness of the requested accommodation.

Name: \_\_\_\_\_  
                    Last  First  MI

Address: \_\_\_\_\_  
                                    Street                                    City                                    State                                    Zip Code

### **INTELLECTUAL, CONCEPTUAL, INTEGRATIVE, QUALITATIVE ABILITIES:**

- a. The matriculate must be able to observe, measure, calculate, and utilize information to engage in critical thinking and problem solving in both individual and group contexts that are essential to the function of a physician. They must be able to demonstrate these procedures under pressure and in a timely fashion across the range of clinical conditions and time frames.**
- b. The matriculate must be able to comprehend multidimensional relationships.**

Are you able to meet this technical standard?

- Yes (with accommodations)  
 Yes (without accommodations)  
 No

Comment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**STAMINA:**

- a. The matriculate must possess the physical and mental stamina necessary to reliably and fully participate in the curriculum, including small group learning activities, computer based learning activities, computer based examinations, and clinical rotations.
- b. The matriculate must be able to demonstrate sustained intellectual activity to master the large volume of material needed to meet COM performance standards.
- c. The matriculate must be able to work erratic shifts and function as a collaborative team member within the work hours defined by the College of Medicine and derived from the ACGME work hours at the time of matriculation.

Are you able to meet this technical standard?

- Yes (with accommodations)
- Yes (without accommodations)
- No

Comment:

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**OBSERVATION:**

- a. The matriculate must be able to actively participate in instructional activities utilizing images, to observe patients for signs of disease and ill ease, and to interpret visual diagnostic tests such as EKGs, radiographs and histology slides.

Are you able to meet this technical standard?

- Yes (with accommodations)
- Yes (without accommodations)
- No

Comment:

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**COMMUNICATION:**

- a. **The matriculate must be able to communicate independently with peers and other members of the health care community.**
- b. **The matriculate must be able to communicate efficiently and effectively using written text.**

Are you able to meet this technical standard?

- Yes (with accommodations)
- Yes (without accommodations)
- No

Comment:

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**MOTOR :**

- a. **The matriculate must be able to independently perform a comprehensive physical exam on a patient, using palpation and auscultation in a manner that respects the patient's right to privacy.**
- b. **The matriculate must be able to either personally perform or direct and evaluate the performance by others of life saving procedures such as BLS, ACLS and direct pressure to stop bleeding.**

Are you able to meet this technical standard?

- Yes (with accommodations)
- Yes (without accommodations)
- No

Comment:

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**PROFESSIONAL INTERACTIONS:**

- a. The matriculate must possess the emotional stability and personal management skills necessary to behave with integrity, respect, compassion, tolerance and acceptance of others in their interactions with patients, peers, faculty and other members of the medical center community at all times, including under stress and after interrupted sleep.
- b. The matriculate must be able to respond quickly to demands within the clinical environment.
- c. The matriculate must be able to demonstrate flexibility with regard to the demands of the curriculum and must be able to manage clinical uncertainty.

Are you able to meet this technical standard?

- Yes (with accommodations)
- Yes (without accommodations)
- No

Comment:

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Applicant's Signature

Date

If you have any questions regarding the above questions, please feel free to contact John Davis, PhD MD, Associate Dean for Medical Education 614-685-3059 or [john.davis@osumc.edu](mailto:john.davis@osumc.edu).

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## **ADDENDUM B: TECHNICAL STANDARDS ENROLLED STUDENT ATTESTATION**

Enclosed you will find the Technical Standards required for the medical curriculum. Please read the Technical Standards very carefully and then complete and return the enclosed form. The form is designed to attest your ability to meet the **cognitive, affective and psychomotor requirements** of the curriculum, with or without reasonable accommodations, consistent with the Americans with Disabilities Act. Your ability to continue in the College of Medicine is conditional upon receipt and approval of this form. Upon receipt of this form the Associate Dean for Medical Education in the College of Medicine will evaluate any request for accommodations to determine the adequacy of the supporting documentation and the reasonableness of the requested accommodation.

Name: \_\_\_\_\_  
Last First MI

Address: \_\_\_\_\_  
Street City State Zip Code

### **INTELLECTUAL, CONCEPTUAL, INTEGRATIVE, QUALITATIVE ABILITIES:**

- a. The matriculate must be able to observe, measure, calculate, and utilize information to engage in critical thinking and problem solving in both individual and group contexts that are essential to the function of a physician. They must be able to demonstrate these procedures under pressure and in a timely fashion across the range of clinical conditions and time frames.**
- b. The matriculate must be able to comprehend multidimensional relationships.**

Are you able to meet this technical standard?

- \_\_\_\_ Yes (with accommodations)  
\_\_\_\_ Yes (without accommodations)  
\_\_\_\_ No

Comment:

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\_\_\_\_\_  
\_\_\_\_\_

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**STAMINA:**

- a. The matriculate must possess the physical and mental stamina necessary to reliably and fully participate in the curriculum, including small group learning activities, computer based learning activities, computer based examinations, and clinical rotations.
- b. The matriculate must be able to demonstrate sustained intellectual activity to master the large volume of material needed to meet COM performance standards.
- c. The matriculate must be able to work erratic shifts and function as a collaborative team member within the work hours defined by the College of Medicine and derived from the ACGME work hours at the time of matriculation.

Are you able to meet this technical standard?

- Yes (with accommodations)
- Yes (without accommodations)
- No

Comment:

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**OBSERVATION:**

- a. The matriculate must be able to actively participate in instructional activities utilizing images, to observe patients for signs of disease and ill ease, and to interpret visual diagnostic tests such as EKGs, radiographs and histology slides.

Are you able to meet this technical standard?

- Yes (with accommodations)
- Yes (without accommodations)
- No

Comment:

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**COMMUNICATION:**

- a. The matriculate must be able to communicate independently with peers and other members of the health care community.
- b. The matriculate must be able to communicate efficiently and effectively using written text.

Are you able to meet this technical standard?

- Yes (with accommodations)
- Yes (without accommodations)
- No

Comment:

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**MOTOR:**

- a. The matriculate must be able to independently perform a comprehensive physical exam on a patient, using palpation and auscultation in a manner that respects the patient's right to privacy.
- b. The matriculate must be able to either personally perform or direct and evaluate the performance by others of life saving procedures such as BLS, ACLS and direct pressure to stop bleeding.

Are you able to meet this technical standard?

- Yes (with accommodations)
- Yes (without accommodations)
- No

Comment:

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**PROFESSIONAL INTERACTIONS:**

- a. The matriculate must possess the emotional stability and personal management skills necessary to behave with integrity, respect, compassion, tolerance and acceptance of others in their interactions with patients, peers, faculty and other members of the medical center community at all times, including under stress and after interrupted sleep.
- b. The matriculate must be able to respond quickly to demands within the clinical environment.
- c. The matriculate must be able to demonstrate flexibility with regard to the demands of the curriculum and must be able to manage clinical uncertainty.

Are you able to meet this technical standard?

- Yes (with accommodations)
- Yes (without accommodations)
- No

Comment:

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Student's Signature

Date

If you have any questions regarding the above questions, please feel free to contact John Davis, PhD MD, Associate Dean for Medical Education 614-685-3059 or [john.davis@osumc.edu](mailto:john.davis@osumc.edu).